

Change of Status Request



- Not all programs or majors are offered in each Catalog; refer to the appropriate Catalog (based on year and campus).
- Completed requests must be submitted to and reviewed by Student Academic & Financial Services for approval and processing.

Please print clearly and legibly

Name: _____ ID #: J _____

Student type: ___domestic ___international Entrance date (mo./year): _____

Do you have transfer credits from another college/university? ___yes ___no Phone #: _____

Current Catalog: ___Day ___Continuing Education ___Graduate Current campus: _____

Current major/program: _____

Requested Changes

Campus: ___not changing ___change to (circle one): Providence / North Miami / Denver / Charlotte

Catalog: ___not changing ___change to (circle one): Day / *Continuing Education

Major/program: ___same (not changing) ___add the following ___change to

Term: ___Fall ___Winter ___Spring

Providence Campus

- Day programs: the Baking & Pastry Arts, Culinary Nutrition, Equine Business Management/Riding, Equine Business Management and **International Hotel & Tourism Management B.S. degree programs require the completion and submission of an application to the program's director.
- Continuing Education program: the Accelerated Management B.S. degree program requires signed approval from a transfer advisor.

***Continuing Education Culinary Arts students are only covered by the university's student accident insurance plan. All other Continuing Education students are not covered by the university accident and sickness plan.**

**Students accepted into the International Hotel & Tourism Management program whose GPA falls below 2.85 will automatically be removed from the program and re-enrolled into their original program of study.

Denver Campus

- The Culinary Nutrition B.S. degree program requires the completion and submission of an application to the program's director.

Charlotte Campus

- The International Hotel & Tourism Management B.S. degree program requires the completion and submission of an application to the program's director.

All campuses

- The International Business B.S. degree program requires a minimum 2.75 grade point average.

Signatures

Any change is subject to approval; changes will not be processed if all appropriate signatures are not provided. Also, a change of status may impact financial aid, graduation date and degree progress (i.e. previously completed courses may not apply toward a new program).

student: _____ Date: _____

dean/director/chairperson: _____ Date: _____

transfer advisor: _____ Date: _____

Administrative Use Only

SAS counselo/advisor= _____

New program code= _____

Catalog term code= _____

Update Education Plan

Review Degree Audit

Student has Exceptions in DW

Update Program (via SFAREGS)

Update grad date (via SGASTDN)

Update Program (via SFAREGS)

Update Degree Record (via SHADEGR)

Transfer Credit Reevaluation