



Adult & Continuing Education Application for Admission

7150 Montview Boulevard • Denver, CO 80220
1-877-598-3368 or 303-256-9300 • FAX: 303-256-9333

Rep _____ Date _____

Thank you for your interest in Johnson & Wales University. Through a review of this application and transcripts, it is our intent to learn more about you and how your past accomplishments make you a good candidate for admission.

To get started, take these next steps:

Submit application for admission – Students are encouraged to apply online for quicker processing. Paper applications are also accepted. Be sure to complete the application in full. For U.S. students, eligibility for university need-based and federal aid is determined through the FAFSA. NOTE: Failure to provide complete information may delay processing of your application.

Submit all applicable high school and college transcripts – Request that an official copy of your high school transcript or High School Equivalency Diploma be mailed to Admissions. Additionally, you need to request that an official copy of your college transcript be mailed to Admissions.

Submit proof of graduation (official final transcripts) – It is the student’s responsibility to provide verification of high school/secondary school completion. Without verification, the student may not be allowed to register or continue enrollment. Refer to “Applying for Admission” in the JWU campus catalog online for information on verification documents.

If you received your A.S. degree more than 10 years ago, please attach a cover letter and current résumé documenting work experience that demonstrates how you have kept your baking or culinary skills and knowledge up-to-date.

Please note that the preferred method of applying is online at www.jwu.edu/apply.

APPLICATION FEE WAIVED
To help offset the expense associated with college applications, Johnson & Wales University allows students to apply for admission at no cost.

ENTRANCE DATE

I am applying for the term beginning Fall 2011 Winter 2011 Spring 2012 Summer 2012

PERSONAL INFORMATION (Please print clearly.)

Last/Family Name		First/Given Name	Middle Initial	Nickname
Address				
City	State	Zip/Postal Code	Country	
Social Security Number (U.S. students only)			Date of Birth (Month/Day/Year)	
Home Phone Number (include U.S. area code or country code and city code)			Cell Phone	
E-mail Address				Gender <input type="checkbox"/> Male <input type="checkbox"/> Female

Are you eligible for veteran benefits? Yes No Are you a citizen of the United States? Yes No If no, which country are you a citizen of? _____

Do you hold permanent resident status in the United States? Yes No

Resident Alien Number _____

Have you ever been convicted of a felony? Yes No

Have you ever had a felony-type charge sustained against you in a juvenile proceeding or in a proceeding outside the U.S.? Yes No

Are you intending to file for financial aid through the Free Application for Federal Student Aid (FAFSA)? Yes No

Have you previously attended JWU? Yes No

The following ethnicity and race questions are optional. Any information that you provide will not be used in a discriminatory manner.

Are you Hispanic or Latino? Yes No

Choose one or more of the following:

<input type="checkbox"/> American Indian or Alaska Native	<input type="checkbox"/> Native Hawaiian or Other Pacific Islander
<input type="checkbox"/> Asian	<input type="checkbox"/> White
<input type="checkbox"/> Black or African American	

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MAJOR

Please select **one major** by checking only **one** box below. Refer to the catalog online at www.jwu.edu for descriptions of majors and their potential career tracks.

Associate Degree Programs Baking & Pastry Arts Culinary Arts

EDUCATIONAL BACKGROUND

Name of High School/GED Center _____ Year of graduation _____
Address _____ City _____ State _____ Zip _____
Name at time of graduation _____

TRANSFER CREDIT INFORMATION

List most recent schools or colleges attended since high school.

Name of Institution _____ Attendance Dates Mo. Yr. to Mo. Yr. _____
Address _____ City _____ State _____ Zip _____
Program _____ Degree received _____

Name of Institution _____ Attendance Dates Mo. Yr. to Mo. Yr. _____
Address _____ City _____ State _____ Zip _____
Program _____ Degree received _____

EMPLOYER

Company Name _____
Address _____ City _____ State _____ Zip _____
Phone Number () _____
Position _____
Do you have military experience? Yes No Length of Service _____

CONDITIONS OF ENROLLMENT AND APPLICANT'S SIGNATURE (Required)

1. All invoices are payable prior to the beginning of classes. VISA, MasterCard and American Express credit cards are honored.
2. Johnson & Wales University has a tuition refund policy. Please refer to the Johnson & Wales University catalog at www.jwu.edu.
3. Credit for any completed course is not given until all financial obligations have been cleared.
4. Johnson & Wales University reserves the right to modify its curriculum, tuition rates, program, rules and regulations.
5. The university reserves the right to schedule subjects within the curriculum in the order deemed necessary.
6. The university reserves the right to cancel any course or program announced due to insufficient enrollment.

By submitting this application, I certify to Johnson & Wales University that all information in this application and in my supporting documentation is true, correct, and complete (including the listing of all other colleges or postsecondary institutions attended by me). Johnson & Wales University does not retain all application material submitted by the applicant. I hereby authorize the university to obtain my official high school or secondary school transcript and all college or postsecondary transcripts from the schools and institutions that I have attended. I give permission to the university to contact and share information with issuing institutions or other appropriate third parties for the purpose of verifying any documentation or information I have provided. Any acceptance to the university is conditioned upon the university's right to revoke such acceptance or subsequent enrollment if I provide false or incomplete information or if the university learns of any past or present misconduct by me that would affect my ability to represent and uphold the high standards of the university. Any enrollment at Johnson & Wales University is conditioned upon my satisfaction of all financial obligations incurred by me and my compliance with and upholding of all university policies, rules and regulations. I authorize the university to use my name, image and/or voice (and recordings in which they appear) in any manner or media for university purposes, including, but not limited to, marketing and publicity purposes.

Applicant's Signature _____ Date _____
(Required)

Johnson & Wales University does not discriminate unlawfully on the basis of race, religion, color, national origin, age, sex, sexual orientation, gender identity or expression, genetic information, or disability in admission to, access to, treatment of, or employment in its programs and activities. The following person has been designated to handle inquiries regarding nondiscrimination policies: University Compliance Officer, Johnson & Wales University, One Cookson Place, 6th Floor, Providence, RI 02903, 401-598-1423. Inquiries concerning the application of nondiscrimination policies may also be referred to the Office for Civil Rights, U.S. Department of Education, Customer Service Team, 400 Maryland Avenue SW, Washington, DC 20202-1100, 800-421-3481. Residents of Georgia may utilize the refund policy required by Georgia law. In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Johnson & Wales University publishes an Annual Security Report which discloses information about campus security, fire safety policies, statistics and procedures, and statistics concerning reported crimes that occurred on campus, on university-controlled property, and on public property immediately adjacent to campus, and commencing in October 2010, the university will publish an Annual Fire Safety Report which will disclose information about fire safety policies, statistics and procedures. Copies of the reports may be obtained from Admissions or at www.jwu.edu. Completion and graduation rate data for specific cohorts of first-time, full-time undergraduate students is available. Contact Student Academic & Financial Services for assistance with obtaining this information.