



JOHNSON & WALES
UNIVERSITY

1701 NE 127th Street
North Miami, Florida 33181

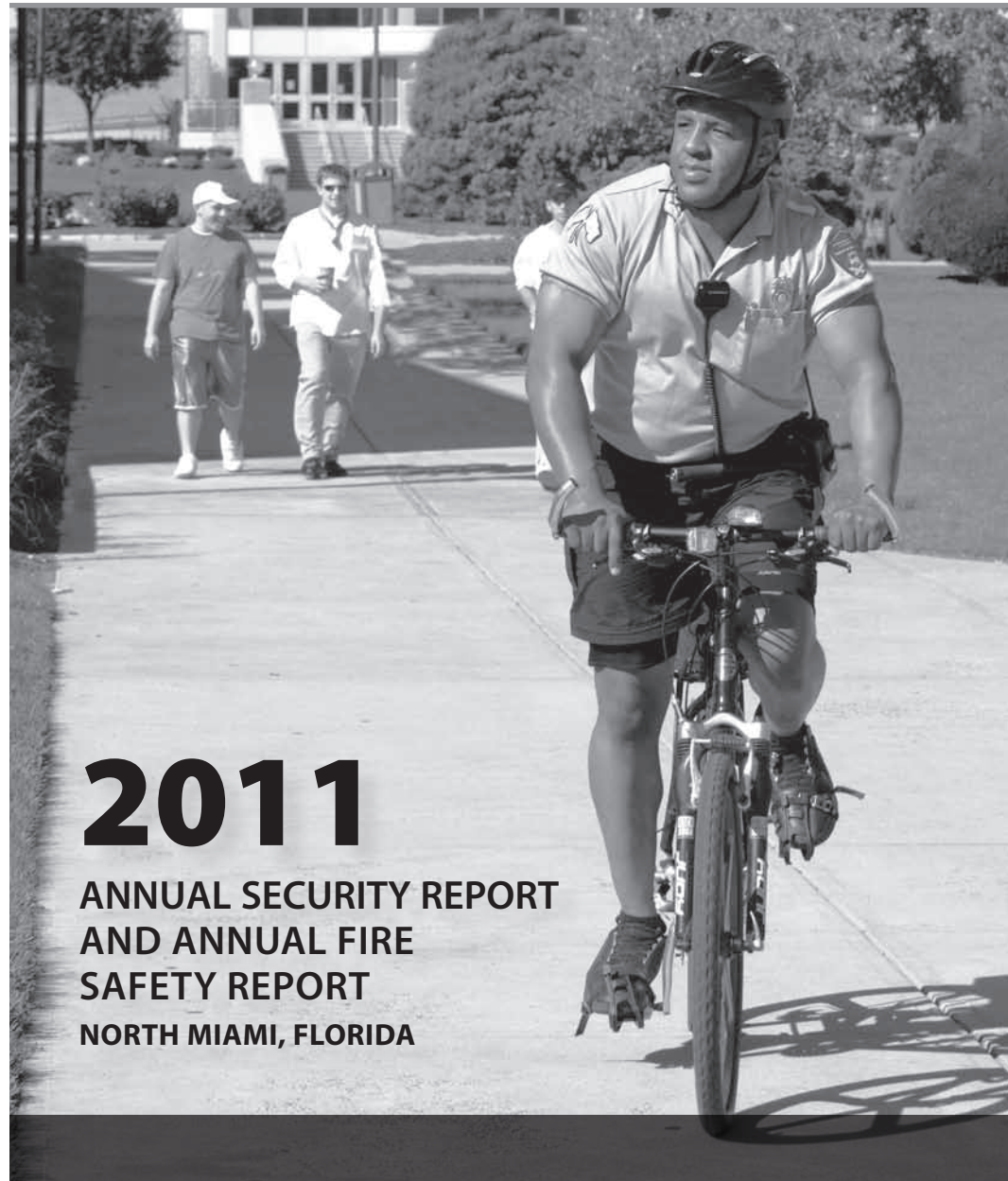
FORWARDING & ADDRESS CORRECTION REQUESTED



NONPROFIT
ORGANIZATION
U.S. POSTAGE
PAID
PERMIT NO. 17



JOHNSON & WALES
UNIVERSITY



2011

**ANNUAL SECURITY REPORT
AND ANNUAL FIRE
SAFETY REPORT
NORTH MIAMI, FLORIDA**

INTRODUCTION

This brochure is intended to provide you — the students, faculty and staff of Johnson & Wales University — with information and statistics on crime and crime prevention and fire incidents and fire safety on campus. The brochure describes how the campus security system works and how you can access this system in an emergency. It covers safety and security in student housing and academic and administrative buildings, the university's policies on alcohol and drugs, and it describes substance abuse prevention and education programs currently in place.

Working through Campus Safety & Security, the university makes every effort to prevent crime on campus. However, Johnson & Wales also recognizes the crucial role that individuals must play in protecting themselves and others from harm. The university encourages all students, faculty and staff to use the personal safety tips provided by Safety & Security and to report immediately all crimes, suspicious activities or emergencies occurring on or off campus to Safety & Security's operations center dispatcher or to local police.

CAMPUS SAFETY & SECURITY

All department personnel are hired in compliance with the State of Florida Laws, Security Officer License, which mandates that “all private security personnel employed by public or private colleges and universities shall, as a condition of their employment, apply to the State for a criminal identification, nationwide criminal records check.”

All campus security personnel attend mandatory in-service training to keep up to date on regulations and to improve their skills, and all are certified in first aid and cardiopulmonary resuscitation (CPR).

Campus Safety & Security has developed highly cooperative relationships with federal, state and local police departments to help ensure prompt and efficient action in apprehending alleged criminals and preventing crime. Campus Safety & Security also actively participates in local emergency planning efforts toward disaster preparedness.

University security officers aid local police by responding to problems on city streets whenever Johnson & Wales students are involved and our campus has developed relations with local community police officers. The director also attends regularly scheduled meetings with local police leaders and area security directors. Campus security officers do not carry firearms and have no arrest powers.

The university does not have written agreements with local law enforcement agencies.

REPORTING A CRIME OR OTHER EMERGENCY

The university adheres to the following policy regarding the reporting of crime: JWU strongly encourages the prompt and accurate reporting of all criminal or suspicious activities occurring on or near campus. A student or employee or campus security authority who has witnessed any suspicious or apparent criminal action should immediately contact Campus Safety & Security (305-892-7011), a campus security officer, a resident director or local police.

Reports of criminal actions or other emergencies occurring on or near campus or in any other building or property owned or controlled by the university or by a recognized student organization, should be made to any security officer at the Campus Safety & Security Operations Center or by calling 7011 from a campus phone or 305-892-7011 from an outside phone.

The Campus Safety & Security Operations Center is located at 1705 NE 124 Street, North Miami, FL 33181. The Center is open seven days a week, 24 hours a day, 365 days a year. Reports can also be made to campus security officers patrolling on foot or in clearly marked vehicles, or they can be registered with residence hall desk personnel who will, in turn, report to local police. Campus security will also be dispatched to the scene.

Information, signed or anonymous, on any criminal or safety issue can be mailed to Campus Safety & Security at 1705 NE 124 Street, North Miami, FL 33181 Attn: Director of Campus Safety & Security.

The university does not have a policy or procedure that allows victims or witnesses to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

Campus Safety & Security will immediately evaluate each report and take appropriate actions, such as calling an emergency medical team or Safety & Security, North Miami, FL 33181. A report can also be made on the Safety & Security website at www.jwu.edu/northmiami/safety, select “Silent Witness”.

JWU is not required to include crimes reported only to a pastoral or professional counselor in the crime statistics published in this report. Students who seek personal counseling on campus are advised that if the student shares information regarding the commission of an offense that the university counselor considers to be a current threat to others, the counselor may release the information to appropriate authorities including

university administration, Campus Safety & Security, the local police, or the student's parents or guardians. Students are also advised that the university will release information when required by law.

Crime prevention tips are published regularly on bulletin boards and through campus communications. Campus Security maintains a daily crime log listing the nature, date, time and general location of each crime and the disposition of the complaint, if known.

To keep the campus community informed on an ongoing basis, the university will alert the community of certain crimes in a manner that is timely and will aid in the prevention of similar crimes. An alert will be issued and posted for all Clery Act crimes that are reported to campus security authorities, or are reported to the university by local police agencies, and are considered by the university to represent a serious or continuing threat to students and employees.

SECURITY OF CAMPUS FACILITIES

The campus is equipped with an extensive camera system that records 24 hours a day but is not continuously monitored.

During school breaks and vacations, building security officers continue to patrol and check the facilities. Campus Safety & Security controls the opening and closing of all buildings.

Residence Halls. To protect students, staff and guests, campus security officers patrol the perimeters of residence halls 24 hours a day on foot and in marked vehicles.

Residence halls are monitored 24 hours a day by hall directors, receptionists, resident assistants and/or security personnel. In Flamingo Hall, Biscayne Commons, Lakeside Towers and Tropical Pointe residence halls, all visitors will be logged in by front desk staff and both the visitor and the sponsoring resident must leave a picture ID at the desk while the visitor is in the hall. All external doors at these four halls have an alarm device. All halls have been equipped with closed-circuit television cameras/monitors, electronic card access door locks, intercom systems, burglar alarms and convex mirrors.

Officers will enter these buildings to take reports and investigate circumstances as reported by students or residential life staff, or if a violation of the student code of conduct is suspected by observations made by officers on patrol. Access is restricted to residents of each building through the university's electronic identification card system. All visitors and guests must make arrangements with a resident to gain access. During school breaks and vacations, campus security officers continue to patrol and check residence halls.

Administrative and Academic Facilities. All external doors have an alarm device which is monitored Campus Safety & Security.

Timely Maintenance for Security. Any maintenance problem affecting a residence hall, administration or classroom building receives a work order, prioritized for security issues. Campus facilities are periodically reviewed to ensure outdoor lighting, cameras and emergency phones are operational. All major buildings are controlled by card access security systems during non-business hours. In these buildings, faculty, staff and students must use their university ID card to gain access to any campus building.

KEEPING THE UNIVERSITY COMMUNITY INFORMED

A major goal of the university is to keep students, faculty and staff informed about campus security procedures and to encourage them to act responsibly to ensure their own safety and the safety of others. Incoming freshmen students are instructed on how to report a crime or emergency, on the functions of Campus Safety & Security and on the consequences of possessing drugs, alcohol or other contraband on and off campus.

Emergency Notification System (Connect-ED Notification System to Enhance Emergency Preparedness). Each campus has implemented an emergency notification system, called Blackboard Connect that can send notices via voice messages and text messages to student cell or home numbers and employee cell or office phone numbers. This system is used in order for JWU to quickly provide notice and accurate information and instructions to the entire university community during an unforeseen event or emergency. In order for the university to communicate effectively and in a timely manner, including in emergency situations, all students are required to manage and update, via jwuLink, their permanent and on-campus/commuter addresses and telephone contact information (including cell phone numbers) so that they are current at all times (Go to the Registration & Grades tab > under Personal Information, select Update Addresses & Phones). Employees should visit the Help Desk website at http://helpdesk.jwu.edu/facst_acctupdate.htm to update office phone numbers. To update home or cell phone numbers, employees should email connected.pvd@jwu.edu (Providence Campus), connected.mia@jwu.edu (North Miami Campus), connected.den.@jwu.edu (Denver Campus) or connected.clt@jwu.edu (Charlotte Campus), as applicable. Other forms of communication may be used to relay emergency messages including, but not limited to, email, voice mail and campus hotlines.

Missing Student Policy. Any person who believes a JWU student is missing should immediately report the situation to Campus Safety & Security or to any member of the JWU residential life staff.

In the event another university office or employee other than a member of Campus Safety and Security receives a report of a missing student, that person shall immediately notify Campus Safety & Security of the report received.

Upon receipt of a missing student notification, Campus Safety & Security will make a determination of when to implement missing student procedures based on whether there are unusual or suspicious circumstances surrounding the student's absence and/or whether the student has been absent from campus without explanation for more than 24 hours.

Official Notification Procedures. Campus Safety & Security together with other authorized JWU officials will, after the student has been missing for 24 hours or sooner if they deem advisable to do so based upon the circumstances presented, initiate official notification procedures according to the Missing Student Response Policy then in place.

Campus Safety and Security shall notify local police and/or other local law enforcement and shall also contact the following in the order they deem advisable:

- The missing student's "confidential contact," if any (see below for information on registering a "confidential contact").
- The parent(s) or legal guardian as well as any other designated contact person of any missing student under the age of 18.
- The regular emergency contact provided to Health Services by the student
- Once the student has been located, further notifications do not need to be made.

Confidential Contact Option for Resident Students. A confidential contact is someone in addition to the student's regular emergency contact whom the student would like JWU to contact if the student is missing.

Only Campus Safety & Security and a limited number of other authorized JWU officials will have access to the identity of a student's confidential contact in the event a student is missing. JWU will not disclose the identity of a confidential contact to anyone else (other than local law enforcement if needed for the investigation of the student's disappearance).

Only students who live on campus have the option of registering a "confidential contact."

Confidential contacts may be registered by email from a student's JWU-issued email address. Instructions for registering a confidential contact can be found at www.jwu.edu/northmiami/safety>register your confidential contact.

Any student who would like to receive assistance concerning the registration of his or her confidential contact information may contact Campus Safety & Security at his or her campus.

STATEMENT OF POLICY REGARDING EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Johnson & Wales University has adopted a University Emergency Management Plan as a guide for emergency management and coordination of emergency operations. This Statement of Policy describes the following procedures to facilitate notification and evacuation responses in an emergency:

- The procedures to notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus;
- The process that JWU will use to confirm that there is a significant emergency and to determine whether to initiate the notification system, who to notify, and the content of the notification;
- A list of the titles of the JWU employees responsible for carrying out the above process;
- Procedures for disseminating emergency information to the larger community;
- JWU's procedures to test the emergency response and evacuation procedures; and
- Where to obtain JWU's emergency response and evacuation procedures .

Notification Procedures in the Event of Significant Emergencies or Dangerous Situations. Pursuant to the University Emergency Management Plan, JWU will, without delay, taking into account the safety of the community, immediately notify the appropriate campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Each campus has implemented an emergency notification system, called Blackboard Connect that can send notices via voice messages and text messages to student cell or home numbers and employee cell or office phone numbers. This system is used in order for JWU to quickly provide notice and accurate information and instructions to the entire university community during an unforeseen event or emergency. In order for the university to communicate effectively and in a timely manner, including in emergency situations, all students are required to manage and update, via jwuLink, their permanent and on-campus/commuter addresses and telephone contact information (including cell phone numbers) so that they are current at all times (Go to the Registration & Grades tab>under Personal Information, select Update Addresses & Phones). Employees should visit the Help Desk website at http://helpdesk.jwu.edu/facst_acctupdate.htm to update office phone numbers. To update home or cell phone numbers, employees should email connected.pvd@jwu.edu (Providence Campus), connected.mia@jwu.edu (North Miami Campus), connected.den.@jwu.edu (Denver Campus) or connected.clt@jwu.edu (Charlotte Campus), as applicable. Other forms of communication may be used to relay emergency messages including, but not limited to, email, voicemail and campus hotlines.

Process To Confirm that There Is a Significant Emergency and Initiate the Emergency Notification System. JWU will follow the following process to determine

whether there is a significant emergency and whether to initiate the system, and if so, who to notify and the content of the notification. Upon discovery or report of a possible emergency, the situation will be assessed by the ranking Campus Safety & Security officer to determine:

- The hazards involved, including whether there is an immediate threat to the health or safety of students or employees occurring on campus.
- The magnitude of the problem.
- The resources threatened.
- Whether access to a particular area must be restricted to first responders from local/area emergency service providers or evacuation of a building is required.

The ranking Campus Safety & Security officer and the chair of the Crisis Management Team will determine if it is appropriate to activate the University Emergency Management Plan and whether to make an emergency notification, who to notify, and the content of the notification. In addition, they will also determine whether a notification will, in their professional judgment or in consultation with appropriate police, fire, or other federal, state, and local emergency services personnel, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Titles of JWU Employees Responsible for Carrying Out the Emergency Notification Process. The following JWU employees (or their designees) have primary responsibility for determining whether there is an emergency requiring a notification and/or carrying out the notification process:

- The executive director, Campus Safety & Security (Providence Campus) or the North Miami director, Campus Safety & Security.
- Senior vice president of facilities management.
- The campus president.
- The North Miami director of communications & media relations.

Procedures for Disseminating Emergency Information to the Larger Community. JWU will liaise with local, state, and federal emergency services personnel and with regulatory agencies, as applicable, during an emergency.

Procedures to Test Emergency Response and Evacuation Procedures. JWU will test its emergency response and evacuation procedures on at least an annual basis, through regularly scheduled drills, exercises and appropriate follow-through activities designed for the assessment and evaluation of emergency plans and capabilities, including by publicizing its procedures in conjunction with at least one test per calendar year and documenting a description of each test as well as the date and time of the test and whether it was announced or unannounced. JWU will conduct drills to assess its emergency plans and procedures, to determine the readiness of emergency responders for resolving questions of coordination and clarifying roles and responsibilities, and to promote awareness of potential hazards. Whenever feasible, observers from outside agencies will be present throughout the drill to analyze and evaluate each component of the response and to make recommendations as needed.

Tabletop exercises will be conducted periodically with various response team members as a technique for evaluating specific aspects of the Emergency Response Plan. These exercises will be developed and coordinated by the campus Crisis Management Team and will seek to include external community members and government emergency service providers.

Where to Obtain Emergency Response and Evacuation Procedures. Students and employees may access the University Emergency Management Plan and procedures for their campus on Public Folders under All Public Folders>_Emergency Procedures>JWU Emergency Plan and Procedures. We urge you to familiarize yourself with the emergency and evacuation procedures for your campus.

See the emergency quick reference procedures which are published at the end of the Annual Security Report.

CAMPUS SEX CRIMES PREVENTION ACT (CSCPA)

The CSCPA provisions appear in subsection (j) of the Wetterling Act [42 U.S.C. 14071(j)]. As provided in subsection (j), any person required to register under a state sex offender registration program must notify the state concerning each institution of higher education in the state at which the person is a student or works, and of each change in enrollment or employment status of the person at such an institution.

State procedures must also ensure that information concerning a registrant enrolled or working at an institution of higher education is promptly made available to a law enforcement agency having jurisdiction where the institution is located, and entered into the appropriate state records or data system.

In accordance with requirements of the Campus Sex Crimes Prevention Act, information concerning registered sex offenders employed, enrolled as a student, or carrying on a vocation at this institution can be obtained, to the extent permitted by law, by contacting the Florida Department of Law Enforcement at 1-888-357-7332 or at <http://offender.fdle.state.fl.us/>.

CRIME PREVENTION

Because Johnson & Wales believes crime prevention begins with awareness, the university takes every opportunity to heighten that awareness.

Campus Safety & Security has an officer whose duties campus crime prevention to help students, faculty and staff understand the potential hazards of campus life. New student orientations cover topics such as crime prevention, street smarts, maximizing safety in the city, sexual assault education, residence hall safety and alcohol/substance abuse.

Programs: Crime prevention tips are published on each crime alert. Campus Safety & Security programs address subjects such as laptop security, property protection, residence hall security, street smarts, travel safety and identity theft. These programs are conducted regularly during the academic year. Certain safety programs are held on a more frequent basis at the beginning of each academic year. Dates and times for the programs are published in the North Miami Campus Update, www.jwu.edu/nmku.

To teach students how to prevent all types of sexual assault, including date rape, educational programs are held for students, including Rape Aggression Defense System (RAD) courses. These programs are sponsored by the resident assistants and Student Affairs. Health Services, Counseling Services and representatives from the North Miami Police Victims Services unit have also participated in these programs.

Operation ID: As a practical approach to crime (theft) prevention, Campus Safety & Security will engrave valuables such as electronics and culinary knife kits with a recognized identification code free of charge.

Crime Prevention Initiatives: The Campus Safety & Security program, “Silent Witness,” is in place for the purpose of providing our students a means to convey safety and security concerns with anonymity. We continue to emphasize the importance of direct reporting incidents to members of Campus Safety & Security because the chances for successful mitigation and non-reoccurrence are far greater. See www.jwu.edu/northmiami/safety, select “Silent Witness” for more information.

“SAFE Walk” is a Campus Safety & Security service program. This student escort service is available 24 hours a day, 7 days a week during the academic year.

“JWU Ride” is a transportation service provided by Campus Safety & Security. This service is available Monday through Friday from 7 p.m.–3 a.m. within the geographical boundaries of the campus to students who, for unforeseen circumstances, are without transportation and the travel distance is beyond the immediate area of campus at a time or place where bus transportation is not available.

SEXUAL ASSAULT POLICY

Johnson & Wales University prohibits sexual assault, sexual battery, and other unlawful sexual activity, and offers programs aimed at the prevention of sexual offenses. These offenses are violations of state criminal law as well as the university’s Student Code of Conduct.

In considering sex offenses, the university refers to the laws of Rhode Island, Florida, Colorado and North Carolina. While these laws are complex (containing a variety of technical definitions, distinctions between first- and second-degree offenses, situations constituting statutory rape, etc.), a summary of the basic elements of sexual assault, sexual battery and other serious sexual offenses in all four states would generally encompass the following:

- Nonconsensual or coerced
- Sexual activity
- For purposes of sexual arousal, gratification, or abuse

Nonconsensual sexual activity takes place when the victim does not or cannot (because the victim is mentally or physically disabled, incapacitated or impaired) give intelligent, knowing and voluntary consent. While consent can be expressed in a variety of ways through words, attitude or action, a failure to resist does not, in and of itself, signify consent. Coercion includes force or violence or the threat of force or violence against the victim or someone else, or any other means calculated to cause submission against the victim’s will.

Sexual activity includes not only intercourse, but any penetration into a genital or anal opening of a victim with a body part or any object. It also includes other sexual contact such as being touched or being forced to touch (with your hand or any other part of your body) another person’s sex organs, breasts, groin, buttocks or anus (whether clothed or unclothed) or being touched in or around any of these places (whether clothed or unclothed) by another person. When any of these activities appears to be for the purposes of sexual arousal, gratification, or abuse on the part of one person and is nonconsensual or coerced on the part of the other person, it will constitute a sexual offense.

If there is reason to believe that Johnson & Wales University’s rules prohibiting sexual assault have been violated, either on or off campus, the administration may pursue disciplinary action through the university’s conduct review process and/or through any other available procedures.

Johnson & Wales University strives to be supportive and accommodating for all victims of sexual assault. University representatives from a number of departments such as Residential Life (R.D.s and R.A.s), Campus Safety & Security, Center for Academic Support (including the on-call counselor), Health Services and the university’s Title IX Coordinator will make every effort to help in these ways:

1. We will meet with you privately at a place of your choice on campus to take a statement and explain your options.
2. We will make every effort to maintain confidentiality.
3. We will not prejudge you.
4. We will treat you and your particular situation with courtesy, sensitivity, dignity, understanding and professionalism.
5. If you feel more comfortable talking with either a female or a male counselor or representative, we will do our best to accommodate your request.
6. We will assist you in arranging for any hospital treatment or medical needs.
7. We can assist you in privately contacting counseling, Campus Safety & Security, advising, and other available resources, both on campus and in the community.
8. We will fully investigate your report with respect and discretion.

9. We will continue to be available for you — to answer your questions, explain the systems and processes involved, and be willing listeners.
10. We will consider your report seriously, regardless of your gender or the gender of the alleged violator.

Education and Prevention Programs

The North Miami Campus provides sexual assault education and prevention programs focused on risk reduction, sexual assault prevention and responses to sexual assault. Literature dealing with issues of sexual assault is available from Campus Safety & Security and Counseling Services.

All residential life staff members are trained to deal with issues of sexual assault. This training is augmented by additional information regarding sexual assault in the “Resident Assistant Manual.” Resident Assistants help promote sexual assault prevention by participating in educational programs for students in their residence halls.

Education programs promote awareness of rape, acquaintance rape, and other forcible and nonforcible sex offenses. Johnson & Wales University takes a proactive stance to educate its student body regarding issues of sexual assault and methods of prevention. Students receive sexual assault education at various times.

Steps to Follow If a Sexual Assault Occurs

If you believe you are the victim of a sexual assault, you should take the following steps:

1. **Go to a safe place.**
2. **Tell someone.** Your options include:
 - Reporting the assault to Campus Safety & Security (305-892-7011) or a Residential Life staff member (such as your R.A. or R.D.); and/or
 - Making a complaint to the university’s Title IX Coordinator (401-598-2716); and/or
 - Reporting the assault to law enforcement authorities by dialing 911 or contacting the appropriate police at the numbers listed under “Getting Help” below; and/or
 - Contacting any of the other organizations or departments listed under “Getting Help” below; and/or
 - If you choose not to report the assault, but to seek only counseling assistance, contacting Counseling Services directly (305-892-7073) or, without disclosing any details of the incident, asking a Residential Life staff member or Campus Safety & Security to contact the on-call counselor.

Johnson & Wales University strongly urges students to report sexual assaults to local police and Campus Safety & Security so that the university can take appropriate measures to provide help to the victim and prevent future assaults.

3. **Seek medical attention immediately.** Both male and female students can be victims of sexual assault. We encourage female victims to go to the Roxcy Bolton Rape Treatment Center at Jackson Memorial Hospital (1611 NW 12th Avenue, Miami) because it has nurses who are specially trained to assist female victims of sexual assault. Male victims are encouraged to go to the nearest hospital (see hospitals listed under “Getting Help” below). Medical attention is critical so that any injuries (including internal injuries) or infections which may have resulted from the assault can be treated. Getting an exam does not mean that you have to press charges; however, a medical exam will help to preserve evidence if you should choose to press charges at some point.
4. **Preserve and record evidence, including the following:**
 - Do not wash anything (including your hands, mouth and face).

COMMUNITY HELP

MEDICAL

North Shore Medical Center
1100 NW 95th St, Miami
305-835-6000

Jackson North Medical Center
160 NW 170th St,
North Miami Beach
305-651-1100

Jackson Memorial Hospital
(collect calls accepted 24 hours)
1611 NW 12th Ave, Miami
305-585-1111

**Roxcy Bolton Rape
Treatment Center at Jackson
Memorial Hospital**
305-585-7273

**Adventura Hospital and
Medical Center**
20900 Biscayne Blvd, Aventura
305-682-7000

**Mt. Sinai Aventura
Emergency Room**
2845 Aventura Blvd, Aventura
305-692-1000

Medical – Urgent Care
(open nights and weekends, no
appointments required)

FASTCARE (open nights
and weekends)
Walk-in Medical Center
20601 E. Dixie Hwy,
Ste. 340, Aventura
786-923-4000

Medi Station Urgent Care Center
9600 Northeast 2nd Ave
Miami Shores
305-603-7650

POLICE & FIRE

Emergency: 911

North Miami Police
305-891-8111

Miami Dade Fire Rescue
(non-emergencies)
9300 NW 41st St. (headquarters):
786-331-5000

ON-CAMPUS HELP

Campus Safety & Security
1705 NE 124th Street
Dispatch Line: 305-892-7011
(24 hours)
Hearing Impaired Line:
305-981-1407

Residential Life
(24 hours a day in each
residence hall)
Resident assistants and residential
Life professional staff members

Dean of Students
Academic & Student Center
5th Floor
305-892-7567

Counseling Services
Academic & Student Center
Room 207
305-892-7026

Student Conduct
Student Life Center (University
Center, 1st floor)
305-892-7602

Health Services
Academic & Student Center
Room 207
305-892-7594 or 305-892-7009

Nondiscrimination Coordinator
8 Abbott Park Place
Providence, RI 02903
401-598-2716

Title IX Coordinator
8 Abbott Park Place,
Providence, RI 02903
401-598-2716

- Do not wash or comb your hair.
 - Do not shower, douche or change your clothes.
 - Bring an extra set of clothes with you to the hospital.
 - Record a description of the assailant (including type of clothing, race, age, height, weight, hair color, eye color, distinguishing marks, etc.) and
 - Record where the assault occurred and the description and direction of travel of any vehicle involved.
5. **You may seek assistance in changing existing academic and living situations after an alleged sexual assault incident.** The university will make every effort to honor your request if such changes are reasonably available.
 6. **You may seek additional help, counseling, and assistance.** People and organizations offering these services are listed under “Community Help” on pg. 9.

Getting Help

The single most important thing a sexual assault victim can do is tell someone — the police, a friend, a community-based rape crisis center, a counselor. Don’t isolate yourself, don’t feel guilty, don’t blame yourself and don’t just ignore it. Sexual assault, whether by a stranger or by someone you know, is a violation of your body and your trust. The organizations and departments listed below can provide or arrange for immediate support and response, including arrangements for emergency services, if needed; transportation to medical resources; contact with local authorities; information regarding criminal and civil proceedings and/or the university’s student conduct review procedures, as appropriate; advocacy services; referrals/advice about university and community counseling services; and assistance with personal safety concerns.

What Action May Be Taken:

1. **Criminal Prosecution:** If you choose to pursue criminal prosecution through the courts, the incident should be reported to the police. Campus personnel are available to assist you when notifying local or campus authorities. Remember, a police report does not require a victim to prosecute. The Roxcy Bolton Rape Treatment Center at Jackson Memorial Hospital provides services to help and inform victims of sexual violence when moving through the prosecution process.
2. **University Disciplinary Action:** A sexual assault is a violation of the university’s policy regarding Prohibited Discrimination and Harassment, including Sexual Harassment and Sexual Misconduct and the Student Code of Conduct. Reports of sexual assaults by students are addressed through the university’s Student Conduct Review procedures and in accordance with Title IX of the Education Amendments of 1972 (Title IX). Any student who admits responsibility for, or is found responsible for, a sexual assault under the Student Code of Conduct will, at a minimum, receive a sanction of suspension, which may last until the victim graduates. To ensure fairness, sensitivity, and respect for the rights of the victim and the alleged violator, the following are applicable to student conduct proceedings involving sexual assaults:
 - The victim has the right to a prompt hearing.
 - The victim has the same right to present relevant materials and witnesses with relevant personal knowledge of the incident as outlined in the Student Code of Conduct and Conduct Review Process under “Hearing Procedures”.
 - The victim has the right to request a student or staff advisor as outlined in the Student Code of Conduct and Conduct Review Process under “Hearing Procedures”.
 - The right to make a “victim impact statement” in addition to any incident report. This

statement will be considered by the hearing officer or panel if the alleged violator is found responsible.

- The right to be informed of the outcome of the hearing and any sanction imposed. This includes the right to be informed of the outcome of an appeal.
- The right to request an appeal as outlined in the Student Code of Conduct and Conduct Review Process under “Appeal”; provided that the time period to request an appeal will begin on the date of notification of the outcome of the hearing.

WHEN ANY ONE OF THE OPTIONS ABOVE IS PURSUED, YOU DO NOT FORFEIT YOUR RIGHT TO PURSUE THE REMAINING OPTIONS. Compliance with the items listed above does not constitute a violation of the Family Educational Rights and Privacy Act (20 U.S.C. 1232g).

DRUGS AND ALCOHOL

The following statement constitutes JWU’s policy regarding drugs and alcohol on campus:

In accordance with the Federal Drug-Free Workplace Act and Drug-Free Schools and Communities Act, Johnson & Wales University prohibits the unlawful manufacture, distribution, dispensation, possession or use of narcotics, drugs, other controlled substances or alcohol at the workplace and in the educational setting. Possession or use of alcoholic beverages anywhere on university premises is prohibited except for lawful use at events, operations or programs sanctioned by university officials (see the Student Code of Conduct). Unlawful for these purposes means in violation of federal, state or local statutes, regulations or ordinances. Workplace is defined as either university premises or any place where university business is conducted away from university premises. Educational setting includes both university premises and approved educational sites off campus.

Possession or use of illegal drugs, narcotics or drug paraphernalia is absolutely forbidden. Johnson & Wales is not, and cannot be considered, a protector or sanctuary from the existing laws of the city, state and federal governments.

Disciplinary sanctions which may be imposed on a student found to be in violation of the above policy include, but are not limited to, reprimand, revocation of certain privileges, campus service, deferred suspension, fine or restitution for loss, suspension or dismissal from the university and/or university housing, and referral to alcohol education classes. The university also reserves the right to notify parents of violations.

To ensure that all incoming students are aware of the alcohol and drug laws of the State of Florida, an outline of Florida Penalties for Drug- and Alcohol-Related Offenses is included in the Student Handbook. Copies are available at the Executive Office or at www.jwu.edu/northmiami/studentlife, select “Student Handbook.”

All employees of the university, as a condition of employment, must also agree to abide by the terms of this policy. In addition, all employees must notify the university of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.

As a reminder of the university’s policy, a copy of the drug-free policy statement is distributed to each faculty and staff member once a year.

Substance Abuse Prevention: Given the problems associated with excessive consumption of alcohol or drugs, Johnson & Wales offers a wide variety of prevention programs for students — many of them mandatory. The university provides all students with a short educational program on alcohol/substance abuse as a part of new student orientations and there are ongoing seminars held throughout the academic year.

Substance Abuse Awareness: Several programming initiatives and alternatives are available to help students examine their own behavior related to alcohol and other drugs (AOD).

- Counseling Services provides an assessment of AOD usage for all students who seek counseling.

- Referrals to community resources are available for individuals with more long-term or complex needs. A number of AA groups hold meetings close to campus and in the larger South Florida community.
- Counseling Services also collaborates with Student Conduct to provide educational and other resources for students with problematic drinking behavior.
- A number of programming initiatives take place each year as part of Alcohol Awareness Week activities, the campus Wellness Fair, as well as a variety of classroom and Residential Life programs.
- Under the guidance of Student Activities and Counseling Services, Peer Educators provide a peer network to encourage, support and promote healthy living among all students and help students seek resources to deal with alcohol, substance abuse and mental health issues.
- Starting in the fall 2011 term, students entering the university must complete a self-paced online alcohol education program prior to their first day of class.

CRIME STATISTICS

Crime statistics for JWU are prepared by Campus Safety & Security in conjunction with the university's Compliance, Internal Audit & Risk Management. JWU compiles its crime statistics using the uniform crime reporting system of the Department of Justice, Federal Bureau of Investigation, including any modifications pursuant to the Hate Crime Statistics Act. Please note that the university's crime statistics include not only crimes that have been reported to state and local police authorities, but also crimes reported to campus security authorities which may not have been reported to the police (for example, minor violations of the Student Code of Conduct or crimes where the victim chooses not to press criminal charges).

The primary source for JWU's statistics is reports received by Campus Safety & Security. All crimes involving university students, personnel, and/or property are required to be reported to Safety & Security. Other individuals who have significant responsibilities for student and campus activities are also surveyed. If these individuals disclose any crimes that may not have been reported to Campus Safety & Security, the crimes are also included in the crime statistics.

Finally, the crime statistics include crimes that have occurred in or on non-campus buildings and property owned or controlled by JWU or by an officially recognized student organization, as well as on public property (including thoroughfares, streets, sidewalks, and parking facilities) that is adjacent to and accessible from the campus. The university requests information on these crimes from local police agencies for inclusion in the crime statistics whether or not they were previously reported to campus security authorities.

This brochure is published in compliance with U.S. Public Law 101-542, The Student Right-To-Know and Campus Security Act. Published in October 2011. For additional copies, contact Johnson & Wales University Campus Safety & Security at 305-892-7011 or visit www.jwu.edu/uploadedFiles/Documents/General/Reports/JWUSecurityReport2011NMI.pdf.

The mission of Johnson & Wales University is to empower its diverse student body to succeed in today's dynamic world by integrating general education, professional skills and career-focused education. To this end, the university employs its faculty, services, curricula and facilities to equip students with the conceptual and practical tools required to become contributing members of society and to achieve success in employment fields with high growth potential.

Johnson & Wales University does not discriminate unlawfully on the basis of race, religion, color, national origin, age, sex, sexual orientation, gender identity or expression or disability, in admission to, access to, treatment of, or employment in its programs and activities.

CLERY ACT REPORTING TEMPLATE

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act (formerly the Campus Security Act)*

CATEGORY	VENUE	2010	
CRIMINAL HOMICIDE: Murder and Non-Negligent Manslaughter	On campus**	0	
	In dormitories or other residential facilities	0	
	In or on a non-campus building or property	0	
	On public property	0	
	Negligent Manslaughter	On campus**	0
		In dormitories or other residential facilities	0
		In or on a non-campus building or property	0
		On public property	0
		SEX OFFENSES: Forcible	On campus**
	In dormitories or other residential facilities		1
In or on a non-campus building or property	0		
On public property	0		
Nonforcible	On campus**		0
	In dormitories or other residential facilities		0
	In or on a non-campus building or property		0
	On public property		0
	ROBBERY		On campus**
In dormitories or other residential facilities			0
In or on a non-campus building or property		0	
On public property		2	
AGGRAVATED ASSAULT		On campus**	3
		In dormitories or other residential facilities	2
		In or on a non-campus building or property	0
		On public property	0
		BURGLARY	On campus**
In dormitories or other residential facilities			3
In or on a non-campus building or property	1		
On public property	0		
ARSON	On campus**		0
	In dormitories or other residential facilities	0	
	In or on a non-campus building or property	0	
	On public property	0	
	LARCENY	On campus**	11
In dormitories or other residential facilities		71	
In or on a non-campus building or property		1	
On public property		0	

CATEGORY	VENUE	2010	
MOTOR VEHICLE THEFT	On campus**	4	
	In dormitories or other residential facilities	0	
	In or on a non-campus building or property	0	
	On public property	0	
	ARREST FOR Liquor law violations	On campus**	0
In dormitories or other residential facilities		0	
In or on a non-campus building or property		0	
On public property		0	
Drug-related violations		On campus**	8
		In dormitories or other residential facilities	8
		In or on a non-campus building or property	0
		On public property	0
		Weapons possession	On campus**
In dormitories or other residential facilities			0
In or on a non-campus building or property	0		
On public property	0		
DISCIPLINARY REFERRALS: Liquor law violations	On campus**		76
	In dormitories or other residential facilities	68	
	In or on a non-campus building or property	8	
	On public property	1	
	Drug-related violations	On campus**	70
		In dormitories or other residential facilities	58
		In or on a non-campus building or property	2
		On public property	0
		Weapons possession	On campus**
	In dormitories or other residential facilities		1
In or on a non-campus building or property	0		
On public property	0		
HATE CRIMES		0

** This category includes all on-campus incidents, including those listed in the category below, "In dormitories or other residential facilities." Therefore, the two categories are not cumulative, but duplicative.

CLERY ACT REPORTING TEMPLATE

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act (formerly the Campus Security Act)*

CATEGORY	VENUE	2009	
CRIMINAL HOMICIDE: Murder and Non-Negligent Manslaughter	On campus**	0	
	In dormitories or other residential facilities	0	
	In or on a non-campus building or property	0	
	On public property	0	
	Negligent Manslaughter	On campus**	0
		In dormitories or other residential facilities	0
		In or on a non-campus building or property	0
		On public property	0
		SEX OFFENSES: Forcible	On campus**
	In dormitories or other residential facilities		1
In or on a non-campus building or property	0		
On public property	0		
Nonforcible	On campus**		0
	In dormitories or other residential facilities		0
	In or on a non-campus building or property		0
	On public property		0
	ROBBERY		On campus**
In dormitories or other residential facilities			0
In or on a non-campus building or property		0	
On public property		0	
AGGRAVATED ASSAULT		On campus**	1
	In dormitories or other residential facilities	1	
	In or on a non-campus building or property	0	
	On public property	0	
	BURGLARY	On campus**	4
In dormitories or other residential facilities		3	
In or on a non-campus building or property		0	
On public property		0	
ARSON		On campus**	0
	In dormitories or other residential facilities	0	
	In or on a non-campus building or property	0	
	On public property	0	
	LARCENY	On campus**	100
In dormitories or other residential facilities		48	
In or on a non-campus building or property		0	
On public property		0	

CATEGORY	VENUE	2009	
MOTOR VEHICLE THEFT	On campus**	2	
	In dormitories or other residential facilities	0	
	In or on a non-campus building or property	0	
	On public property	1	
	ARREST FOR Liquor law violations	On campus**	0
In dormitories or other residential facilities		0	
In or on a non-campus building or property		0	
On public property		1	
Drug-related violations		On campus**	2
		In dormitories or other residential facilities	2
		In or on a non-campus building or property	0
		On public property	1
		Weapons possession	On campus**
In dormitories or other residential facilities			1
In or on a non-campus building or property	0		
On public property	0		
DISCIPLINARY REFERRALS: Liquor law violations	On campus**		98
	In dormitories or other residential facilities	89	
	In or on a non-campus building or property	0	
	On public property	0	
	Drug-related violations	On campus**	76
		In dormitories or other residential facilities	70
		In or on a non-campus building or property	0
		On public property	0
		Weapons possession	On campus**
	In dormitories or other residential facilities		0
In or on a non-campus building or property	0		
On public property	0		
HATE CRIMES			0

** This category includes all on-campus incidents, including those listed in the category below, "In dormitories or other residential facilities." Therefore, the two categories are not cumulative, but duplicative.

CLERY ACT REPORTING TEMPLATE

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act (formerly the Campus Security Act)*

CATEGORY	VENUE	2008	
CRIMINAL HOMICIDE: Murder and Non-Negligent Manslaughter	On campus**	0	
	In dormitories or other residential facilities	0	
	In or on a non-campus building or property	0	
	On public property	0	
	Negligent Manslaughter	On campus**	0
		In dormitories or other residential facilities	0
		In or on a non-campus building or property	0
		On public property	0
		SEX OFFENSES: Forcible	On campus**
	In dormitories or other residential facilities		1
In or on a non-campus building or property	1		
On public property	0		
Nonforcible	On campus**		0
	In dormitories or other residential facilities		0
	In or on a non-campus building or property		0
	On public property		0
	ROBBERY		On campus**
In dormitories or other residential facilities			0
In or on a non-campus building or property		0	
On public property		3	
AGGRAVATED ASSAULT		On campus**	1
		In dormitories or other residential facilities	0
		In or on a non-campus building or property	0
		On public property	0
		BURGLARY	On campus**
In dormitories or other residential facilities			9
In or on a non-campus building or property	0		
On public property	0		
ARSON	On campus**		0
	In dormitories or other residential facilities	0	
	In or on a non-campus building or property	0	
	On public property	0	
	LARCENY	On campus**	92
In dormitories or other residential facilities		58	
In or on a non-campus building or property		0	
On public property		0	

CATEGORY	VENUE	2008	
MOTOR VEHICLE THEFT	On campus**	1	
	In dormitories or other residential facilities	1	
	In or on a non-campus building or property	0	
	On public property	0	
	ARREST FOR Liquor law violations	On campus**	1
In dormitories or other residential facilities		0	
In or on a non-campus building or property		0	
On public property		0	
Drug-related violations		On campus**	2
		In dormitories or other residential facilities	2
		In or on a non-campus building or property	0
		On public property	0
		Weapons possession	On campus**
In dormitories or other residential facilities			0
In or on a non-campus building or property	0		
On public property	0		
DISCIPLINARY REFERRALS: Liquor law violations	On campus**		48
	In dormitories or other residential facilities	44	
	In or on a non-campus building or property	0	
	On public property	0	
	Drug-related violations	On campus**	52
		In dormitories or other residential facilities	51
		In or on a non-campus building or property	0
		On public property	0
		Weapons possession	On campus**
	In dormitories or other residential facilities		0
In or on a non-campus building or property	0		
On public property	0		
HATE CRIMES		0

** This category includes all on-campus incidents, including those listed in the category below, "In dormitories or other residential facilities." Therefore, the two categories are not cumulative, but duplicative.

**EMERGENCY PROCEDURES
QUICK REFERENCE**

911 (or 9+911 from university phones)
Maintenance/Facilities: 305-892-7048

Campus Safety & Security: 305-892-7011
Alert Information Line: 305-892-7598

WHAT TO DO IN CASE OF:

Fires

- Activate the nearest fire alarm pull station.
- **Call 911** and Campus Safety & Security at 305-892-7011.
- Notify other building occupants.
- Help those needing assistance to leave the area.
- Confine the fire by closing doors as you exit.
- Evacuate the building at the nearest exit.
- Go to your rally point and stay with your class.
- **DO NOT** re-enter the building until authorized to do so by emergency personnel.

Building Evacuation Procedures

- When the fire alarm is activated, evacuation is **MANDATORY**.
- Do not use elevators.
- Take personal belongings with you.
- Shut off stoves and ovens in kitchens and culinary labs.
- Close doors as you exit.
- Move away from the building to your rally point or a safe area.

Shelter-in-Place

- Suspend all activities.
- Proceed immediately to an interior room or if available, a designated shelter-in-place location for the building.
- Do not use elevators.
- Close all windows and doors and ensure that all HVAC systems and elevators are shut down.
- Remain calm.
- Stay in the shelter area until otherwise instructed by university personnel or the authorities.

Active Shooter/Lockdown

- If possible, exit the building and **call 911** and Campus Safety & Security at 303-256-9500.
- If you cannot exit, clear the hallway immediately and/or remain behind closed doors in a locked or barricaded room.
- Stay away from windows and lock them, if possible.
- Shut off lights and close blinds and shades.
- Remain calm and quietly **call 911** and Campus Safety & Security at 305-892-7011.
- Leave the room only when authorities have arrived and instructed you to do so.
- Do not leave or unlock the door to see what is happening.
- Do not attempt to confront the hostile intruder unless as a last resort.
- Do not assume someone else has called 911 or Campus Safety & Security.

Suspicious Behavior/Persons of Concern

- Do not physically confront the person.
- Do not let anyone into a locked room or building.
- Do not block a person's access to an exit.
- Call Campus Safety & Security at 305-892-7011.

Suspicious Packages

- Do not touch or disturb the object or package.
- Evacuate the area immediately.
- Call Campus Safety & Security at 305-892-7011.
- Notify your professor, RD, RA or other university administrator.

In an emergency, call 911 and Campus Safety & Security at 305-892-7011.

**EMERGENCY PROCEDURES
QUICK REFERENCE**

911 (or 9+911 from university phones)
Maintenance/Facilities: 305-892-7048

Campus Safety & Security: 305-892-7011
Alert Information Line: 305-892-7598

WHAT TO DO IN CASE OF:

Medical

Cardiac Arrest or Heart Attack

- Assess the scene for danger.
- Check the victim.
- Call or instruct someone to **call 911** and Campus Safety & Security at 305-892-7011.
- Locate an Automatic External Defibrillator (AED), if one is available.
- Perform CPR if trained and willing to do so.

Bleeding

- Apply firm but gentle pressure to the wound with a clean cloth or tissue.
- Have the person lie down.
- **Call 911** and Campus Safety & Security at 305-892-7011.

Burns

- Remove the cause of the burn.
- Flush the area with water.
- Do not apply a dressing, creams or lotions.
- **Call 911** and Campus Safety & Security at 305-892-7011.

Hazardous Materials Spills

- If the incident is indoors, close all doors in order to isolate the area, if it is safe to do so.
- From a safe area call Campus Safety & Security at 305-892-7011.
 - Be prepared to provide the following information:
 - o Name and quantity of the material
 - o Time and location of the incident
 - o If anyone is injured or exposed to the material
 - o If fire or explosion is involved
 - o Your name, phone number and location
 - Evacuate if necessary.

Bomb Threats

- Remain calm.
- Get as much information as possible.
- **Call 911** and Campus Safety & Security at 305-892-7011.

Gas Leaks, Fumes & Vapors

- If you smell natural gas
- Do not pull the fire alarms.
 - Do not touch light switches or electrical equipment.
 - Go to a safe place and call Campus Safety & Security at 305-892-7011.
 - Go to a safe place and call Campus Safety & Security at 305-892-7011.
 - Do not use cell phones as static electricity can cause an explosion.
 - Provide your name, phone number and location along with the location of the odor.
 - Provide as many details as possible.

Flooding

- Flooding can occur due to major rainstorms, water main breaks or loss of power to sump pumps. In case of imminent or actual flooding:
- If you can do so safely
 - o Secure vital equipment, records and hazardous materials.
 - o Shut off non-essential electrical equipment.
 - o Move all people to a safe area away from the building in danger.
 - o Call Campus Safety & Security at 305-892-7011.
 - o Do not return to the building until instructed to do so by Campus Safety & Security or Facilities.

Media Inquiries

Direct **ALL** media inquiries to Communications and Media Relations at 305-892-7551 or 305-892-7039.

In an emergency, call 911 and Campus Safety & Security at 305-892-7011.

2011 ANNUAL FIRE SAFETY REPORT

All fires are to be reported to the ranking Campus Safety & Security officer or to one of the following administrators at each campus (these JWU employees and their designees also have primary responsibility for determining whether there is an emergency requiring a notification and/or carrying out the notification process):

- The director of campus safety & security
- Senior vice president of facilities management
- The campus president
- The director of communications & media relations.

Campus Safety & Security Contact Information:

North Miami Campus 305-892-7011

Fire Logs

A fire log with the nature, date, time, and location of any fire that occurred in an on-campus housing facility for the most recent 60-day period is available for review during normal business hours at Campus Safety & Security at your campus. Requests for fire log information dated prior to the 60-day time period will be provided upon request.

Fires in Residential and Non-Residential Facilities — 2010

Facilities	Total Fires in Each Building	Fire Number	Cause of Fire	Injuries Requiring Treatment at a Medical Facility	No. of Deaths Related to a Fire	Value of Property Damage Caused by Fire*
Academic Center, 12900 NE 127th St (Occurred on street adjacent to campus)	1	1	Unintentional vehicle fire from debris in vent	0	0	\$4,000
Lakeside Towers, 1700 NE 133 Street	0	0	NA	0	0	\$0
Emerald Lake Hall, 13025-35 Emerald Lake Drive	0	0	NA	0	0	\$0
Arch Creek Place, 1640-1642 NE 127th Street	0	0	NA	0	0	\$0
Arch Creek Place, 1605 NE 126th Street	0	0	NA	0	0	\$0
Biscayne Commons, 1750 NE 124th Street	0	0	NA	0	0	\$0
Palm Gardens, 1735 NE 124th Street	0	0	NA	0	0	\$0
Palm Gardens, 1770 NE 125th Street	0	0	NA	0	0	\$0
Palm Gardens, 1740 NE 125th Street	0	0	NA	0	0	\$0
Tropical Pointe, 1725 NE 125th Street	0	0	NA	0	0	\$0
Flamingo Hall, 1701 NE 127th Street	0	0	NA	0	0	\$0

*Values are in dollars

Fires in Residential Facilities — 2009

Residential Facilities	Total Fires in Each Building	Fire Number	Cause of Fire	Injuries Requiring Treatment at a Medical Facility	No. of Deaths Related to a Fire	Value of Property Damage Caused by Fire*
Emerald Lake Hall, 13025-35 Emerald Drive	1	1	Unintentional kitchen grease fire	0	0	\$500
Lakeside Towers, 1700 NE 133rd Street	1	1	Unintentional laundry machine fire	0	0	\$0
Arch Creek Place, 1640-1642 NE 127th Street	0	0	NA	0	0	\$0
Arch Creek Place, 1605 NE 126th Street	0	0	NA	0	0	\$0
Biscayne Commons, 1750 NE 124th Street	0	0	NA	0	0	\$0
Palm Gardens, 1735 NE 124th Street	0	0	NA	0	0	\$0
Palm Gardens, 1770 NE 125th Street	0	0	NA	0	0	\$0
Palm Gardens, 1740 NE 125th Street	0	0	NA	0	0	\$0
Tropical Pointe, 1725 NE 125th Street	0	0	NA	0	0	\$0
Flamingo Hall, 1701 NE 127th Street	1	1	Unintentional laundry machine fire	0	0	\$200

*Values are in dollars

FIRE SAFETY EQUIPMENT

Lakeside Tower, 1700 NE 133 Street

The building has a fire sprinkler system as well as a fire alarm system consisting of smoke detectors and horn strobes located in each dorm room. Each corridor landing has smoke detectors, horn strobes and pull stations. There are fire extinguishers in every hallway and each floor has three exit stairwells. Alarms are monitored by Campus Safety & Security.

Emerald Lake Hall, 13035 Emerald Lake Drive

Each dorm room has a local smoke/CO2 detector. A fire extinguisher is at each hallway and in each kitchen.

Emerald Lake Hall, 13025 Emerald Lake Drive

The building has a fire alarm system consisting of pull stations located on each landing and smoke detectors and horn strobes located in each dorm. A fire extinguisher is at each hallway and in each kitchen. Alarms are monitored by a third party.

Arch Creek Place, 1640-1642 NE 127th Street

Each dorm room has a local smoke/CO2 detector. A fire extinguisher is at each hallway and in each kitchen.

Arch Creek Place, 1605 NE 126th Street

Each dorm room has a local smoke/CO2 detector. A fire extinguisher is at each hallway and in each kitchen.

Biscayne Commons, 1750 NE 124th Street

The building has a fully addressable fire alarm system. Each dorm room has smoke detector and horn strobe. The building is equipped with a fire sprinkler system. There are smoke and heat detectors in all hallways with a pull stations at every exit. There are fire extinguishers in every hallway and each floor has two exits. There is a Siamese hose connection outside the building. Alarms are monitored by a third party.

Palm Gardens, 1735 NE 124th Street

The building has a fire alarm system consisting of pull stations and horn strobes located on each landing and smoke detectors located in each dorm. A fire extinguisher is at each hallway and in each kitchen. Alarms are monitored by Campus Safety & Security.

Palm Gardens, 1770 NE 125th Street

The building has a fire alarm system consisting of pull stations and horn strobes located on each landing and smoke detectors located in each dorm. A fire extinguisher is at each hallway and in each kitchen. Alarms are monitored by Campus Safety & Security.

Palm Gardens, 1740 NE 125th Street

The building has a fire alarm system consisting of pull stations and horn strobes located on each landing and smoke detectors located in each dorm. A fire extinguisher is at each hallway and in each kitchen. Alarms are monitored by Campus Safety & Security.

Tropical Pointe, 1725 NE 125th Street

The building has a fully addressable fire alarm system. Each dorm room has smoke detector and horn strobe. The building is equipped with a fire sprinkler system. There are smoke and heat detectors in all hallways with a pull stations at every exit. There are fire extinguishers in every hallway and each floor has three exits. A fire extinguisher is at each hallway and in each kitchen. There is a Siamese hose connection outside the building. Alarms are monitored by Campus Safety & Security.

Flamingo Hall, 1701 NE 127th Street

The building has a fully addressable fire alarm system. Each dorm room has smoke detector and horn strobe. The building is equipped with a fire sprinkler system. There are smoke and heat detectors in all hallways with a pull stations at every exit. There are fire extinguishers in every hallway and each floor has three exits. There is a Siamese hose connection outside the building. Alarms are monitored by Campus Safety & Security.

Fire Drills — Calendar Year 2010

North Miami, Fla.

Four fire drills were held during calendar year 2010 at various campus buildings.

Fire Drills — Calendar Year 2009

North Miami, Fla.

Three fire drills were held during calendar year 2009 at various campus buildings.

Smoking Policy

Smoking is strictly prohibited in all campus facilities. This includes, but is not limited to, common work areas, classrooms, conference and meeting rooms, private offices, elevators, hallways, stairs, restrooms, vehicles and all other enclosed facilities.

Emergency Procedures

Note: For campus-specific procedures, please go to Public Folders under All Public Folders> Emergency Procedures>JWU Emergency Plan and Procedures.

Effective emergency response requires the coordinated efforts of staff, faculty, and students. Each member of the JWU community should be prepared to act promptly when faced with an emergency. This includes knowing the following:

- Evacuation routes, exit points and rally points; where rally point leaders, or their designee(s), will attempt to take an accounting (roll call) of employees, students, guests and visitors, after evacuation.
- When and how to evacuate a building.

- Locations of emergency supplies and materials, such as fire extinguishers, pull alarms and first aid kits.
- Proper procedures for notifying emergency responders about an emergency in your building or work area.
- Potential exposures to hazardous materials or processes in and around your work area, as well as any means of protecting yourself in the event of an emergency.
- Proper procedures for location specific emergencies (i.e. snowstorm, hurricane, ice storm, etc.).
- Campus emergency contact phone numbers.

Emergency Evacuations

In the event of evacuation, campus procedures shall be followed as closely as possible. Evacuations may be the correct course of action in some instances, and direction in these cases will be provided by the incident commander, his/her designee and/or a local emergency services agency.

If the decision is made to evacuate one or more university buildings:

- Stay calm, do not rush, and do not panic.
- Safely stop your work. If time permits and it is safe to do so, shut off all computers, copy/fax machines, cooking equipment including ovens, stoves, fryolators, etc.
- Gather your personal belongings if it is safe to do so (Reminder: take prescription medications out with you if at all possible.)
- No one shall remain in the building, no one shall re-enter the building without the authorization of the incident commander or the responding emergency services agency.
- Upon exiting the building, students, faculty, and staff should report to the designated rally point. See the table(s) in the appropriate campus plan for the list of evacuation procedures and rally point locations.
- Once at the rally point, students, faculty and staff shall remain at the rally point unless otherwise directed by university or emergency response personnel. Students, staff and faculty MUST check in with their rally point leader or building manager to attempt to provide an account of occupants to the incident commander. The incident commander must be notified if students, staff and/or faculty have not successfully evacuated or are missing.

Evacuation Procedures for People with Disabilities

- Evacuate people with disabilities if possible.
- DO NOT use elevators, unless authorized to do so by police or fire personnel.
- If the situation is life threatening, call 911.
- Check on people with special needs during an evacuation. A “buddy system” where people with disabilities arrange for volunteers, alert them and assist them in an emergency, is a good method.
- Attempt a rescue evacuation ONLY if you have had rescue training or the person is in immediate danger and cannot wait for professional assistance.
- Always ask someone with a disability how you can help BEFORE attempting any rescue technique or giving assistance. Ask how he or she can best be assisted or moved, and whether there are any special considerations that need to come with that person.

For campus-specific procedures, please go to Public Folders under All Public Folders> Emergency Procedures>JWU Emergency Plan and Procedures.

Training & Exercises

Training and exercises are an integral part of the university's emergency response program. The level and type of training received by each individual will vary according to that individual's responsibilities within the program. The training shall be developed and provided by the appropriate departments or external agencies.

It is the responsibility of each (building) occupant to become familiar with general evacuation procedures, and to know the evacuation routes and assembly areas that are listed in the emergency plan. Faculty and staff shall also attend training(s) given by their department leads on an annual basis.

Conducting drills is essential for assessing emergency plans and procedures, for determining the readiness of emergency responders for resolving questions of coordination and clarifying roles and responsibilities, and for promoting awareness of potential hazards. In addition to drills, tabletop exercises shall be conducted periodically with various response team members as a less involved technique for evaluating specific aspects of the emergency response program. These exercises will be developed and coordinated by the Crisis Management Team, and will seek to include external community members and government emergency service providers.

Whenever feasible, observers from within JWU and from outside agencies should be present throughout the drill to analyze and evaluate each component of the response, and to make recommendations as needed.

Maintenance of the University Emergency Management Plan

The University Emergency Management Plan will be subject to ongoing changes (and improvements) based on the results of actual events, post-exercise drills and activities, and input from units and departments tasked in the plan. There shall be an annual review process; however incremental changes, modifications and adjustments to the plan will be made as conditions change. The Emergency Operations Team shall be responsible for documenting the training of staff and for retaining that documentation.

FIRE SAFETY INFORMATION FOR STUDENTS

Fire Safety Rules

Residence hall fire exits are to be used in the event of actual emergency conditions and must be kept clear of obstacles and impediments at all times. Violators are subject to fines and disciplinary action.

Fire alarms and extinguishers are placed in residence halls for your safety and that of other residents. You are reminded that use of the equipment, except in the case of fire, jeopardizes the safety of all residents, subjects the violator to fines and disciplinary action (up to and including dismissal from the university) and constitutes a serious criminal offense under the laws of the state.

You must exit the building whenever a fire alarm sounds, during routine fire drills and when illegal or unauthorized use of this equipment has occurred. Fire drills are conducted periodically in each residence hall.

Residence Hall — Fire/Explosion Evacuation Procedures

- The person who discovers a fire should pull the fire alarm and leave the immediate area.
- All building occupants should evacuate the building via the nearest safe exit upon sounding of the fire alarm. If the primary route is blocked by fire, the secondary route should be used.
- DO NOT RUN.
- DO NOT use elevators for evacuation.
- Once outside, occupants should proceed to their building's designated rally point.
- When an alarm is sounded in a residence hall reception area personnel shall call Campus Safety & Security.
- Every effort will be made for RAs/RDs, or other assigned person(s), to knock on the doors of the rooms on their floor to alert residents to evacuate the building. Reception area personnel will also take the guest check-in book and residence list before leaving the building unless there is fire or smoke in the immediate area.
- Once occupants arrive at their rally point, students shall report to their RA/RD, or other assigned person(s). If they are exiting from a residence hall, or their professor if exiting from a classroom. University employees shall report to their supervisors.
- Resident hall staff shall attempt to account for all occupants and ask questions as necessary to determine if all students have left the building.
- The highest-ranking Campus Safety & Security staff member at the site shall attempt to account for all occupants. Resident hall staff, professors and supervisors shall notify Campus Safety & Security of any missing persons. Campus Safety & Security will report any missing occupants to the fire department.
- The student/employee who discovers the situation and begins the evacuation shall contact Campus Safety & Security (at the rally point) to give the location and type of fire (oil, paper, etc.). As a back-up, once Campus Safety & Security is contacted, they will notify the fire department of the alarm situation.
- Upon fire department arrival, the highest ranking Campus Safety & Security employee and the student/employee who discovered the fire shall report the location and type of fire and any missing occupants.
- Campus Safety & Security (or the incident commander) shall contact an ambulance and hospital if students/employees are injured.
- The fire department will notify Campus Safety & Security when it is safe to re-enter the building. Campus Safety & Security will then inform RAs/RDs, professors, and employees of their decision.

For campus-specific Evacuation Procedures, please go to Public Folders under All Public Folders> Emergency Procedures>JWU Emergency Plan and Procedures.

Student Handbook Policies and Rules

As stated in the Student Handbook, the following items are not allowed within our residence halls due to existing JWU policy, fire safety laws, and federal, state and local laws.

Your cooperation is expected and appreciated. Possession of any of the following items may result in seizure and/or destruction of the items by a university representative and may result in student conduct action.

The following items are not allowed within our residence halls due to existing Johnson & Wales University policy, fire safety laws, and federal, state and local laws. Your cooperation is expected and appreciated. Possession of any of the following items may result in seizure and/or destruction of the items by a university representative and may result in student conduct action. (The list is subject to change without notice.)

- Alcoholic beverages and containers
- Narcotics, drugs (including alternative drugs such as synthetic THC) and drug-related items (including hookas)
- Firearms, weapons, ammunition (not limited to live ammunition) and related paraphernalia, BB guns and air guns
- Explosive materials
- Realistic replicas of firearms or other weapons
- Gasoline, kerosene and other fuels
- Firecrackers and fireworks
- Combustible decorations
- Candles, lanterns, incense, etc.
- Wall/ceiling tapestries
- Chemicals of any kind
- Motorcycles, scooters, etc.
- Additional furniture (without prior approval of residential life professional staff)
- Cooking equipment (i.e., grills, toaster ovens, hot pots, hot plates, fry pans, etc.)
- Immersion heaters
- Refrigerators larger than 4.4 cubic feet
- Microwaves larger than 700 watts
- Air conditioners
- Pets (including fish)
- Halogen lamps
- Neon signs
- Lava lamps
- Oversized radios or stereos
- Items that may affect the safety or security of the residence hall
- Street, traffic and construction signs unlawfully obtained

Student Code of Conduct

Conduct that violates the Student Code of Conduct includes (but is not limited to)

- Harming or endangering yourself or others.
- Use of, or threatened use of, physical force or violence.
- Fighting.
- Endangering the health or safety of oneself or another person.
- Threatening or attempting suicide.
- Intentional possession of a dangerous article or substance which may be used to injure or cause discomfort to any person.

- Possession or use of firearms or other weapons, ammunition, BB guns, air guns, fireworks, incendiary devices, or explosives.
- Initiating or circulating a report or warning of an impending bombing, fire, or other crime, emergency, or catastrophe, knowing that the report is false.
- Arson or intentionally or recklessly starting a fire on university property.
- Misuse of or tampering with fire safety equipment (e.g. fire extinguishers, smoke detectors, exit signs, and pull stations).
- Participating in hazing or any other action or situation which endangers an individual's mental or physical health and/or involves the forced consumption of alcohol or drugs.
- Aiding, abetting, encouraging, or participating in a riot, commotion, or disturbance, or other disorderly conduct.
- Failure to evacuate any building in which a fire or other emergency alarm has been sounded or when directed to evacuate by a university representative.

If you are found responsible for injuring or intending to injure another person, you will, at a minimum, be suspended from the university.

If you are found responsible for misuse or tampering with fire safety equipment, you will, at a minimum, be suspended from the university.

(See the Student Handbook posted at www.jwu.edu/northmiami/studentlife, Select "Student Handbook" for additional information regarding the Student Code of Conduct.)

Residence Hall Safety Rules

Do not:

- Sit on window ledges or climb in and out of windows.
- Place objects on window ledges.
- Leave your door unlocked.
- Leave valuables unsecured.
- Use roofs or awnings.
- Cook in residence halls (with the exception of approved areas).
- Use athletic equipment in halls, common areas or rooms.
- Hang items on sprinklers.
- Check in or sponsor visitors you do not know (see also Guest and Visitor policy in the North Miami Student Handbook).

Residence Hall Safety Inspections and Room Searches

Johnson & Wales University reserves the right to key-in and search bags (upon entry), residence hall rooms, MicroFridges, refrigerators, room safes and packages at any time for fire, health and safety hazards, for prohibited items and for maintenance and inventory reasons.

Notice of Nondiscrimination

Johnson & Wales University does not discriminate unlawfully on the basis of race, religion, color, national origin, age, sex, sexual orientation, gender identity or expression, genetic information, or disability in admission to, access to, treatment of, or employment in its programs and activities. For our full nondiscrimination policy, visit www.jwu.edu/legal.