



JOHNSON & WALES
UNIVERSITY
CAMPUS SAFETY & SECURITY

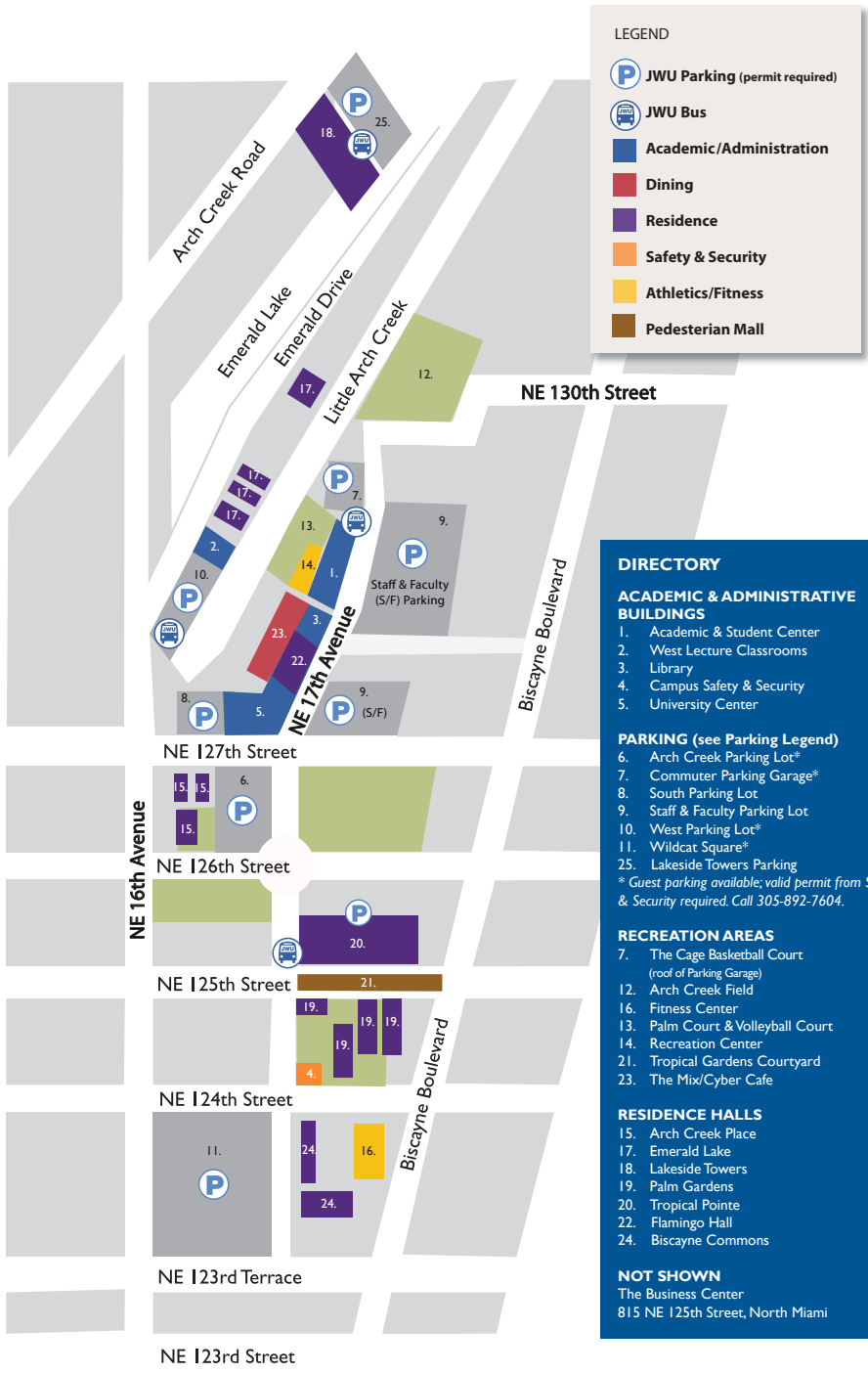
CAMPUS PARKING GUIDE



1705 NE124th Street, North Miami, FL 33181
Security Dispatch 305-892-7011



NORTH MIAMI CAMPUS MAP



PARKING DECALS

- Parking decals must be permanently placed on either the bottom left corner of the rear window or the bottom left bumper of the registered vehicle. See car below.
- Decals affixed with tape are not considered permanent and therefore subject to fine.
- If you require assistance with parking decals, please see a Campus Safety & Security officer or call 305-82-7011.

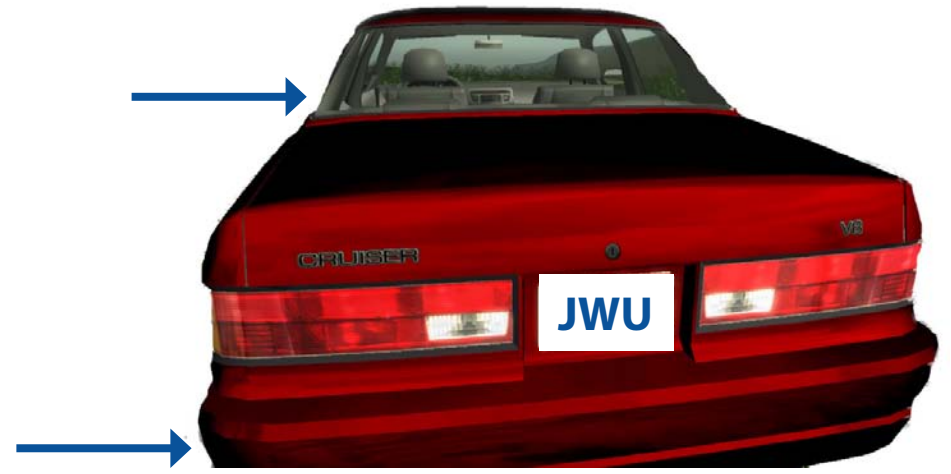


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1.0 GENERAL INFORMATION

JOHNSON & WALES UNIVERSITY ASSUMES NO RESPONSIBILITY FOR THE CARE AND/OR PROTECTION OF ANY VEHICLE, OR ITS CONTENTS, ANY TIME IT IS OPERATED OR PARKED ON ITS CAMPUS, NOR DOES IT HAVE ANY LIABILITY FOR DAMAGE OR THEFT THAT MAY OCCUR WHILE PARKED ON UNIVERSITY PROPERTY.

1.1 All students and employees who bring a vehicle on to the Johnson & Wales University North Miami Campus must obtain a university parking permit for that vehicle.

1.2 Parking on the Johnson & Wales University campus is a privilege, not a right, and is available to persons driving on campus solely under the rules and regulations described within.

1.3 The following regulations have been established for facilitating the safe and expeditious flow of vehicular and pedestrian traffic, preventing accidents, protecting university property and informing vehicle operators and pedestrians of traffic laws and safety regulations in effect on the campus of Johnson & Wales University. Pursuant to future requirements, all changes in traffic rules will be publicized.

1.4 Violators of the traffic or parking rules and regulations are subject to warning, penalties, and appropriate disciplinary and/or administrative action. Motorists may obtain information or assistance from any security officer on duty or from Safety & Security's administrative services office at 305-892-7604.

1.5 Nothing within this pamphlet supersedes state or local laws/ordinance.

2.0 AUTHORIZATION & PROVISIONS

2.1 The entry, operation and control of motor vehicles on Johnson & Wales University property is authorized and directed by Johnson & Wales University administration who may exercise such controls as deemed necessary. The Office of Safety & Security is responsible and authorized to enforce the rules and regulations stated in this booklet.

2.2 The Safety & Security Manager or his designee may exclude, cite, immobilize/("boot") or remove from the campus any vehicle that is used as an instrument in a crime; mechanically unfit; being operated by a person under the influence of intoxicants or drugs; suspected of being stolen; abandoned; not registered with Safety & Security's administrative services office; persistently in violation of university parking and/or traffic regulations; or as deemed necessary by the Safety & Security Manager or his designee in order to maintain order on campus.

2.3 If a vehicle is immobilized then the owner/operator of the vehicle must pay a fee of \$50 to get the "boot" removed. The fee will be paid to the Office of Safety & Security. Once paid, a receipt will be issued. Please note that vehicles immobilized for more than 24 hours will be towed at the owner's expense.

2.4 Persistent violators shall be defined as those persons with three or more violations.

2.5 Decals and hang tags remain the property of the university until expiration or until the end of the permit holder's enrollment. All permits are not transferable, may not be sub-leased or sold, and must be used by the person and on the vehicle to which they're registered.

2.6 Decals and/or permits are subject to confiscation and removal from any vehicle if found to be obtained by fraud or misrepresentation, or if so ordered by the Director of Campus Safety & Security.

2.7 Students, faculty and staff members are expected to be familiar with and abide by university traffic and parking regulations. It is also the responsibility of the campus member to inform their guests and visitors of the parking and traffic rules.

2.8 Vehicles are subject to search upon request.

3.0 VEHICLE REGISTRATION

3.1 Parking permits are handled solely by the Office of Safety & Security staff. All vehicles, motorcycles, or scooters driven by faculty, staff and students must be registered with the Office of Safety & Security's administrative services office. There is no charge for parking permits. All faculty/staff and registered students may obtain a parking decal for FREE.

(a.) A \$5 fee is required to obtain a replacement decal.

3.2 All students shall register their motor vehicles within three school days after the beginning of each term if not already registered. Faculty and staff shall register their motor vehicles within three working days of the date of employment. Failure to register may result in towing or immobilization of the vehicle.

3.3 When applying for any parking decal, you must first go to the Office of Safety & Security located at 1705 NE 124 St. for an application. At that time you **MUST** bring with you the following items:

- Current university ID
- Valid driver's license
- Valid automobile registration
- Current class schedule (printout)

Not having any one of these documents will delay your receipt of a parking decal.

3.4 Parking permit color code/location is as follows:

(Letters identify specific parking lots in which students are authorized to park)

Commuter students	Dark blue
Parking Garage (C)	
Arch Creek Lot (C)	
South Parking Lot (C)	
West Parking Lot (Multipurpose Class Hours)	

South Side residents	Gold
Arch Creek Place (A)	
Palm Gardens (P)	
Biscayne Commons (B)	
Tropical Pointe (T)	
Wildcat Square Lot (Overflow)	

North Side residents	Red
Lakeside Towers (T)	
Flamingo Hall (F)	
Emerald Lake Hall (E)	
West Parking Lot (Overflow red)	

Faculty & Staff

Light blue

Staff & Faculty Lot (In front of the University Center)
Wildcat Lot (Over flow parking)
Arch Creek Parking Lot

Multipurpose Parking Lots

Arch Creek Parking Lot
West Parking Lot (During school hours ONLY)
Wildcat Square Parking Lot

3.5 It shall be the responsibility of the owner/operator to remove university parking permits when:

- the status of the student or employee changes
- the ownership of the motor vehicle is transferred
- A person has been denied the privilege of operating a motor vehicle on campus

3.6 Hang tags must be displayed from the rear view mirror. Decals must be permanently affixed to the outside back left rear window (decals that are taped will not be considered permanently affixed). All permits must be clearly visible at all times.

3.7 Although it is not required to register bicycles, they may also be registered for identification and security reasons at no charge.

3.8 Failure to properly display parking permits as provided herein shall constitute failure to register a motor vehicle.

4.0 PARKING REGULATIONS

4.1 Parking on the Johnson & Wales University North Miami Campus is restricted to faculty, staff, resident students, commuter students and university guests. There is a color coded permit system in place. You can only park in designated areas (see section 3.4 or page 2).

4.2 Parking is prohibited in driveways, on sidewalks, on grass (except in areas specifically designated as parking areas), in loading zones, along

service roads, or in restricted or otherwise reserved/”no parking” areas.

4.3 When parking in University parking lots, park straight in (parking decals must be visible).

4.4 Parking is prohibited in fire lanes or within 15 feet of a fire hydrant or any curb marked yellow or no parking.

4.5 Vehicles cannot double park or take up the space of more than one car. If your vehicle restricts the access of another vehicle from parking or un-parking it shall be considered double parked.

4.5 Inability to locate a legal parking space is not justification for improper or unauthorized parking and will not be allowed as a mitigating circumstance in an appeal of a cited violation.

4.6 Any vehicle left unattended will be considered parked.

4.7 Students, faculty, or staff shall not park in spaces specifically marked for visitors.

4.8 The university reserves the right to remove any vehicle violating campus parking, traffic or fire regulations, or if it creates a safety hazard.

4.9 Vehicles left parked on campus and unused for three or more consecutive days shall be considered abandoned and will be towed away at the owner’s expense. Vehicles of resident students that are properly registered are not included. Persons wishing to leave a vehicle on campus for extended periods or during breaks between terms must request permission to do so from the Office of Safety & Security/Parking Services (see subsection 8.3).

4.10 Resident students are not permitted to park in commuter parking lots except as provided in subsection (8.5).

4.11 The decision to tag, boot and/or tow a vehicle in violation is made by the officer on scene.

4.12 During periods of inclement weather the university may institute a university parking ban as directed by Safety & Security.

5.0 TRAFFIC REGULATIONS

5.1 The traffic rules, regulations and signs governing the use of motor vehicles are in effect 24 hours a day.

5.2 Motorists must give the right of way to pedestrians. Remember, this is designated a walking campus.

5.3 Reckless driving is not permitted in university parking lots or roads.

5.4 Unnecessary noise from tires, horns, mufflers, radios or any other noise making device is prohibited at all times.

5.5 Motorcycles, mopeds, and motor scooters must be operated only on streets designated for normal motor vehicle use, and must have a university parking permit.

5.6 Motorists must obey all signs, indicators, markers and signals for the control of direction, parking and general regulation of traffic and vehicles on the campus, including lawful hand, voice, whistle, campus emergency Vehicle lights or other commands or signals of security officers, police officers or member of the Office of Safety & Security.

5.7 Any person who is involved in a motor vehicle accident resulting in university property damage or personal injury shall report such accident to the University Office of Safety & Security, in addition with complying with the State of Florida requirements regarding the report of vehicle accidents.

5.8 The maximum speed limit in university parking lots or dedicated roadways is 15 miles per hour.

5.9 ENFORCEMENT & FINES

6.0 Motor vehicles or persons found in violation of university parking and traffic regulations will be cited and fined in accordance with the following schedule:

A. Parking /General Violations	\$20
B. Traffic Violations	\$20
C. Parking in a space reserved for disabled	\$100

D. Improper affixed or displayed decal	\$10
E. Booted vehicles	\$50
F. Late Fee	\$10
G. Towing Fee (Midtown Ph: 305-754-1450)	\$120 + storage fees

6.1 If any vehicle on campus is in violation of any regulations, the person in whose name the vehicle is registered will be held responsible for the violation.

6.2 Operators of motor vehicles who:

- Have three or more unpaid citations
- Are persistent violators
- Do not have university permits properly displayed

are subject to having motor vehicle immobilized, towed or banned from the University.

6.3 Repeat offenders will be referred to the Office of Student Conduct.

6.4 The Office of Safety & Security will conduct unannounced “Selective Enforcement” programs throughout the academic year. Selective Enforcement programs are used for random enforcements of directional and regulatory signs, ID checks and vehicle checks.

6.5 Any person to whom a parking permit has been issued shall be held accountable for all fines associated with the operation of said motor vehicle. In indeterminate cases, an attempt to match the registered owner with a Johnson & Wales University student or employee will be made. Any match of name, address, or other available data will result in that student or employee being billed.

6.6 The fact that a student or employee does not receive a citation for the violation of any regulation does not imply that the regulation is not in effect.

6.7 APPEALS / PAYMENT

6.8 Any person found in violation of University Traffic & Parking regulations, and consequently cited, shall have an opportunity to appeal such citation to the Office of Safety & Security which will coordinate the process.

6.9 Appeals may be made on the grounds that the citation was issued erroneously, or that there were mitigating circumstances which may excuse the violation.

7.0 Appeals must be made within 10 calendar days of the issuance date of the citation. Appeal request forms are available at the Office of Safety & Security, SGA office or at www.jwu.edu/northmiami/security.

7.1 The outcome of any appeal will be sent to the appellant's university e-mail account within three business days. Any fines assessed will be due and payable within five business days of the appeal decision.

7.2 All appeals are final. Appellant's do not have the option to appear before the traffic board.

7.3 Payment of fines are paid in person at the Student Accounts Window (cash or money order) or the accounting office located in the Student Life Center (2nd floor) of the University Center. The accounting office can accept cash, check, credit cards or money order as method of payment.

7.4 Failure to pay the fine will result in a hold on the student's account.

7.5 GUEST/VISITOR PARKING INFORMATION

7.6 Visitor parking is by authorized permit only. Permits may be obtained from the Office of Safety & Security. They may also be obtained in advance by e-mailing north.miamiparking@jwu.edu. Violators will be ticketed, booted or towed.

7.7 Visitors can park ONLY in the following parking lots:

- West Parking Lot
- Wildcat Square
- Arch Creek Parking Lot (Admission's Guests Only, 4 hour limit)
*Resident students may park in the Arch Creek lot from Friday - Sunday through midnight.
- Staff & Faculty (University Guests Only, 2 hour limit)

7.8 Temporary parking permits can be obtained for the following purposes:

- Short term use of vehicle, including rental vehicles
- Visitor parking
- Short term parking as authorized by the Director of Campus Safety & Security

8.0 It shall be the responsibility of the motor vehicle operator to obtain knowledge of all rules and regulations in effect on the campus from their student sponsor.

8.1 MISCELLANEOUS / GENERAL RULES

8.2 The parking garage closes at 11 p.m. No unauthorized vehicles will be allowed to park in the garage overnight without proper documentation from the Office of Safety & Security.

8.3 The Safety & Security's administrative services office offers extended parking permits for students who wish to leave their vehicles on campus during university breaks with the exception of the summer months. For further information on our extended parking program stop by the office.

8.4 Moving, defacing, or damaging any university traffic sign or property will result in a Student Conduct referral.

8.5 All resident students are permitted to park in the parking garage after 4 p.m.

8.6 At all times, students are prohibited from parking in areas designated as Staff & Faculty.

8.7 Repairing any vehicle on campus is prohibited, except in an emergency. The emergency must be reported to the Office of Safety & Security prior to the repair being made.

8.8 Overnight parking for the purpose of sleeping in a vehicle or using it as a living accommodation is prohibited.

8.9 Loitering in parking lots or inside a vehicle is strictly prohibited and enforced.

8.10 Students will be cited by the North Miami Police Department and/or Campus Safety & Security for jay walking. Students should use sidewalks at all times while walking on or around campus.