



Hall:	
Room:	

This agreement serves to establish basic needs and behavioral guidelines for roommates to ensure each individual's rights are respected. This agreement will be used to set clear expectations for the room and encourage open discussion among roommates. If needed, this agreement may be revisited and renegotiated by roommates and the residence hall staff throughout the year.

When completing this agreement, please refer to the 5 tenets of Residential Life's Community Agreement:

Regard for Self and Community; Demonstrate Civility and Respect; Academically Focused; Personal & Professional Growth; and Appreciation for Diversity in All Forms.

The basic responsibilities of roommates include, but are not limited to the following:

Communication				
How will we communicate with each other when there is an issue or concern in the room?				
Verbally/Face-to-face	In writing	Both	Other (specify below)	
If someone is having an overnight guest, how far in advance will this be communicated?				
1-2 days	3-4 days	5-6 days	1 week	Other (specify below)
If someone stops by to visit a roommate and they are not home, how will we take/relay messages?				
Post it	Text	Email	Call	Other (specify below)
How late will phone calls be made or taken in the room during the week?				
Up to 11pm (when hall quiet hours begin)		After midnight (specify below)		Other (specify below)
How late will phone calls be made or taken in the room during the weekend?				
Up to 12am (when hall quiet hours begin)		After midnight (specify below)		Other (specify below)
Additional comments :				

Cleaning and Cleanliness				
How often will we clean the entire room? (Including bathroom (s) and kitchen, if applicable)				
Every 3 days	Weekly	Bi-weekly	Other (specify below)	
How often will we clean or tidy our individual areas of the room?				
Daily	Every 3 days	Weekly	Other (specify below)	
How often will we remove trash and recycling from the room?				
When full	Every 3 days	Weekly	Other (specify below)	
Who will be responsible for removing trash and recycling from the room and when? (Create schedule):				

THIS AGREEMENT DOES NOT ENCOMPASS ALL ISSUES THAT MAY TRANSPIRE WITHIN YOUR ROOM DURING THE YEAR. IF AT ANY TIME YOUR ROOM WOULD LIKE TO REVISE THIS AGREEMENT, FEEL FREE TO CONTACT YOUR RESIDENT ASSISTANT OR YOUR RESIDENCE DIRECTOR FOR ASSISTANCE.



Academically-Focused: Courtesy Hours			
How many hours of sleep do we expect to get each night?			
Less than 5 hours	6-7 hours	8-9 hours	10+ hours
While someone is asleep, what type of activity is allowed in the room?			
Lights on	Talking/Phone	Music/TV	Other (specify below)
When studying is taking place, what type of activity is allowed in the room?			
Lights on	Talking/Phone	Music/TV	Other (specify below)
Additional comments :			

Guests and Visitors			
How much advanced notice is needed for overnight guest (s)?			
24 hours	48-72 hours	1 week	2 weeks
When should visitors be excused from the room?			
During personal grooming (getting dressed)		During study times	During sleep times
Additional comments :			

Use of Personal Items			
What items can be shared without permission?			
Electronics (I-Pod, computer, X-box, etc.)	Microfridge/Cookware, etc.	Food/Drinks	
Clothing (excluding undergarments)	Furniture (JWU and personal)	Other (specify below)	
What items cannot be shared?			
Electronics (I-Pod, computer, X-box, etc.)	Microfridge/Cookware, etc.	Food/Drinks	
Clothing (excluding undergarments)	Furniture (JWU and personal)	Other (specify below)	
Additional comments :			

Resident Signature:	Resident Signature:
Resident Signature:	Resident Signature:
Resident Signature:	Resident Signature:

Staff Signature:

Completion Date:

THIS AGREEMENT DOES NOT ENCOMPASS ALL ISSUES THAT MAY TRANSPIRE WITHIN YOUR ROOM DURING THE YEAR. IF AT ANY TIME YOUR ROOM WOULD LIKE TO REVISE THIS AGREEMENT, FEEL FREE TO CONTACT YOUR RESIDENT ASSISTANT OR YOUR RESIDENCE DIRECTOR FOR ASSISTANCE.