



Campus Living Guidelines Traditional Hall

Johnson & Wales University seeks to provide all on-campus resident students with a living experience that will allow them to develop academically, culturally and socially. To maintain a standard of living that is fair and consistent, Residential Life requires all residents and guests to adhere to the rules and policies governing on-camps housing. Violations of the Student Code of Student Conduct and/or the Campus Living Guidelines will result in university disciplinary action.

Community Agreement

Regard for Self and Community: We pride ourselves in being responsible for all actions that affect other individuals, the community, and ourselves. We promote our community as a clean and safe place to live. We understand our community is not just the university we attend, but the surrounding towns and cities.

Demonstrate Civility and Respect: We understand it is not just about how we are treated but, more importantly, how we treat others. We are models of civility and respect because we understand a polite and courteous community starts with the actions of each individual. We respect all community members, both on and off campus, regardless of the circumstances.

Academically Focused: We understand the importance of academic pursuits. By staying focused we will achieve the scholarly knowledge and practical skills necessary to be successful for years to come. We as residents embrace the importance of maintaining a community environment in which academic excellence is supported and celebrated.

Personal and Professional Growth: We aspire to grow as individuals by making wise, thoughtful, and mature decisions. We understand that learning takes place in and out of the classroom through community and academically sponsored programming. We believe these enjoyable experiences combine to help us grow into the industry and civic leaders we strive to be.

Appreciation for Diversity in All Forms: We appreciate the uniqueness of all community members. We care about and celebrate diversity in the broadest sense, which includes race, color, religion, age, gender, national and ethnic origin, disability, physicality, language, socio-economic background, sexual orientation, gender identity and expression, political ideology, and theoretical approach. We understand diversity enhances our contribution to the global environment in which we live.

Alcohol and Drug Use

Residential Life believes living on campus is a privilege. The use of alcohol and/or illegal drugs in any campus residential facility is not permitted. Any student found responsible for possession will face university sanctions that could result in suspension from housing or the university.



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Alcoholic beverages and containers (empty or used as decorations) including shot glasses are prohibited. Behavior resulting from possible intoxication that affects the community (i.e., loud noise, destruction of property and non-compliance) is also prohibited. Residents suspected of hosting gatherings where alcohol is present could be relocated to another residence hall or removed from housing.

Illegal drugs, including unlabeled medication bottles or bottles of medication that are not prescribed to the person who possesses them, are prohibited. In addition, items intended to aid in the use of illegal drugs or excessive alcohol consumption (i.e., bongs, pipes, hookahs, needles, funnels) are also prohibited on campus.

Planning or suspected planning of a party or large gathering where alcohol and/or drugs are found will result in **immediate relocation** from your residence hall.

Please refer to the Student Code of Conduct for full details regarding alcohol and drug violations.

Care of Room & Facilities

1. Residents are responsible for keeping their room clean, free of trash and in a general hygienic state. Private bathrooms are to be cleaned and maintained by the residents of the room. If at any time a residential life staff member feels that the room is not meeting cleanliness standards, 24 hours will be given to rectify the situation. If, after 24 hours, the room does not meet cleanliness standards, conduct sanctions, fines and/or cleaning charges will apply.
2. Window screens must remain secured at all times. Individuals are not permitted to remove window screens, to exit onto residence hall roofs, to sit on window sills or to hang out of windows.
3. Individuals are not allowed to yell, throw or hang items out of windows. Lasers and laser pointers are not to be shined out of the window opening.
4. Window surfaces must be kept clear of all opaque materials, such as aluminum foil, posters, flags or signs.
5. Painting or furniture modification, including the possession of public-area furniture in individual rooms, is not allowed.
6. Residents are responsible for ensuring all furniture assigned to the room remains in the room unless removed by the residence hall staff or maintenance staff. Missing furniture can result in a \$100 fine or the total replacement charge of the missing piece(s) of furniture, whichever is greater.
7. Residents are responsible for ensuring that unoccupied furniture (beds, dressers, closets, desks, etc.) remain set up at all times and available for use as instructed by the hall staff.
8. Personal furniture is not allowed unless approved by the residence director.
9. Tampering with wiring or plumbing is strictly prohibited.

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10. Hanging items should be done in a manner that does not damage the walls, appliances (where applicable), windows or doors of the room. Nails, paint-removing substances, wall-puncturing items or permanent-affixing are strictly prohibited.
11. Hanging items in the hallways or stairwells of the building without consent from the residence director is prohibited.
12. Activities or incidents resulting in damage to the ceiling or the floors (carpet or tile) of the room or the buildings are strictly prohibited.
13. Holiday trees that are real or larger than 2 feet are not permitted.
14. Speakers should not be placed or used in a manner that disturbs neighbors or causes sound to emanate beyond the room. This includes speaker placement in windows.
15. Out of respect to others living in and around our community, excessive noise in areas frequented by the public (such as adjacent parking lots, building entrance, hallways, stairways) is prohibited.
16. Health and Safety Inspections will be conducted by Res Life staff members each term. These inspections are designed to identify and address any health, safety, sanitation and/or maintenance issues that may be present. Students will be held accountable for any violation of the Student Code of Conduct or Campus Living Guidelines discovered during the course of an inspection. Students will be notified in advance of the inspection.

Prohibited Items

Many items which you have in your room at home are not allowed in our residence halls due to fire safety regulations, federal, state and local laws, or university policy. For health, safety and insurance liability reasons, residents are prohibited from having the following items in their rooms:

1. Flammable liquids, chemicals of any kind, combustible decorations, explosive materials, and other similar materials, except for sealed containers not exceeding one-ounce capacity.
2. Large power tools, air conditioners, open-coil appliances, heaters, and cooking equipment including, but not limited to: immersion coils, pottery water-warmers, ovens, hot plates, blenders, fryers, grills, toaster ovens/toasters, hot pots, fry pans, stoves and exposed burners (including popcorn poppers without self-contained heating units). Microwaves are also prohibited unless part of an approved MicroFridge® unit. Students living at Renaissance Hall are permitted one small microwave per apartment. Toasters, George Forman grills, griddles, crock pots, blenders, mixers, food processors, dehydrators are also allowed at Renaissance ONLY, as these rooms are equipped with kitchens.
3. Fire/open flame materials or unapproved high-heat producing devices, including, but not limited to, candles, lanterns, incense, incense burners, halogen lights and lamps, camping stoves, fireworks, firecrackers, hookahs, lava lamps, neon signs, rope lights, charcoal grills and sunlamps.
4. Antennas or wires extending outside room windows.

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5. Additional furniture without prior approval of the residence director (RD).
6. Firearms or other weapons, including, but not limited to knives with a blade over 4-inches (excluding university-issued culinary knife kits), brass knuckles and swords. Ammunition, including shell casings, are also prohibited.
7. Mopeds, motorcycles and other similar vehicles including gasoline-powered toys or mini bikes are prohibited. Bicycles may not be kept in hallways, stairwells, or public areas inside the residence halls.
8. All animals are prohibited in the residence halls (including hallways, common rooms, bathrooms, etc.) with the exception of fish. Fish are allowed but must not exceed five gallons; you may reach the five gallons in any combination you wish. Fish are the only things allowed in the tank (no snakes, lizards, frogs, turtles, etc., even if they live in water).
9. Alcoholic beverages and containers including empty ones; wine glasses, margarita glasses, martini glasses and shot glasses
10. Narcotics, drugs and drug-related items (including prescription medications that are not in your name).
11. Oversized radios or speakers.
12. Tapestries, flags, or other cloth wall coverings.
13. Satellite devices (i.e., Direct TV).

Smoking and Fire Safety

1. Using or attempting to use university property in a manner inconsistent with its designated purpose is prohibited.
2. Room doors must be kept free of flammable materials, particularly loose paper. Doors cannot be wrapped or covered with flammable materials. Dry erase boards are the only items allowed to be posted on the outside of doors; all other posting are prohibited. Any items posted on the inside of doors must not obstruct view of the path of egress signs or peepholes.
3. Electrical outlets must be appropriately used and electronic equipment (computers, stereos, televisions, hair dryers, etc.) must not overload circuits or be improperly wired to create a safety hazard.
4. High-heat generating items such as curling irons, clothes irons and hair dryers should never be left on or unattended while plugged in. In addition, these items should be monitored until they have cooled to avoid potential fire hazards. These appliances should only be used for their designed purpose.
5. Decorations must not overload electrical circuits and, if appropriate, must be fireproofed in accordance with environmental health and safety standards.
6. Fire pull box alarms and extinguishers are placed in the residence halls for your safety and the safety of others. You are reminded that misuse of this equipment is a serious criminal offense under state laws. In addition, it jeopardizes the safety of all residents and violators will face disciplinary action by the university.
7. Tampering with any fire safety equipment, including, but not limited to, fire alarms, fire extinguishers, fire hoses, exit lights, smoke detectors, and sprinkler systems is

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prohibited and a serious criminal offense under state laws. For other guidelines on items which are prohibited due to fire safety regulations refer to the *Student Handbook*.

8. Propping open fire doors or exterior doors of residence halls is prohibited.
9. Unauthorized entry to areas of residence halls, including, but not limited to, roofs, window ledges, balconies, offices and dining halls is prohibited.
10. Failing to vacate the residence hall when directed to do so by residence hall staff, emergency staff, or the sounding of a fire/smoke alarm is prohibited and violates state laws.
11. Improper use of kitchen/cooking facilities is prohibited.
12. Blocking hallways with furniture or personal belongings is strictly prohibited.
13. Tampering with or damaging mobility and hearing impaired equipment (e.g., door knockers, bells, lights, door arms, etc.) is prohibited.
14. Removal or blocking of door peepholes is prohibited.
15. All areas of all residence halls are smoke-free including rooms, bathrooms and common areas.
16. Cigarette butts must be disposed of in the appropriate receptacle.
17. You must exit a building whenever a fire alarm sounds. (Be sure to take your JWU ID with you so that re-entering the building is orderly.) Residential Life staff will direct you to a safer location once you are out of the building. Drills will be performed periodically to ensure that all residents are aware of fire exits. Residents failing to exit will be sanctioned accordingly.
18. For your own safety, residents are required to keep belongings out of the main walkway and doorway to the room. By keeping the room clean, residents can ensure that a clear path of egress is always available in the event of an emergency or drill.

Damages

Residents are responsible for any damages that occur in their assigned rooms when it can be reasonably shown that the residents knew or should have known that damage occurred. This includes damages caused by guests of residents.

Individual or group activities that result in distress or disturbance, or that can cause damage or destruction to property, are prohibited. Types of behavior that fall into this category include, but are not limited to, hall sports, hallway disruptions and/or impromptu hallway gatherings, unsanitary room conditions, pranks, use of water guns in public areas and placing furniture and/or trash in public areas, including stairwells.

Falsely pulled fire alarms and damages occurring in the public areas of the residence halls are charged to the individual or group responsible when that can be determined.

Community Damage Charge-backs

Living in a residence hall comes with the expectation of community accountability. Whenever possible, costs associated with damage will be charged to the responsible party or parties. If



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responsibility cannot be determined, all residents of the hall, floor, or wing will become collectively responsible for the costs involved.

Community damage charge-backs are assessed to student accounts. If you have information or questions about damages that have occurred in your hall please speak with your residence director.

Maintenance

Maintenance issues should be reported as soon as possible so they can be addressed quickly and to avoid small problems escalating into large ones. Maintenance requests should be reported to the hall front desk between 8 a.m. and midnight. We understand that accidental damage may occur in the hall or in your room. Students admitting liability for damages will be billed for any repairs or remedial costs at a minimum cost. Damage not reported, and for which liability is not admitted, will result in individuals, floors/wings or entire hall communities being billed for repairs.

When a room is vacated, either during the academic year or at the end of it, the room is inspected and any damages are charged to the occupants of the room. Any room damages that are assessed to your account can only be contested within three months.

Please be sure to report damages promptly to staff so that facilities can remain safe and well maintained.

Pests

Unwanted pests can sometimes attempt to seek food and shelter in the residence halls, especially when the weather changes. If you see or suspect pests such as mice, ants, flies, bugs, etc., it is extremely important that you report the issue to the front desk of your hall **immediately**.

Remember to keep food sealed at all times and to remove your trash regularly to deter these nuisances. Keep window screens secured and alert your RA or RD if any structural damage has occurred in your room or apartment.

Recycling

All residence halls on campus participate in the university's recycling program. All rooms will be provided with a waste basket and recycling bin. Residents can empty their trash and recycled items in the designated trash area for their hall.

Mixed Paper That Can Be Recycled

Clean, dry paper that can be torn; office paper, white and colored; newspapers; magazines; corrugated cardboard, broken down; paperboard; junk mail; phonebooks and un-donate-able paperbacks; NO paper with food residue; NO waxed or laminated paper.

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Co-Mingled Containers That Can Be Recycled

#1 & #2 plastic bottles & jugs only; glass bottles & jars; steel/tin cans; aluminum cans; clean aluminum foil and pie/takeout tins; aseptic boxes, such as juice boxes; paperboard cartons, such as milk cartons; NO #3-#7 plastics; NO non-bottle or jug #1 & #2 plastics; NO styrofoam or plastic bags.

Items That Should Be Disposed of in the Trash

Plastics #3-#7 and unmarked plastics; non-bottle and non-jug #1 & #2 plastics; all styrofoam; non-bottle and non-jar glass; food waste; paper with food and other residue; other non-hazardous materials that cannot be recycled.

Keys and JWU Identification Cards

All residence hall keys (room and mail), and electronic access control cards/identification cards (ID cards), are the property of Johnson & Wales University and must not be loaned or duplicated.

Your ID card contains a microchip which can be damaged by close contact to credit cards and other magnetic items. If damaged or lost, you will need to purchase a new ID card from the Dining Services office Downcity or the Student Academic & Financial Services office on the Harborside Campus.

Lost keys and/or ID cards must be reported immediately to residence hall staff or Campus Safety & Security. Found keys or ID cards must be given immediately to residence hall staff at the front desk. (Charges for lost/damaged keys will be placed on the student's account.)

Most halls require an ID card for entry into the lobby area. **Don't misuse your ID card.** Make sure that people do not follow you into the hall while the door is open ("piggy-back entry") and NEVER give your ID card to another person to use to enter your hall.

It is university policy to **show your ID card every time** you enter the building to help prevent unwanted visitors from entering the residence halls. You will need to do this even if you live at a hall with electronic card access. Be aware that the front desk staff is not allowed to let any person enter without showing their student ID card, even if they know them.

Lock Out Policy

Residence hall staff will provide a room lockout to residents without a charge if:

- The resident can produce the room key after being let back into the room
- The resident has not exceeded two lockouts during the term

Residence hall staff will provide a mail lockout to residents without a charge if:

- The resident can produce the mail key within 24 hours
- The resident has not exceeded two mail lockouts during the term



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Quiet and Courtesy Hours

Living in a community requires a consistent awareness that the actions of one person can affect others in direct and indirect ways. Noise levels can have an impact on the resident community's ability to sleep or study uninterrupted. It is everyone's responsibility to self-regulate their behavior and actions.

Quiet hours are in effect for all halls Sunday through Wednesday (or any day preceding scheduled classes) 11 pm-9 am; and Thursday through Saturday, midnight -10 am so that you and your neighbors can study and sleep. In Academic Communities quiet hours are observed and enforced 24-7. During quiet hours, sound must not be audible beyond the limits of any individual room, hallway, or lounge.

If students or guests in your hall are making enough noise to bother you, you have the right (at any time of day or night) to *politely* ask them to be more quiet. If the issue persists please contact a Residential Life staff member, who has the option and authority to address the noise.

As determined by Residential Life, 24-hour quiet periods are in effect during the examination period of each term and at other times as announced.

Out of respect to others living in and around our community, all students are expected to abide by courtesy hours. Please ensure that you are not creating undue interference, unreasonable noise and other distractions that inhibit students' ability to read, study, and sleep; this includes stereo/TV volume and excessive noise in areas frequented by the public (such as the lobby, building entrance, common rooms, hallways, stairways and elevators).

Guest and Visitation

It is the responsibility of every resident to inform his/her guest of the rules and regulations of the residence hall. Residents are responsible for the behavior of their guest(s), including their initial eligibility to be a guest. Most importantly, the sponsoring resident is also responsible for ensuring the rights and privacy of the other room and hall occupants. A resident can face student conduct charges and sanctions as well as residential life sanctions, charges and fines due to the inappropriate behavior and/or actions of his/her guest.

A student may sponsor a maximum of two guests in a residence hall.

All guests must sign in and out of the hall at the residence hall front desk. Both the guest and the sponsoring resident must leave a picture ID card (JWU ID for hall resident) with the attendant at the front desk while the guest is in the hall. The sponsoring resident must accompany his/her guest at all times.

Any guests under 18 must be approved at least one week in advance by the residence director; and visitors under 16 are not permitted to spend the night in the residence halls.



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Overnight Guests

The ability to have overnight guests is a privilege. Residential Life reserves the right to restrict any individuals from entering a residence hall without prior notification. In addition, in the event that behavior of community residents becomes unruly, Residential Life reserves the right to revoke the privileges of visitors and overnight guests for the entire community without prior warning.

Overnight visitors are permitted in the residence halls provided that no overnight visitor may remain in a residence hall for more than three (3) nights in a calendar week (Sunday-Saturday) or more than three (3) consecutive nights.

Roommates must work out their own arrangements for visitors; if you cannot agree, please seek a Residential Life staff member for help.

Parking and Bus Passes for Guest

Guests of residents must have a temporary permit issued by Campus Safety & Security in order to park vehicles on university property. There is very limited to no visitor parking available at most halls.

JWU requires all guests to have a guest pass in order to use the JWU transportation system. These passes are available through your residence director. Please contact your RD for passes in advance of your guest's arrival.

Room Moves

Residents must have proper administrative approval to move from their assigned residence hall room to another residence hall room.

Student interested in changing rooms or swapping bedrooms (where applicable) must request to do so through our staff so that we can ensure that all parties are comfortable with the move. It also preserves the accuracy of our housing records for security reasons. If you make an unauthorized apartment or bedroom change, you will be required to return to your originally assigned room, assessed a \$150 administrative charge and could face additional sanctions. Beginning on the first day of classes, you can request a new room assignment in one of two ways:

1. To move within the same hall/building: See your residence director to be placed on your hall's room relocation list.
2. To move to a different hall: Go to <http://link.jwu.edu> to fill out a hall change request form. Room/hall changes are dependent upon available space. Residential Life will attempt to honor hall change requests as space allows, but they cannot be guaranteed.

Checking Out of Your Residence Hall

Residents are responsible for properly checking out of their room at the end of the year or at any point in time when they are no longer considered a resident in their particular room.



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Residents are responsible for ensuring the room is in compliance with all procedures used during academic breaks and/or vacating.

At the close of the academic year, students must depart within 24 hours of their last exam, **no later than May 18, 2012 at noon**. Graduating students must depart by May 19 at 7 p.m. Students who leave housing/the university at the conclusion of fall or winter term must depart within 24 hours of their last exam.

NOTE: Students who apply for on-campus housing during the summer session (s) must completely vacate their current hall by May 18. Move-in for the summer hall occurs on the Saturday and Sunday before the summer session classes begin.

When moving out of a residence hall or when changing rooms, a student has two options for checking out. Failure to use one of these options will result in key replacement charges and other associated fees.

OPTION 1 (preferred)

Make an appointment with a residential life staff member at least 24 hours in advance to return keys and complete all checkout paperwork, including a Room Condition Checklist to verify if any damage has occurred.

OPTION 2

Use our express checkout system. An express checkout envelope is available from your residence director. Fill out the form, place your room and mail keys inside the envelope and seal. Then turn in your form to the front desk between the hours of 8:00 AM & 12:00 AM (midnight). Your room will be inspected by Residential Life staff once it is completely vacant. If damage is found or if the space was not properly cleaned and vacated (i.e., personal belongings were left behind), all residents of the room will be assessed fees unless a specific student (s) takes responsibility for actions which have resulted in such fees. If no one assumes responsibility, the total fee amount will be equally divided among all occupants of the room/apartment. Please be aware that by opting for an Express Checkout, **you waive your right to appeal any and all charges**.

Breaks & Hall Closing

Residents are responsible for ensuring their room is in compliance with all procedures used during academic breaks and/or vacating.

Occupying residence hall space outside of the contract period is prohibited. Failure to vacate the residence halls when they are closed, whether for winter break or end-of-year hall closing, could result in fines and disciplinary action.



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Here is some information about our major breaks and holiday closings. While residence halls are open during fall term/Thanksgiving and spring break, they **close completely** during winter break. Please arrange travel according to the following dates and times:

- **Thanksgiving & Term Break** (halls open with limited staff/dining): November 21-26, 2011. Classes resume Tuesday, November 29, 2011.
- **Winter Holiday Break** (halls closed *except* Harborside Village): Halls close Friday, December 23, 2011 at noon. Halls reopen Saturday, January 7, 2012 at noon. *No late departures or early arrivals can be permitted.*
- **Spring Break** (halls open with limited staff/dining): February 27-March 5, 2012. Classes resume Tuesday, March 6, 2012.
- **Hall Closing** (May 18, 2012): Students must depart within 24 hours of their last exam, no later than May 18, 2012 at noon. Graduating students must depart by May 19 at 7 p.m.

Alternative Living Arrangements: If you need to make alternative living arrangements during a time when your hall is closed, we suggest contacting one of our practicum hotels. Be sure to inquire about student discounts.

- Radisson Airport Hotel: 401-739-3000
- Johnson & Wales Inn: 508-336-8700

Internet & Cable

All halls come with a standard cable package, the cost of which is included in your housing cost. You need to bring a television and cable cords with you, as those are not provided in student rooms. Unfortunately, premium channels are not available for additional purchase.

The halls come with Ethernet/LAN connections (Local Area Network) or Wireless Access. Each student assigned to a room will be able to access the internet using one of these methods based on hall location. You will need an Ethernet card in your computer, as well as cables, in order to hook up to the university network.

The first time you connect your computer to the university network in your room and launch your browser you will be redirected to a page for downloading the Network Administration Control (or NAC) agent. This system is used by the university to prevent infected computers from accessing the network and infecting other computers. If you need further advice on what to purchase, please visit the University Help Desk Web site at <http://helpdesk.jwu.edu> for details on hardware and software.

For a complete listing of on-campus wireless locations, visit: <http://helpdesk.jwu.edu>.



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Enjoying the privilege of network access requires compliance with all policies governing the Technology Use Policy—including in the residence halls. Please review the University's Technology Use Policy, which covers the proper usage of JWU technology in detail at <http://helpdesk.jwu.edu/policies.htm>.

Laundry

Laundry facilities are located in each hall. It costs \$1.25 to wash and \$1.25 dry. Washing machines and dryers are paid for through use of a laundry card, to which students add value, rather than inserting coins into the machines. The cards are swiped into the laundry machines and the charges are automatically deducted.

Laundry cards for new students are given out during move-in. Returning students needing to replace lost or stolen cards can purchase a new card at the following locations: Harbor View, Imperial, McNulty, Renaissance and West Hall.

Students can activate their card at a machine located in all residence halls. Students can add money to their card online at www.automaticlaundry.com or use cash at one of the res halls mentioned above to add value. Money on the card does not expire.

Repair problems on washers and dryers and refunds can be reported to the front desk of your hall or online at www.automaticlaundry.com.

The university is not responsible for lost or stolen items. We recommend that you do not leave your clothes unattended.

Microwaves and Refrigerators

A MicroFridge® (a refrigerator/freezer/microwave combination unit) will be in your room when you arrive and can be used at no cost for a trial period of approximately two weeks. If you and your roommates have not made payment arrangements with MicroFridge® Company to keep the MicroFridge® within the first two weeks of classes, the company will remove it from your room at that time. To rent or get more info, contact MicroFridge® at www.collegerefrigerators.com or 1-800-577-8041.

Refrigerators no larger than 1.9 cubic feet will be permitted in rooms that have not rented a MicroFridge®; however, only one is allowed per room. Any student who requires an additional refrigerator due to special needs (i.e. dietary, medical, religious, etc.) must speak with their residence director for approval.

Microwaves and additional freezers are prohibited. Students living in Renaissance Hall are permitted to have one small microwave in their kitchen.



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Meal Plan

Students are required to subscribe to the meal plan, with the exception of The Cove and Harborside Village residents, which provides 15 meals per week for students to use any way they wish.

Phone

Phone service is not provided in resident rooms (except Harborside Village). However, house phones are located on each floor for on-campus calls.

Mail & Packages

Depending on the residence hall, you may have your own mailbox or share one with your roommates. In both cases, each resident will be assigned a mailbox key which you need to keep in a safe place. If the key is lost or misplaced, come to the front desk and let the staff know right away. (Replacement fees apply.)

The residence hall staff will only accept mail and/or packages for the proper name of a resident, so let people know not to use nicknames or business names. The residence hall staff will not accept mail or packages from unrecognized sources. In addition, notes and personal items cannot be left for you at the front desk of the residence hall.

Mail is not automatically forwarded. If you move at any time (including at the end of the year), you will need to notify senders of your new address. Anything we receive after you have moved will be returned to sender.

Below is an example of how your mail should be addressed:

- Student Name**
- Hall & Room Number**
- Street Address**
- City, State and Zip Code**

JWU Residence Hall Addresses		
Hall	Hall Address	Front Desk Phone*
The Cove	1 Park Row West, Providence, RI 02903-1235	401-680-7780
East	2 Washington Avenue, Providence, RI 02905-5315	401-598-1189
Harborside Village	100 Harborside Boulevard, Providence, RI 02905-5600	401-808-6000
Harbor View	1150 Narragansett Avenue, Cranston, RI 02905-3955	401-598-1154

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Imperial	15 Hospital Street, Providence, RI 02903-4609	401-598-1166
McNulty	101 Pine Street, Providence, RI 02903-3813	401-598-4797
Renaissance	101 Cedar Street, Providence, RI 02903-1035	401-598-2800
Snowden	32 Page Street, Providence, RI 02903-3722	401-598-1025
South	2 Washington Avenue, Providence, RI 02905-5315	401-598-4720
West	2 Washington Avenue, Providence, RI 02905-5315	401-598-1155
Xavier	60 Broad Street, Providence, RI 02903-4104	401-598-1496

*Halls are not staffed until September 2, 2011, so please do not schedule packages to arrive prior to that date, as they cannot be accepted. If you have questions before that time, call 401-598-1141.

Storage

There is no storage available on campus. Personal belongings are prohibited from being stored in public areas (i.e. community rooms, stairwells and hallways).

Expectations of Conduct

As a member of the residential community, we share expectations of one another that must be held in high regard. You should become familiar with these expectations of conduct. Please feel free to ask a Residential Life staff member for clarification if you have any questions.

As a valued member of this residential community, you should be able to:

- Study and sleep free from undue interference, unreasonable noise and other distractions inhibiting the exercise of this right.
- Have your personal belongings respected by others.
- Have a clean environment in which to live.
- Have free access to your room and to the facilities provided in the residence hall.
- Enjoy personal privacy within limits of the residential setting.
- Host guests with the expectation that you will explain acceptable behavioral standards; and that your guests will respect the rights of your roommate(s) and fellow residents.
- Consult Residential Life staff in settling conflicts.
- Be free from fear of intimidation and physical or emotional harm.

As a valued member of this residential community, we expect you to:



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- Verbally express your views to the person(s) involved should you feel your rights have been infringed upon.
- Treat staff and other residents with respect and consideration and guarantee them their individual rights.
- Understand and abide by all policies and procedures necessary for the hall communities to function.
- Be responsive to all reasonable requests of your fellow residents.
- Be cooperative and respectful in all dealings with residence hall and university staff members.
- Accept responsibility for personal and community safety: refrain from misusing safety equipment, propping security doors open, leaving room doors unlocked or losing or forgetting room keys.
- Recognize that public areas and their furnishings belong to everyone and that abuse of these areas violates the rights of the community.

Enforcement of University Housing Policies

Residential students are expected to abide by all policies and procedures established by the university. Residential students who fail to meet their responsibility as outlined in the Room Terms (housing) Agreement may be subject to disciplinary action.

Disciplinary action for housing violations may result in a range of sanctions including, but not limited to, counseling, mediation, warning, probation, revocation of guest and visitor privileges, restitution, reassignment to another accommodation, removal from university housing, and denial of future housing accommodations. Multiple or egregious violations of housing or conduct policies may result in suspension or dismissal from university housing.

If a student's behavior is disruptive to the housing community, that student may be immediately suspended from housing, pending the outcome of a conduct hearing.