



2017-2018

Guide to Pet and Animal Friendly Community Living

JWU Denver

2017-2018 Guide to Pet and Animal Friendly Community Living

Contents

Welcome to Pet and Animal Friendly Housing	3
Permitted Pets	3
Application & Room Selection Process	3
Requirements	3
Pet Owner Responsibilities	4
Care for Room/Apartment	
Care for Pet	
Consideration for Roommates	
Consideration for Community	
Health & Safety Inspections	5
Cleaning & Damages Due to Pet	5
Animal Waste	6
Animal Food & Supplies	6
Walking Pets Outside	6
Fire Alarms/Emergencies/Evacuations	6
Animal Nuisances/Threats	6
Violations	6
Pets Leaving Housing	7
Resources/Recommendations	7

Welcome to Pet and Animal Friendly Housing

Residential Life is pleased to offer pet and animal friendly communities, a unique housing option where residents can live with their pet*, as part of an ongoing commitment to enhance the on-campus experience. For the 2017-18 academic year, each of our residence halls will be pet and animal friendly. (Note: a student does not have to have a pet in order to live in a pet and animal friendly community. For example, a student may want to live with a roommate who has a pet.)

In order to maintain a standard of living that is fair and consistent, Residential Life requires all residents to adhere to the rules, guidelines and policies governing pet and animal friendly communities set forth by this guide, the [Guide to On-Campus Living](#), the Pet and Animal Friendly Community Owner Responsibility Agreement, as well as the [Student Code of Conduct](#). Violations could result in [sanctions](#). Please review all carefully and contact Residential Life if you have any questions: 303-256-9400 or reslife.den@jwu.edu.

***Restrictions apply. See Permitted Pets.**

Permitted Pets

A student residing in a pet and animal friendly community is permitted to have **one** pet only. JWU Pet and Animal Friendly Communities permit a student to have/bring an animal in the following categories: dogs up to 40 lbs. (non-aggressive and state/city approved breeds), cats, small caged mammals, fresh water fish, turtles, and lizards that can comfortably live in a 5 gallon-tank or smaller. No animal that has to be fed a live animal for survival, wildlife, poisonous or endangered species, farm, lab, or production animals are permitted. All pets and animals must be pre-approved by Residential Life prior to the animal arriving to the campus.

No other pet or animal is allowed in university housing, including pets that live at home. (Pets from home are not permitted to visit.)

Application Process

Students wanting to live in a pet and animal friendly community must contact the Residential Life Office for the application and supporting documents. You can reach us at 303-256-9400 or reslife.den@jwu.edu.

Requirements

For ALL pets:

- Completed and signed pet and animal friendly agreement
- Clear, full-bodied picture of pet
- \$250 cleaning fee (non-refundable); visit or call SAFS: 303-256-9700. Please indicate you are submitting your cleaning fee for pet and animal friendly housing.

In addition, owners of dogs and cats must submit the following.

For DOGS only:

- Proof of flea prevention
- Proof of spayed/neutered
- Proof of City of Denver pet license
- Proof of vaccinations for:
 - Rabies
 - Distemper
 - Leptospirosis
 - Bordetella
 - Fecal OVA and parasite screening with negative result

For CATS only:

- Proof of spayed/neutered
- Proof of City of Denver pet license
- Proof of vaccinations for:
 - Rabies
 - Distemper
 - Felv/FIV (feline AIDS and Leukemia)
 - Fecal OVA and parasite screening with negative result

Scanned documents must be submitted to Residential Life at reslife.den@jwu.edu or faxed to 303-256-9699. Please be sure to include your full name and J number with each document/item you submit.

All pet owners must also attend the Pet and animal friendly Workshop within 7 days of moving in to learn about community expectations. Pet owners will be required to keep a sticker on their student ID indicating they have a pet. This will be supplied by Residential Life upon moving into the residence hall. A label for the room/apartment exterior entrance will also be provided indicating what type of pet(s) and how many live in the space and the pet owner(s) is responsible for ensuring it is displayed at all times.

If loss or damage occurs to a pet and animal friendly sticker or door label, please notify Residential Life staff right away.

Pet Owner (Student) Responsibilities

Pet owners are solely responsible for the actions of their pet, including any and all damage or injury to persons or property caused by the pet. In conjunction with the expectations outlined in the [Guide to On-Campus Living](#) and [Student Code of Conduct](#), pet owners are responsible for the following.

Care for Room/Apartment

In order to maintain a comfortable, sanitary environment for all residents, rooms/apartments must be kept clean, free of trash, animal waste and pests. If at any time a Residential Life staff member determines that the room/apartment is not meeting cleanliness standards, 24 hours will be given to rectify the situation. If, after 24 hours, the room still does not meet cleanliness standards, conduct sanctions may apply.

Care for Pet

Pet owners must:

1. Ensure their pet wears proper identification at all times (unless the pet permanently resides in a cage).
2. Maintain the health and hygiene of the pet: including but not limited to regular bathing/grooming, using the proper treatments to prevent pests of any kind (e.g., fleas, ticks); seeking veterinary treatment if the pet becomes ill. Note: Bathing or grooming the pet in the residence hall room/apartment or on university property and using university laundry facilities to wash pet's bedding, toys, clothing or other items is strictly prohibited.
3. Ensure caged pets remain in their cage when they (the owner) are not present in the room/apartment.
4. Have a pet carrier in their possession and accessible in the event of an evacuation, emergency or staff request.

Roommates, other students or guests cannot assume responsibility for the care of a roommate's pet. Pets cannot be left alone overnight in the room/suite/apartment, or in another resident's room/suite/apartment.

Pet owners are responsible for arranging alternative care for their pet outside of the university (not on campus) in case of an emergency or if required to remove the animal due to disruption, damage, etc.

Consideration for Roommates

Before you move in, it is important for roommates to discuss not only basic roommate expectations, but also expectations around pets. Pet owners must notify roommate(s) what type of pet will be residing in the

room/apartment. Residential Life will also complete a follow-up to ensure all residents in the room/apartment are aware and in agreement with the presence of the pet in the shared space. Students living in the same room/apartment will also be required to complete a Pet and animal friendly Community Roommate Agreement so that they can discuss and outline expectations.

It is the responsibility of the pet owner to carry out all reasonable requests made by roommates—including but not limited to the terms of the roommate agreement—regarding health, safety and comfort of the roommate(s) directly related to the presence of their pet in the room/apartment.

Consideration for Community

Pets are restricted to their owner's residence hall room/apartment and are not permitted to roam outside of the room/apartment, within the residence hall, including common areas, common bathrooms, in other student rooms/suites/apartments, on the campus grounds or in any other building on campus. Pets are also not permitted to ride on university transportation.

It is the responsibility of the pet owner to carry out all reasonable requests made by residents and/or university staff regarding health, safety and comfort of the community directly related to the presence of their pet in the residence hall.

Health & Safety Inspections

Health & Safety Inspections in room/apartments where animals reside are conducted once a month by Residential Life staff members to ensure the space is sanitary and that the health and wellness of all occupants, including pets, are being maintained. (If at any other time during the year there is a concern within the room it should, of course, be reported right away.)

If violations of the rules and policies set forth by this guide, the [Guide to On-Campus Living](#), the Pet and animal friendly Community Owner Responsibility Agreement, or the [Student Code of Conduct](#) are discovered during the course of an inspection, residents may be subject to [student conduct review](#) and disciplinary action.

Cleaning & Damages Due to Pet

Pet owners are required to pay a non-refundable fee of \$250 to the university in advance of the pet's arrival to cover the cost of cleaning and repairing the room to a state where there is no evidence of the pet's presence in the room once the pet leaves housing at the end of the academic year. Notwithstanding the fee, the pet owner will be responsible for all additional costs and expenses that result from damage caused by the pet, including pest issues.

Damages caused by a pet (e.g. stained carpet, worn/ripped furniture, etc.) as well as the presence of pests due to a pet should be reported promptly so that they can be addressed by Maintenance. For serious or emergency maintenance situations, inform a Residential Life staff member immediately.

When a room/apartment is vacated, either during the academic year or at the end of it, the room/apartment will be inspected and any damages determined to be as the result of a pet will be charged to the pet owner(s) who resided in the room. Damage charges are assessed to the student's account. Students have 90 days to contest any charges.

Animal Waste

Pet owners are responsible for cleaning up after their animal and disposing of animal waste properly.

All cage and litter box waste must be removed at least **twice daily**. Solid waste must be double-bagged, "rabbit-ear tied" (not cinched) and brought to the trash room or dumpster immediately.

The university has provided dog waste bags and receptacles in these locations to ensure the proper disposal of animal waste.

Failure to clean up animal waste will result in disciplinary sanctions.

Animal Food & Supplies

Animal food must be stored in plastic containers in order to be kept tidy and to discourage pests. Pet bedding, toys, litter/ litter boxes and other supplies must be kept neat and organized and stored appropriately.

Walking Pets Outside

For pets that need to be walked, pet owners are free to walk them on university grounds, provided any and all animal waste is picked up and disposed of properly. Pets must be on a leash, harness, or other tether at all times.

Fire Alarms/Emergencies/Evacuations

If a fire alarm sounds or in the event of an evacuation of the residence hall, the pet owner must vacate with the pet. If the pet owner is not present, a roommate can assist. The pet must be on a leash or in a portable cage or pet carrier during an evacuation.

If no one is available, a Residential Life staff member may enter the room and remove pet during the evacuation.

Animal Nuisance/Threats

A pet cannot be a nuisance or threat to anyone living in the community, including other pets. Pets must not show aggression towards individuals or staff assisting in the community. Aggressive or repeatedly disruptive pets will be required to be removed from university housing. Examples of disruptive behavior include, but are not limited to, excessive barking or continuous noise, destruction of property, roaming hallways/common areas, etc.

Students who have complaints should report them to a Residential Life staff member. All complaints about pets will be investigated by Residential Life, in conjunction with the Dean of Students, Associate Dean of Student Development, Student Conduct and/or Campus Safety & Security if necessary, with possible sanctions imposed if violations are found. In addition, the university may relocate pet owners and their pets in residential housing in accordance with the Resident Student Contract and applicable Residential Life policies, procedures and rules.

Violations

Violations of the rules and policies governing pet and animal friendly communities set forth by this guide, the [Guide to On-Campus Living](#), the Pet and animal friendly Community Owner Responsibility Agreement, as well as the [Student Code of Conduct](#) could result in sanctions up to the owner being asked to remove the pet permanently from residential housing within 24 hours of being notified. If a pet is removed, the student is still bound to their housing contract (Room Terms Agreement) and may be required to relocate from the Pet and animal friendly Community. Failure or refusal to remove a pet from campus will result in the university doing so on the student's behalf and could include removing the student (pet owner) from housing.

Abandonment, neglect, or mistreatment of a pet by a pet owner or any member of Johnson & Wales University will not be tolerated. No warnings will be issued; if there is abuse it will result in the pet being removed from the owner or measures taken to prevent contact with the person responsible for the abuse. In the event a removal of the pet is necessary, Campus Safety & Security will work with Animal Control to remove the pet.

Pets Leaving Housing

If a pet owner decides to no longer have their pet live with them or if the pet is no longer living, they are required to notify Residential Life immediately. If the student wants to bring a different/new pet to campus, they must re-apply with Residential Life. (The pet owner is not required to leave pet and animal friendly housing

if their pet is no longer living there; however, if they would like to relocate, they can speak with their residence director or area coordinator.)

Resources/Recommendations

Although not required, the university recommends that pet owners consider pet insurance. JWU also strongly encourages residents to seek obedience and other forms of training if they have a dog.