



Continuing Education Application for Admission

8 Abbott Park Place • Providence, RI 02903
1-800-342-5598 or 401-598-2300 • Fax: 401-598-2948

Rep _____ Date _____

You may also apply online at apply.jwu.edu.

Submit a complete application for admission — Students are encouraged to apply online for quicker processing. Paper applications are also accepted. Be sure to complete the application in full.

Submit all applicable high school and college transcripts — Request that an official copy of your high school transcript or high school equivalency diploma be mailed to Continuing Education Admissions. Additionally, you need to request that an official copy of your college transcript be mailed to Continuing Education Admissions.

APPLICATION FEE WAIVED
To help offset the expense associated with college applications, Johnson & Wales University allows students to apply for admission at no cost.

PERSONAL INFORMATION *(Please print clearly)*

Name exactly as it appears on official documents (passport or U.S. state-issued identification card)

Last/Family Name _____ First/Given Name _____ Middle Initial _____

Address _____

City _____ State _____ ZIP/Postal Code _____ Country _____

Social Security Number (U.S. students only) _____ Date of Birth (Month/Day/Year) _____

() _____ () _____

Home Phone Number (include U.S. area code or country code and city code) _____ Mobile Phone Number _____

Email Address _____ Gender Male Female

Are you eligible for veteran benefits? Yes No Are you currently a member of the Armed Services? Yes No

Select your citizenship status: U.S. Citizen or U.S. National U.S. Dual Citizen Permanent Resident U.S. Refugee or Asylee Other (Non-U.S.)

Country of Citizenship _____ Country of Birth (if not U.S. citizen) _____

If you currently hold a valid U.S. visa, please circle type: B F-1 F-2 H-1 J-1 J-2 None Other _____

Have you ever been convicted of a felony? **(Required)** Yes No

Have you ever had a felony-type charge sustained against you in a juvenile proceeding or in a proceeding outside the U.S.? **(Required)** Yes No

Are you intending to file for financial aid through the Free Application for Federal Student Aid (FAFSA)? Yes No

Have you previously attended JWU? Yes No

The following ethnicity and race questions are optional. Any information that you provide will not be used in a discriminatory manner.

Are you Hispanic or Latino? Yes No

Choose one or more of the following:
 American Indian or Alaska Native Asian Black or African American
 Native Hawaiian or Other Pacific Islander White

EDUCATIONAL BACKGROUND

Name of High School/High School Equivalency Center _____ Year of Graduation _____

Address _____

City _____ State _____ ZIP _____

Name at Time of Graduation _____

EMPLOYER

Company Name _____

Phone Number () _____

Position _____

Are you eligible for company tuition reimbursement? Yes No

TRANSFER CREDIT INFORMATION

List the most recent schools or colleges attended since high school.

Name of Institution **Attendance Dates** Mo. Yr. to Mo. Yr.
 Address City State ZIP
 Program Degree Received

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 Address City State ZIP
 Program Degree Received

HOW DID YOU LEARN ABOUT JOHNSON & WALES UNIVERSITY? (Please check one)

JWU Representative Employer JWU Student/Graduate Newspaper Radio Social Media Web Other _____

PROGRAMS

Please select **one** program of interest by filling in **one** circle below. For a descriptions of majors, refer to jwu.edu/majors. Student may apply to only one program.

BACHELOR'S DEGREE PROGRAMS	Sept. 2018	Dec. 2018	Mar. 2019	June 2019	Sept. 2019
Accounting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Baking & Pastry Arts and Food Service Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Business Administration (B.S.B.A.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Business Studies (for graduates with associate degree or equivalent)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Criminal Justice	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Culinary Arts and Food Service Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Finance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hotel & Lodging Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Human Resource Management (B.S.B.A.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Liberal Studies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Management (B.S.B.A.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marketing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Psychology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

BACHELOR'S DEGREE PROGRAMS	Sept. 2018	Dec. 2018	Mar. 2019	June 2019	Sept. 2019
Restaurant, Food & Beverage Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tourism & Hospitality Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ASSOCIATE DEGREE PROGRAMS	Sept. 2018	Dec. 2018	Mar. 2019	June 2019	Sept. 2019
Baking & Pastry Arts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Culinary Arts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

CERTIFICATE PROGRAMS	Sept. 2018	Dec. 2018	Mar. 2019	June 2019	Sept. 2019
Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Professional Craft Brewing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

NON-DEGREE/EXTENSION PROGRAMS (ND/EXT)	Sept. 2018	Dec. 2018	Mar. 2019	June 2019	Sept. 2019
Taking classes but not seeking a degree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

CONDITIONS OF ENROLLMENT AND APPLICANT'S SIGNATURE (Required)

1. All invoices are payable prior to the beginning of classes. VISA, MasterCard and American Express credit cards, as well as checks and cash, are accepted as forms of payment.
2. Johnson & Wales University has a tuition refund policy. Please refer to the Johnson & Wales University catalog at jwu.edu/catalogs.
3. Credit for any completed course is not given until all financial obligations have been cleared.
4. Johnson & Wales University reserves the right to modify its curriculum, tuition rates, program, rules and regulations.
5. The university reserves the right to schedule subjects within the curriculum in the order deemed necessary.
6. The university reserves the right to cancel any course or program announced due to insufficient enrollment.

By submitting this application, I certify to Johnson & Wales University (the "university") that all information in this application and in my supporting documentation is true, correct, and complete (including the listing of all other colleges or postsecondary institutions attended by me). The university does not retain all application material submitted by the applicant. I hereby authorize the university to obtain all official college or postsecondary transcripts from the schools and institutions that I have attended. **I give permission to the university to contact and share information with issuing institutions or other appropriate third parties for the purpose of verifying any documentation or information I have provided.** Any acceptance to the university is conditioned upon the university's right to revoke at any time such acceptance or subsequent enrollment if I provide false or incomplete information or if the university learns of any past or present misconduct by me that would affect my ability to represent and uphold the standards of the university. Any enrollment at the university is conditioned upon my payment of all financial obligations incurred by me and my compliance with and upholding of all university policies, rules and regulations. My signature below constitutes my express written perpetual consent for the university to conduct business electronically, including electronic submissions and deliveries. I acknowledge that I may notify the university of my preference to receive items via hardcopy by emailing OptOut@jwu.edu. I further acknowledge and certify that in order to conduct business electronically with the university, I have access to an electronic device (e.g., computer, smartphone, tablet) with a supporting operating system that can connect to the internet, an up-to-date internet browser, an up-to-date pdf viewer, and sufficient electronic storage capacity on the electronic device to be able to save documents for later reference or be connected to a printer that is capable of printing from the browser. My signature below constitutes my express written consent to be emailed, called, texted, or otherwise contacted by the university and its affiliates, agents, and representatives for any university purposes at the number(s) and contact information I have provided and may provide in the future, including wireless numbers, using automated and other technologies. I authorize the university to use my name, image, likeness, and/or voice (and recordings in which they appear) in any manner or media for university purposes, including, but not limited to, marketing and publicity purposes. I am aware that I may update or withdraw these consents at any time, by emailing OptOut@jwu.edu, however, I acknowledge that such withdrawal may take a reasonable amount of time to process.

Applicant's Signature Date
 (Required) _____

Johnson & Wales University does not discriminate unlawfully on the basis of race, religion, color, national origin, age, sex, sexual orientation, gender identity or expression, genetic information, disability, status as a protected veteran, pregnancy or marital status, or any other unlawful basis in administration of its educational policies, admission policies, financial aid, employment, or any other university program or activity. It admits qualified students to all the rights, privileges, programs and activities generally accorded or made available to students at the university. The university undertakes to comply with all federal and state discrimination laws, including, but not limited to Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title VII of the Civil Rights Act of 1964 and the Americans with Disabilities Act of 1990. Johnson & Wales University also does not tolerate harassment of any kind. Sexual harassment and sexual misconduct are a form of sex discrimination and prohibited by the university. The following individual has been designated to handle inquiries concerning the application of Title IX and its implementing regulation in addition to any inquiries regarding the university's nondiscrimination and harassment policies: Title IX Coordinator/Nondiscrimination Coordinator/Section 504 Coordinator, 111 Dorrance St., Providence, RI 02903, 401-598-2703. Inquiries concerning the application of the notice of nondiscrimination may also be referred to the Office for Civil Rights, U.S. Department of Education, Customer Service Team, 400 Maryland Avenue, SW, Washington, DC, 20202-1100, 800-421-3481. In compliance with the Higher Education Act, Johnson & Wales University publishes an Annual Security Report and an Annual Fire Safety Report. The Annual Security Report discloses information about campus security and statistics concerning reported crimes that occurred on campus, on university-controlled property and on public property immediately adjacent to campus. The Annual Fire Safety Report discloses information about the campus fire safety policies and procedures and fire statistics for each residence hall. Copies of the reports may be obtained from Admissions or by searching keywords "annual security report" at jwu.edu. Completion and graduation rate data for specific cohorts of first-time, full-time undergraduate students is available. Please contact the assistant director of financial aid at sreese@jwu.edu for assistance obtaining this information.

Request for High School Transcript Release Form

Applicant should send these request forms directly to their educational institutions and/or testing center for High School Equivalency. Please enclose a stamped envelope and send to your high school. Photocopy this document if additional copies are needed. For instructions on how to request a GED transcript, visit ged.com/life_after_ged.

Please forward an **official copy** of my high school transcript or high school equivalency diploma to

Johnson & Wales University
Continuing Education Admissions
8 Abbott Park Place
Providence, RI 02903



Please Print

Name *(while in high school)* _____

Name *(if different from above)* _____

Current Address _____

City _____ State _____ ZIP/Postal Code _____

Phone (_____) _____

Date of Birth _____

High School _____

City _____ State _____ ZIP/Postal Code _____

Program of Study _____ Year of Graduation _____

Signature _____ Date _____



Request for College Transcript Release Form

Applicant should send these request forms directly to their educational institutions. Please enclose a stamped envelope and send to any college previously attended. Photocopy this document if additional copies are needed.

Please forward an **official copy** of my college transcript to

Johnson & Wales University
Continuing Education Admissions
8 Abbott Park Place
Providence, RI 02903



Please Print

Name *(while in school)* _____

Name *(if different from above)* _____

Current Address _____

City _____ State _____ ZIP/Postal Code _____

Phone (_____) _____

Date of Birth _____

College/University _____

City _____ State _____ ZIP/Postal Code _____

Program of Study _____ Year of Graduation *(if applicable)* _____

Signature _____ Date _____

