



**Dietetics and
Applied Nutrition Program**
COLLEGE OF HEALTH & WELLNESS

Dietetics and Applied Nutrition Program

**Student Handbook
2025-2026**

**Johnson & Wales
University**

Providence Campus
September 2026 Update

WELCOME

Welcome to the Johnson & Wales University (JWU) Dietetics and Applied Nutrition (DiAN) program! This program combines cutting edge dietetics education with the reputation of Johnson & Wales University's world class culinary education. It is designed for students seeking to apply culinary arts skills to their nutrition practice. In recent years, the health care system has included more health maintenance activities in addition to therapeutic treatments. Individuals have also become more interested in lifestyle practices that promote optimal health. The Dietetics and Applied Nutrition program at JWU develops students who are prepared to use their culinary and scientific knowledge to improve health and human performance.

The Dietetics and Applied Nutrition program is housed within the College of Health & Wellness and is taught by registered dietitian nutritionists, scientists, liberal arts faculty and highly trained, master's prepared professional chefs. This cohesive group of educators facilitates student learning of the skills and knowledge required to apply for a supervised practice and graduate programs.

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INTRODUCTION

For brevity, certain abbreviations and acronyms appear throughout this Handbook. The term “university” refers to Johnson & Wales University. “JWU” also refers to Johnson & Wales University. The “DiAN program” and “program” refer to the Bachelor of Science Dietetics and Applied Nutrition Program.

Students in the DiAN program should use this Handbook in conjunction with:

1. JWU [Catalog](#)
2. JWU [Student Handbook](#)

Together these resources provide students with information that will assist them in their academic endeavors at the university: services available to students, policies, an outline of the curriculum, and guidelines to prepare for this challenging academic experience.

By enrolling at Johnson & Wales University, students agree to conform to the rules, codes, and policies as outlined in this publication, in the catalog, and in all applicable student handbooks, including any amendments. Students must abide by all the rules, codes, and policies established by the university both on and off campus. The program-specific policies are in addition to university policies listed in the JWU Student Handbook. All catalogs and handbooks are available [online](#) and at Student Academic & Financial Services. The JWU Student Handbook, catalog, and other publications contain important policies, procedures, and rules that are not included in this document. ***Please note, in the event that this handbook conflicts with and/or is more restrictive or specific than the JWU Student Handbook, the provision in this handbook shall apply.***

If a student has questions that cannot be answered by these sources, the student should discuss them with the program director.

Please read these sources carefully and thoroughly. Ignorance of the rules does not excuse infractions. The program and the university reserves the right to amend this handbook and change or delete any existing rule, policy, or procedure, or to add new rules, policies, and procedures at any time and without prior notice.

ACCREDITATION AND AFFILIATIONS

Johnson & Wales University (JWU) is accredited by the New England Commission of Higher Education (NECHE). This accreditation encompasses the university's two campuses in Providence, Rhode Island and Charlotte, North Carolina, and its online programs.

The DiAN program is a Didactic Program in Dietetics (DPD). The Providence Campus DPD has been granted accreditation by the Accreditation Council of Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics, 120 South Riverside Plaza, Suite 2190, Chicago, IL 60606-6995, (800) 877-1600 (x 5400), [website](#). The DPD meets the 2022 Accreditation Standards of ACEND.

Effective January 1, 2024, the Commission on Dietetic Registration (CDR) changed the minimum degree requirement from a bachelor's degree to a graduate degree to be eligible to take the registration examination for dietitians. JWU offers multiple graduate degrees, including a new [Master of Science in Clinical Nutrition & Dietetics](#) through the College of Health & Wellness. To view more graduate degree programs at JWU, refer to the [Graduate School Opportunities](#) section within this document or visit our [Explore Majors & Programs](#) page. *Please note that only JWU's Master of Science in Clinical Nutrition & Dietetics program provides the requisite supervised practice to become a registered dietitian nutritionist.*

PROGRAM PHILOSOPHY

The goal of the Dietetics and Applied Nutrition program is to incorporate culinary skills and nutrition knowledge to develop a self-reliant professional who is able to:

- Manage the delivery of quality nutrition services to diverse populations
- Implement the Nutrition Care Process within the interprofessional framework of health care
- Incorporate present day nutrition theory into classical, conventional, ethnic and plant-based cuisines
- Assure that food service operations meet the safety, food and nutrition needs of clients
- Participate in activities that promote nutrition and the profession of dietetics

Dietetics and Applied Nutrition students also benefit from health care and industry alliances Johnson & Wales has established, which lead to undergraduate internships. In addition, students can take advantage of the resources offered by our Experiential Education and Career Services Office. Dietetics and Applied Nutrition students will have the opportunity to participate in an experiential education experience. Johnson & Wales has been a leader in offering these experiential learning opportunities.

JOHNSON & WALES UNIVERSITY MISSION AND GUIDING PRINCIPLES

Johnson & Wales University ... an exceptional education that inspires professional success and lifelong personal and intellectual growth.

In support of our mission and recognizing the importance of preserving our distinctive student-centered culture, we are guided by the following principles:

- Undertake continuous improvement and planning for a sustainable future.
- Foster an evidence-based teaching and learning environment.
- Support faculty scholarship to advance our status as a comprehensive university.
- Maximize student potential by further enriching our academic programs with experiential and work-integrated learning.
- Value our faculty and staff.
- Embrace diversity for a richly inclusive community.
- Practice ethical citizenship in all aspects of university life.
- Act as a good steward of our resources to support the needs of our students, faculty and staff.

UNIVERSITY OUTCOMES

Professional Competence

Graduates will demonstrate the knowledge and skills required to succeed in their chosen profession.

Foundation for Lifelong Learning

Graduates will demonstrate the knowledge and skills necessary for lifelong learning, including competence in communication, critical and creative thinking, quantitative and scientific reasoning, and the ability to evaluate, integrate, and apply knowledge from multiple perspectives when making decisions and solving problems.

Global and Community Citizenship

Graduates will demonstrate the necessary skills, including an awareness of ethical responsibility and cultural / global diversity, to live and work collaboratively as contributing members of society.

DIETETICS AND APPLIED NUTRITION MISSION STATEMENT AND PROGRAM GOALS

The mission of the DPD is to prepare future nutrition leaders for success by integrating culinary arts, nutritional science and dietetics and providing academic opportunities for experiential learning and innovative research. The DPD supports the institutional mission of Johnson & Wales University by providing an exceptional education that fosters professional success as well as lifelong personal and intellectual growth. Students will be prepared for supervised practice leading to eligibility for the CDR credentialing exam to become entry-level Registered Dietitian Nutritionists (RDNs).

Program Goal 1:

The DPD will prepare graduates for entry into supervised practice through high-quality dietetic and culinary nutrition education.

Program Objectives for Goal 1:

- 1.1 At least 80% of students complete program requirements within three years (150% planned program length).
- 1.2 At least 70% of program graduates apply for admission to a supervised practice program prior to or within 12 months of graduation.
- 1.3 Of program graduates who apply to a supervised practice program, at least 60% are admitted within 12 months of graduation.
- 1.4 The program's one-year pass rate (graduates who pass the registration exam within one year of first attempt) on the CDR credentialing exam for dietitian nutritionists is at least 80%.
- 1.5 At least 80% of program directors who return the survey will rate the program graduates "satisfactorily prepared" or higher for the supervised practice experience and/or graduate school.
- 1.6 Within one year of completion of a supervised practice program, 90% of graduates who returned the survey will rate their preparation for supervised practice as "satisfactory" or higher.

Program Goal 2:

The DPD will prepare uniquely qualified graduates who are well versed in the craft and skills of culinary arts, who demonstrate the ability to pair those skills with the science of nutrition and integrate them into the practice of dietetics.

Program Objectives for Goal 2:

- 2.1 Within five years of completing the program, 70% of surveyed graduates will report incorporating culinary arts into their practice.

For program outcomes data, please contact the [Program Director](#).

THE DIETETICS AND APPLIED NUTRITION PROGRAM DPD HANDBOOK

By enrolling at and attending Johnson & Wales University, students agree to abide by all university catalogs, codes of conduct, handbooks, manuals, policies, procedures, regulations, and rules applicable to students. The university may, at any time and without prior notice, add to, amend, change, modify, revise, or supersede any of its university catalogs, codes of conduct, handbooks, manuals, policies, procedures, regulations, and rules and may, at any time and without prior notice, change, modify, revise, supersede, cancel, or postpone any class, course, activity, event, and program.

Nothing herein (or anywhere else) creates, or shall be construed to create any sort of contract or contractual obligation by JWU to students to offer any particular program, and nothing herein prevents JWU from altering, changing, or modifying any particular program for any reason deemed appropriate by the university. For example, health or safety concerns could result in certain Programs being cancelled, postponed, or terminated. Solely for avoidance of doubt, the tuition and fees students pay JWU will not be discounted, irrespective of any changes in the manner or mode of learning or changes to any program (including revision, postponement, or cancellation of same) at any time during the academic year; the manner or mode of learning could include on-ground learning, remote learning, or a combination of the two; it could include fewer classes or restructured classes; and it could include changes mid-semester (as just a few examples of possible changes).

INFORMATION FOR STUDENTS

DIETETICS AND APPLIED NUTRITION GRADUATION AND DPD COMPLETION REQUIREMENTS

Graduation and completion requirements for the Dietetics and Applied Nutrition Didactic Program in Dietetics follow the program graduation requirements and satisfactory academic progress requirements. [Graduation requirements](#) are set forth in the Johnson & Wales University Providence Campus Student Handbook

Requirements for maintaining [satisfactory academic progress](#), including the maximum time allowed to complete degree requirements, are set forth in the Johnson & Wales University Providence Campus Student Handbook,

In order to graduate from the Dietetics and Applied Nutrition Program, and be eligible to apply for supervised practice, students must meet all requirements to receive a DPD Verification Statement upon completion of the program. These include maintaining an overall GPA of 3.0 (out of 4.0) and a grade of C+ (2.5) or better in the 16 core science and nutrition courses of the program (SCI1050, DIET2070, DIET3030, DIET3080, DIET4030, DIET4630, BIO1011, BIO1016, CHM1000, CHM1006, BIO2041, BIO2046, BIO2201, BIO2206, CHM2050 and CHM3040). Additionally, students must demonstrate that they have successfully met all 31 KRDNs. See [Application Procedure for Supervised Practice / Dietetic Internships](#) for further information.

Refer to Policy and Procedure for Verification Statements section in this handbook for further information ([Appendix A](#)).

Core Knowledge Requirements

The Dietetics and Applied Nutrition curriculum is designed to ensure the breadth and depth of requisite knowledge needed for entry to supervised practice to become a registered dietitian nutritionist. The DiAN program prepares students with the following core knowledge:

- | | |
|------------------|--|
| Domain 1. | Scientific and Evidence Base of Practice: Integration of scientific information and translation of research into practice. |
| KRDN 1.1 | Demonstrate how to locate, interpret, evaluate and use professional literature to make ethical, evidence-based practice decisions. |
| KRDN 1.2 | Select and use appropriate current information technologies to locate and apply evidence-based guidelines and protocols. |
| KRDN 1.3 | Apply critical thinking skills. |
| Domain 2. | Professional Practice Expectations: Beliefs, values, attitudes and behaviors for the nutrition and dietetics practitioner level of practice. |
| KRDN 2.1 | Demonstrate effective and professional oral and written communication and documentation. |
| KRDN 2.2 | Describe the governance of nutrition and dietetics practice, such as the Scope of Practice for the Registered Dietitian Nutritionist and the Code of Ethics for the Profession of Nutrition and Dietetics. |
| KRDN 2.3 | Assess the impact of a public policy on the nutrition and dietetics profession. |
| KRDN 2.4 | Discuss the impact of health care policy and different health care delivery systems on food and nutrition services. |
| KRDN 2.5 | Identify and describe the work of interprofessional teams and the roles of others with whom the registered dietitian nutritionist collaborates. |
| KRDN 2.6 | Demonstrate cultural humility, awareness of personal biases and an understanding of cultural difference as they contribute to diversity, equity and inclusion. |

KRDN 2.7	Describe contributing factors to health inequity in nutrition and dietetics including structural bias, social inequities, health disparities and discrimination.
KRDN 2.8	Participate in a nutrition and dietetics professional organization and explain the significant role of the organization.
KRDN 2.9	Defend a position on issues impacting the nutrition and dietetics profession.
Domain 3.	Clinical and Client Services: Development and delivery of information, products and services to individuals, groups and populations.
KRDN 3.1	Use the Nutrition Care Process and clinical workflow elements to assess nutritional parameters, diagnose nutrition related problems, determine appropriate nutrition interventions and develop plans to monitor the effectiveness of these interventions.
KRDN 3.2	Develop an educational session or program/educational strategy for a target population.
KRDN 3.3	Demonstrate counseling and education methods to facilitate behavior changes and enhance wellness for diverse individuals and groups.
KRDN 3.4	Practice routine health screening assessments, including measuring blood pressure and conducting waived point-of-care laboratory testing (such as blood glucose or cholesterol).
KRDN 3.5	Describe concepts of nutritional genomics and how they relate to medical nutrition therapy, health and disease.
KRDN 3.6	Develop nutritionally sound meals, menus and meal plans that promote health and disease management and meet client's/patient's needs.
Domain 4.	Practice Management and Use of Resources: Strategic application of principles of management and systems in the provision of services to individuals and organizations.
KRDN 4.1	Apply management theories to the development of programs or services.
KRDN 4.2	Evaluate a budget/financial management plan and interpret financial data.
KRDN 4.3	Demonstrate an understanding of the regulation system related to billing and coding, what services are reimbursable by third party payers, and how reimbursement may be obtained.
KRDN 4.4	Apply the principles of human resource management to different situations.
KRDN 4.5	Apply safety and sanitation principles related to food, personnel and consumers.
KRDN 4.6	Explain the process involved in delivering quality food and nutrition services.
KRDN 4.7	Evaluate data to be used in decision-making for continuous quality improvement.
Domain 5.	Leadership and Career Management: Skills, strengths, knowledge and experience relevant to leadership potential and professional growth for the nutrition and dietetics practitioner.
KRDN 5.1	Perform self-assessment that includes awareness in terms of learning and leadership styles and cultural orientation and develop goals for self-improvement.
KRDN 5.2	Identify and articulate one's skills, strengths, knowledge and experiences relevant to the position desired and career goals.
KRDN 5.3	Practice how to self-advocate for opportunities in a variety of settings (such as asking for needed support, presenting an elevator pitch).
KRDN 5.4	Practice resolving differences or dealing with conflict.
KRDN 5.5	Promote team involvement and recognize the skills of each member.
KRDN 5.6	Demonstrate an understanding of the importance and expectations of a professional in mentoring and precepting others.

In order to ensure that students have attained the above core knowledge requirements (KRDNs), specific assignments have been created to assess the above KRDNs. The following courses assess KRDNs:

- DIET3030 Nutrition Assessment
- DIET3080 Community Nutrition
- DIET4030 Medical Nutrition Therapy

- DIET4630 Advanced Medical Nutrition Therapy
- FSM2210 Operational Management in Healthcare
- CULN3155 Vegetarian Cuisine
- CULN4165 Therapeutic Cuisine

Please refer to course syllabi for additional information on how the KRDNs are assessed. Please note: if you do not successfully complete the assessment, you may need to repeat the assignment or participate in a remediation plan.

SELECTION INTO THE PROGRAM AND ADVISOR ASSIGNMENT

Once a student has been admitted into the program, the program director will advise Student Academic and Financial Services (SAFS) that the student has been admitted into the program. Along with a Faculty Mentor** (first year students enrolled after the fall of 2021) or Faculty Advisor (all other returning students), the program director serves as the student's program advisor within the College of Health & Wellness. The student is also assigned an academic advisor from Student Academic Services (SAS) who is knowledgeable in the DiAN program of study set forth in the JWU [catalog](#).

Faculty and Professional Advising / Contacts

****First year students should always contact their Faculty Mentor first**

Topic	Contact	Email
Course Sequencing	Faculty Mentor Academic Coordinator	Consult GPS Mollie Kenney
Scheduling Issue	Academic Advisor Academic Coordinator	Consult GPS Mollie Kenney
Override Issue	Program Director Academic Coordinator	Maeve Guidera Mollie Kenney
JWU Internship	Experiential Education	Sonia Scaglia
Career Assistance	Faculty Advisor/Mentor	Consult GPS
Supervised Practice / Dietetic Internship	Program Director	Maeve Guidera
Verification Statement and NDTR Exam	Program Director Academic Coordinator	Maeve Guidera Mollie Kenney

PROGRAM EXPENSES

Tuition and Fees:

Information about the tuition rates, housing, and other associated fees with JWU can be found through the jwuLink student portal, or via the [Johnson & Wales University, Providence webpage](#).

Additional Program Expenses:

Books, online resources	Purchased new, textbook costs average under \$1500 per academic year. EHR Go subscription required for 3 classes - \$160-200
Culinary Uniforms, Tool/Knife Kit Fee	\$252
Culinary and Science Lab Fees	Included with tuition
Library Fees	Included with tuition
General Printing Fees	Included with tuition up to 750 copies annually
Student Membership to the Academy of Nutrition and Dietetics <i>(optional)</i>	\$58 per year
Experiential Education <i>(optional)</i>	The experience is included with tuition; however additional costs around travel, lodging, medical exams, drug testing, background checks and other living and program-related costs are variable.
Supervised Practice (i.e. Dietetic Internship [DI]) Application Fees <i>(*only required for students pursuing the RDN credential)</i>	Variable; however, the average DPD student applying for supervised practice will spend approximately \$250 - \$450 on the application submission

CLASS SCHEDULE AND ACADEMIC CALENDAR

The DiAN program follows the university's [Class Schedule](#) and [Undergraduate Academic Calendar](#).

COURSE PLANNING

Each student will be provided with a course planner and should monitor their Grad Planning System (GPS) frequently. Following the course planner helps ensure you stay on track, as many courses have prerequisites or are only offered in certain semesters. Refer to the [course catalog](#) for course descriptions and prerequisite information.

Students will also be provided with the DiAN program's "Elective Course Selection & Graduate School Admissions Guide". You are encouraged to meet with your Faculty Mentor/Advisor when choosing free electives, planning to add a minor, or planning experiential education (i.e., a senior internship).

COURSE SEQUENCING

Below is the expected course sequencing. Please note that this will vary based on catalog year, for Baking & Pastry Track students and for transfer students. Students are encouraged to meet regularly with their Faculty Mentors and Advisors and/or SAS Academic Advisors to ensure proper course sequencing.

YEAR 1	Course Titles	Credits
Fall- 13 credits	SCI 1050 Nutrition	3
	BIO 1011 General Biology – Cellular	3
	BIO 1016 General Biology Laboratory – Cellular	1

	MATH 1020+ Fundamentals of Algebra (or higher)	3
	ENG 1020 Rhetoric & Composition I	3
Spring- 14 credits	DIET 1020 Intro to Nutrition & Dietetics Professions	1
	CHM 1000 Foundations in Chemistry	3
	CHM 1006 Foundations of Chemistry Laboratory	1
	PSYC 1001 Introductory Psychology	3
	ENG 1021 Rhetoric & Composition II	3
	ENG 1030 Communication Skills	3

YEAR 2	Course Titles	Credits
Fall- 16 credits	DIET 2070 Lifespan Nutrition	3
	ILS 2xxx ILS elective 2000-level	3
	CUL 1100 Intro to Culinary Skills and Techniques	3
	CUL 1210 Breakfast & Lunch Café	3
	FSM 2045 Intro to Menu Planning and Cost Controls	3
	FSM 1165 The Food Safety Manager	1
Spring- 15 credits	CHM 2050 Introduction to Organic Chemistry	3
	ENG 2010 Introduction to Technical Communication	3
	MATH 2010 Introduction to Biostatistics	3
	CUL 1320 Elements of à la Minute Cooking	3
	CUL 1410 Contemporary Cooking & Leadership Functions	3

YEAR 3	Course Titles	Credits
Fall-15 credits	DIET 3080 Community Nutrition	3
	CHM 3040 Biochemistry	3
	A&S xxxx Arts & Humanities or Social Sciences elective	3
	CULN 2020 Applied Culinary Nutrition	3
	CULN 2230 Designing Healthy Desserts	3
Spring- 16 credits	DIET 3030 Nutrition Assessment	3
	BIO 2041 Human Physiology	3
	BIO 2046 Human Physiology Laboratory	1
	FSM 2210 Operational Management in Healthcare	3
	CULN 3155 Vegetarian Cuisine	3
	CULS 2210 Food Science	3

YEAR 4	Course Titles	Credits
Fall- 16 credits	DIET 4030 Medical Nutrition Therapy	3
	BIO 2201 General Microbiology	3
	BIO 2206 General Microbiology Laboratory	1
	HIST 3020 A Multicultural History of America	3
	A&S xxxx Arts & Humanities or Social Sciences elective	3
	ILS 4xxx ILS elective 4000-level	3
Spring- 15 credits	DIET 4630 Advanced Medical Nutrition Therapy	3
	CULN 4165 Therapeutic Cuisine	3
	xxxx Free elective / internship	3
	xxxx Free elective / internship	3
	xxxx Free elective / internship	3

NOTE: pay close attention to course sequencing, prerequisites, corequisites, and availability!! Electives can be mostly moved around between terms without issue.

***Students are encouraged to use their free electives towards experiential education (CHW4799 or DEE)**

POST-GRADUATION EXPECTATIONS

STEPS TO BECOMING A REGISTERED DIETITIAN NUTRITIONIST (RDN)

From the [Academy of Nutrition and Dietetics](#)

1. **Complete a minimum of a master's degree** granted by a college or university accredited by a U.S. Department of Education recognized accrediting agency or foreign equivalent, and coursework through an Accreditation Council for Education in Nutrition and Dietetics accredited Didactic, Coordinated, Graduate or International program.
2. **Complete required supervised practice/experience** through an ACEND-accredited Dietetic Internship, Coordinated Program, Graduate Program, or an Individualized Supervised Practice Pathway offered through an ACEND-accredited program.
3. **Pass a national examination** administered by the Commission on Dietetic Registration. For more information regarding the examination, refer to [CDR's website](#).
4. **Meet requirements to practice in your state.** Many states have regulatory laws (i.e. licensure) for food and nutrition practitioners. All states accept the RDN credential for state licensure purposes.
5. **State up-to-date in dietetics through continuing education.** After successfully passing the national exam and earning the credential, RDNs maintain ongoing professional development in order to stay up to date on the latest research, recommendations and best practices.

INTERNATIONAL STUDENTS

ACEND* has created a page on their website that contains [resources for international students](#), in the Students and Advancing Education section. These resources include:

- **International Student Guide:** The [International Student Guide](#) provides a list of ACEND-accredited

programs that accept international students. The guide has been formatted by program type and organized by state. Please note that, while this is not a complete list of programs that accept international students, it encompasses those programs that have chosen to advertise their information to international students.

- **International Students Checklist:** This [checklist](#) has been created to help guide students with foreign degrees in becoming a RDN or nutrition and dietetic technician registered (NDTR).

REGISTERED DIETITIAN (RD) VS. REGISTERED DIETITIAN NUTRITIONIST (RDN)

From the [Commission on Dietetic Registration](#):

- **What is the RDN credential?** RDs have the option to use the credential “registered dietitian nutritionist” (RDN).
- **Will the new optional RDN credential have an effect on state licensure of RDs?** No. Legal counsel determined that adding the optional RDN* credential will **not** affect licensure or other regulations. Many state licensure/certification laws already reference the term nutritionist (e.g., LDN or CDN).
- **Why is the Academy offering the optional Registered Dietitian Nutritionist credential?** The option was established to further enhance the RD brand and more accurately reflect to consumers who registered dietitians are and what they do. This will differentiate the rigorous credential requirements and highlight that *all registered dietitians are nutritionists but not all nutritionists are registered dietitians*.
- **Must RDs use the RDN credential?** No. The RDN credential is offered as an option to RDs who want to emphasize the nutrition aspect of their credential to the public and to other health practitioners.
- **Does the optional RDN have a different meaning than the RD credential?** No. The RD and RDN credential have identical meanings and legal trademark definitions.

APPLICATION PROCEDURE FOR SUPERVISED PRACTICE / DIETETIC INTERNSHIPS

The process of applying for supervised practice should begin in the student’s junior year. Attaining an appointment to a supervised practice program is very competitive. Students who apply should be academically strong with a GPA of at least 3.2. It is JWU policy that a student must earn a “C+” (2.5/4.0) average or better in each of the core science and nutrition classes listed below, and successfully meet all core knowledge requirements (KRDNs) in order to be eligible to apply for supervised practice / dietetic internship.

Refer to Policy and Procedure for Verification Statements section in this handbook for further information ([Appendix A](#)).

Clinical DPD Coursework

SCI1050	Nutrition
DIET2070	Lifespan Nutrition
DIET3030	Nutrition Assessment
DIET3080	Community Nutrition
DIET4030	Medical Nutrition Therapy
DIET4630	Advanced Medical Nutrition Therapy

Science DPD Coursework

BIO1011	General Biology I
BIO1016	General Biology I Laboratory
CHM1000	Foundations in Chemistry
CHM1006	Foundations in Chemistry Laboratory
BIO2041	Human Physiology
BIO2046	Human Physiology Laboratory
BIO2201	General Microbiology
BIO2206	General Microbiology Laboratory
CHM2050	Introduction to Organic Chemistry
CHM3040	Biochemistry

In addition, students should have a significant amount of volunteer or work experience in the clinical nutrition field,

preferably in a hospital setting. Additional employment or volunteer experience that exhibits leadership and organizational skills is also valuable.

The program director will conduct a meeting in the fall and spring of the student's junior year. Supervised practice programs and the Graduate Record Examinations (GRE) for graduate school will be discussed. In the fall of the senior year, an additional supervised practice program application workshop will be held to review the dietetic internship centralized application process; the appropriate, required forms and deadlines.

Most supervised practice programs utilize the Dietetics Inclusive Centralized Application System (DICAS) to review applications. Supervised practice programs (including dietetic internships, future graduate programs and coordinated programs) have various application deadlines throughout the year. Most dietetic internships utilize a computerized matching process with an application deadline in mid-February for a fall placement. Students participating in the computerized match are notified in April if they have been placed. Some dietetic internships participate in a "fall match cycle" which occurs in mid-September for a January-February placement.

A list of nationwide accredited supervised practice programs are found on the [Academy of Nutrition and Dietetics' website](#). An e-book (and Excel spreadsheet) entitled "Applicant's Guide to Supervised Practice," listing dietetic internships is available in the MNT LibGuide via the [JWU Providence Library webpage](#). Students may view this e-book or utilize the website to research supervised practice sites.

ADDITIONAL RESOURCES

Each year students are provided with an updated "Steps for Applying to Supervised Practice / DICAS Handbook" with detailed information on the supervised practice application process.

DPD students also have access to the "[Dietetics and Applied Nutrition \(DIAN\) Program](#)" jwuLink group which houses all of the resources noted above, as well as additional videos and documents.

TIMELINE FOR APPLYING FOR SUPERVISED PRACTICE

FRESHMEN AND SOPHOMORES:

Develop good relationships with your instructors and meet with your Faculty Mentor regularly!

Date Completed:

Learn more about the dietetics profession:

- _____ Shadow dietitians
- _____ Meet with your faculty mentor
- _____ Find a professional mentor
- _____ Look for part-time jobs or volunteer opportunities in-patient care settings

JUNIORS

Continue to develop positive faculty relationships!

Date Completed:

- _____ Research supervised practice programs
- _____ Visit supervised practice program sites
- _____ Attend Supervised Practice/DICAS preparation workshops
- _____ Network and gain experience (paid and volunteer)—clinical, foodservice, patient care

Summer before senior year:

- _____ Study for and take the GREs

- _____ Narrow down the supervised practice sites you plan on applying to—make note of ALL specific program deadlines (as they may not align with the DICAS timeline)
- _____ Start your personal statement—edit and revise multiple times

SENIORS

Date Completed:

Fall / early winter (**review individual deadlines and adjust accordingly**):

- _____ Finalize applications for grad school/ supervised practice
- _____ Attend Supervised Practice/DICAS preparation workshops
- _____ Conduct final program visits
- _____ Take (or retake) GREs (if needed)
- _____ Request letters of recommendation from faculty members and supervisors
- _____ Continue to edit/revise personal statement
- _____ Submit supervised practice applications that do NOT participate in DICAS
- _____ Submit supervised practice applications for DICAS Fall 2025 Cycle, if applicable to programs of choice. **Confirm Key dates with selected program(s) and refer to:*

[ACEND Nutrition and Dietetics Supervised Application Process resources.](#)*

- _____ Interview with DI Directors
- _____ Communicate Applicant Decision to program(s) by designated date

winter / early spring (for Spring Match):

- _____ Submit supervised practice applications for DICAS Spring 2026 Cycle, if applicable to program(s) of choice. **Confirm Key dates with selected program(s) and refer to:*

[ACEND 2024-2025 Nutrition and Dietetics Supervised Application Process resources.](#)*

- _____ Interview with DI Directors
- _____ Communicate Applicant Decision to programs by designated date

GRADUATE SCHOOL OPPORTUNITIES

Effective January 1, 2024, the Commission on Dietetic Registration (CDR) changed the minimum degree requirement from a bachelor's degree to a graduate degree in order to be eligible to take the registration examination for dietitians. There are a number of programs and career directions from which a student may choose. Most programs require that the student take the Graduate Record Examination (GRE) as a part of the application. It is recommended that students take the GRE during the summer between their junior and senior year so they are better prepared to apply to master's programs. GRE scores are valid for five years. GREs can be re-taken if a student is not satisfied with their initial scores.

Students may also opt to complete a coordinated program that includes both a graduate degree program and a dietetic internship or the Future Graduate Program, which includes a graduate degree program and supervised experiential learning. At the completion of these programs, students will have successfully attained a graduate degree and will be eligible to take the credentialing examination to become a Registered Dietitian Nutritionist.

Below is a list of some of the graduate school opportunities for graduates of the DiAN program:

Master of Science

- Clinical Nutrition & Dietetics~
- Clinical Research
- Exercise Sciences
- Family and Consumer Sciences
- Food Chemistry
- Food Safety[†]
- Food Science
- Food Service Management
- Food Technology
- Health Education
- Hospitality Management[†]
- International Health
- International Nutrition
- Medical Sciences
- Molecular and Biochemical Nutrition
- Nonprofit Management
- Operations and Project Management[†]
- Organizational Psychology[†]
- Nutrition[†]
- Nutrition and Dietetics
- Nutrition Communications
- Nutrition Education
- Rehabilitation Services

Master of Public Health

- Public Health*
- Public Health Nutrition
- Health Administration
- Biostatistics
- Environmental Health
- Epidemiology
- Health Education
- Maternal and Child Health

Master of Education

- Teaching and Learning*

Master of Business Administration*

- Business focus^{*, †}
- Hospitality focus^{*, †}
- Nonprofit Management
- Organizational Leadership^{*, †}
- Organizational Psychology^{*, †}
- Project Management

Master of Physician Assistant Studies[‡]

- Physician Assistant

~This graduate program is available through the College of Health & Wellness and does provide the necessary supervised

experiential learning to sit for the RDN credentialing exam.

**These graduate programs are available through Graduate Studies at Johnson & Wales University's Providence Campus. These programs do not provide the necessary supervised practice to sit for the RDN credentialing exam.*

**These graduate programs are available through the CPS at Johnson & Wales University. These programs do not provide the necessary supervised practice to sit for the RDN credentialing exam.*

**This program began in 2014 on the Providence campus and is housed in the Center for Physician Assistant Studies in the Providence Knowledge District near the Downcity campus of Johnson & Wales University. This program does not provide the necessary supervised practice to sit for the RDN credentialing exam.*

All other programs listed above are not currently available at Johnson & Wales University but are offered at a wide range of other institutions.

NUTRITION AND DIETETIC TECHNICIAN REGISTRATION (NDTR) PATHWAY

In 2009, The Commission on Dietetic Registration established a new registration eligibility pathway for dietetic technicians. Individuals who have completed both a baccalaureate degree and a DPD will be able to take the registration examination for dietetic technicians without meeting additional academic or supervised practice requirements.

Option 2

Completion of a baccalaureate degree granted by a US regionally accredited college/university, or foreign equivalent, and completion of ACEND Didactic Program in Dietetics as verified by a DPD program director.

The DPD director must process all candidates through the Registration Eligibility Processing System (REPS) for eligibility to take the examination. Please see [Appendix D](#) in this handbook for instructions on registering for the NDTR.

Examination Candidate Information and Study Resources

- [Test Specifications and Study Guides](#)
- ["Become an NDT"](#)

CAREER OPPORTUNITIES

Upon completion of the Bachelor of Science degree in Dietetics and Applied Nutrition, students are prepared for these professional practice areas:

Registered Dietitian Nutritionist, upon completion of a post-graduate supervised practice program, master's degree, and successful completion of the CDR Examination for Registered Dietitian Nutritionists.

- Community and public health settings
- Corporate wellness
- Hospitals or other healthcare facilities
- Private practice
- Sports nutrition
- Supermarket dietitian
- Universities and medical centers
- Management
- Research
- Food manufacturers, business and industry

- Media work

Food Service Management

- College/university food service and catering
- Industrial/business food service and catering
- Restaurant/hotel management
- School foodservice
- Food microbiology
- Public relations and sales
- Senior living, long term care or assisted living

Culinary Arts

- Catering for special dietary needs
- Cookbook writing
- Personal/private chef
- Restaurant chef
- Management
- Menu development
- Demonstrator

Miscellaneous

- Nutrition and Dietetic Technician, Registered (NDTR), after passing exam
- Health club nutrition specialist
- Teacher – secondary school/university
- WIC nutritionist

Students interested in a culinary, food service or clinical management position are especially encouraged to sit for the Certified Dietary Manager, Certified Food Protection Professional (CDM®, CFPP®) Credential examination. Please refer to [Appendix E](#) for more information.

PROGRAM FACULTY

NUTRITION & DIETETICS DEPARTMENT

Program Director

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Director, Dietetics and Applied Nutrition Program
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maeve.guidera@jwu.edu

Nutrition & Dietetics Department Faculty

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POLICIES AND PROCEDURES

PROVIDENCE CAMPUS STUDENT HANDBOOK

Please refer to the Johnson & Wales University Providence Campus [Student Handbook](#) on the campus's website for further information regarding generally applicable rules, policies and procedures, including, without limitation:

- [Withdrawal](#)
- [Tuition and Fees](#)
- [Family Educational Rights and Privacy Act \(FERPA\)](#) regarding the privacy of student information and access to personal files
- [Student Support Services](#)
- [Counseling, Health & Wellness](#)
- [Financial aid resources](#)
- [Health Services](#)
- [Undergraduate 2025-26 Academic Calendar, including vacation and holidays](#)
- [Student Academics and Financial Services and Financial Aid](#)
- [Standardized Testing and Prior Learning Assessment guidelines](#)
- [Disciplinary/termination procedures](#)
- [Academic Integrity](#)
- [Liability Insurance](#)
- [Student Health Insurance Plan](#)
- [Experiential Education & Career Services](#)

The Johnson & Wales University Providence Campus Student Handbook can be viewed and downloaded as a pdf from the Student Handbook link on the campus's [website](#) or call (401) 598-1703 to request a printed copy.

In addition to University policies and procedures, please note the following DPD policies and procedures:

GRADUATION AND DPD COMPLETION REQUIREMENTS

Graduation and completion requirements for the Dietetics and Applied Nutrition Didactic Program in Dietetics follow the program graduation requirements and satisfactory academic progress requirements. [Graduation requirements](#) are set forth in the Johnson & Wales University Providence Campus Student Handbook.

Requirements for maintaining [satisfactory academic progress](#), including the maximum time allowed to complete degree requirements, are set forth in the Johnson & Wales University Providence Campus Student Handbook.

In order to graduate from the Dietetics and Applied Nutrition Program and be eligible to apply for supervised practice, students must meet all requirements to receive a DPD Verification Statement upon completion of the program. These include maintaining an overall GPA of 3.0 (out of 4.0) and a grade of C+ (2.5) or better in the 16 core science and nutrition courses of the program (SCI1050, DIET2070, DIET3030, DIET3080, DIET4030, DIET4630, BIO1011, BIO1016, CHM1000, CHM1006, BIO2041, BIO2046, BIO2201, BIO2206, CHM2050 and CHM3040). Additionally, students must demonstrate that they have successfully met all 31 KRDNs. See [Application Procedure for Supervised Practice / Dietetic Internships](#) section of this Handbook for further information.

DPD RETENTION AND REMEDIATION PROCEDURES

Student academic performance for students enrolled in the Dietetics and Applied Nutrition Didactic Program in Dietetics is reviewed at the end of each academic semester by the DPD director. Students who are underperforming are scheduled to meet with the director, who provides information and referrals to the appropriate university resources and remediation services (see [Appendix B](#)). Students who have not successfully met KRDNs in their courses will meet with the DPD director on remediation procedures to meet the KRDN(s).

Referrals for those experiencing academic difficulty are commonly made to the Academic Success Center, which provides tutoring, writing support and academic skills coaching. Information on the services available from the [Academic Success Center](#) can be found in the Johnson & Wales University Providence Campus Student Handbook.

Accommodations for students with learning disabilities, physical challenges, and chronic medical conditions are made through Accessibility Services. Information on the services available from [Accessibility Services](#) can be found in the Johnson & Wales University Providence Campus Student Handbook.

DISCIPLINARY/TERMINATION PROCEDURES

Disciplinary and termination procedures for all students at the Providence Campus of Johnson & Wales University are included in the [Student Code of Conduct](#) and [Conduct Review Process](#) set forth in the Johnson & Wales University Providence Campus Student Handbook.

Guidelines for maintaining good [academic standing](#) within the university are available in the Johnson & Wales University Providence Campus Student Handbook, or are available in writing by contacting Student Academic and Financial Services.

FILING AND HANDLING OF COMPLAINTS RELATED TO THE DIDACTIC PROGRAM IN DIETETICS

Students enrolled in the Dietetics and Applied Nutrition DPD program follow the university's established policy and procedures for the handling of complaints and grievances as set forth in the Johnson & Wales University Providence Campus [Student Handbook](#).

The process outlined in the Student Handbook provides students with recourse to administrators other than the

DPD director. The university's notice to prevent retaliation against those filing a complaint or grievance is also set forth in [Complaints and Grievances](#) handbook page.

If a student believes their rights have been violated, they should first review the Johnson & Wales University [Providence Student Handbook](#).

In the event that a student feels that their academic rights have been violated, they are to speak with the course instructor or the department chair of Nutrition & Dietetics. If the student feels that further action is necessary, they are to contact the dean of the College of Health & Wellness. For perceived violation of non-academic rights, the student should contact the dean of students. Phone numbers are provided in the Student Handbook. When appropriate, complaints can also be filed with the University Nondiscrimination Coordinator, 8 Abbott Park Place, Providence, RI 02903 or reported to Human Resources & Payroll, or to any department chair, dean, vice president or university officer. Complete information on students' rights and complaint procedures can be found in the [Johnson & Wales University Student Handbook](#).

Procedures for Complaints against DPDs

ACEND® has established a process for reviewing complaints against accredited programs in order to fulfill its public responsibility for assuring the quality and integrity of the educational programs that it accredits. Any individual, for example, student, faculty, dietetics practitioner and/or member of the public may submit a complaint against any accredited program to ACEND. However, the ACEND board does not intervene on behalf of individuals or act as a court of appeal for individuals in matters of admissions, appointment, promotion or dismissal of faculty or students. It acts only upon a signed allegation that the program may not be in compliance with the Accreditation Standards or policies. The complaint must be signed by the complainant. Anonymous complaints are not considered.

1. Any individual, for example, student, faculty, nutrition and dietetics practitioner and/or member of the public may submit a complaint against any accredited program to ACEND. However, the ACEND board does not intervene on behalf of individuals or act as a court of appeal for individuals in matters of admissions, appointment, promotion or dismissal of faculty or students. It acts only upon a signed allegation that the program may not be in compliance with the accreditation standards or policies. The complaint must be signed by the complainant. Anonymous complaints are not considered.
2. ACEND staff forwards all written complaints to the ACEND chair within three weeks of receipt of the complaint. If the complainant requests to remain anonymous to the program, the complainant must also provide a written copy of the complaint where identifying information is blocked out.
3. If the ACEND chair determines that the complaint does not relate to the accreditation standards or policies, the complainant is notified in writing within two weeks of the chair's review that no further action will be taken.
4. If the ACEND chair determines that the complaint may relate to the accreditation standards or policies, the complaint is acknowledged in writing within two weeks of the chair's review and the complainant is provided a copy of the process for handling the complaint.
5. At the same time as the complainant is notified, the complaint is forwarded to the program electronically with a read receipt request. The administrative officers of the institution or organization sponsoring the program, currently on file with ACEND, receive copies of the correspondence via email.
6. The ACEND chair requests the program to conduct a preliminary investigation and submit a report addressing the relevant accreditation standards or policies submitted electronically no more than 30 calendar days from receipt of the notification, as documented by the record of read receipt.
7. The ACEND chair may also request further information or materials relating to the complaint from the complainant, the institution or other sources.
8. The ACEND staff identifies a review committee to consider the complaint, along with all relevant information. The review committee recommends appropriate action to the ACEND board at its next scheduled meeting.

9. In determining the appropriate action, the ACEND board considers the complaint, materials relating to the complaint, the review committee's recommendation, if any, and additional evidence provided by the program, if any.
10. The ACEND board or the ACEND chair may determine that legal counsel is needed to address the complaint. Staff works with the ACEND board and legal counsel to identify a plan to address the complaint.
11. If the complaint is determined to be unsubstantiated or not related to the accreditation standards or policies, no action is taken.
12. If the complaint is substantiated and indicates that the program may not be in compliance with the accreditation standards or policies, appropriate action is taken, which may include, but is not limited to, scheduling an on-site visit of the program at the program's expense. If the complaint is substantiated and the ACEND® board determines that the program is not in compliance with the accreditation standards or policies, the ACEND® board may place the program on probation or withdraw accreditation.
13. The program director and administration of the sponsoring institution are notified of the ACEND® board's decision and action in writing within two weeks of the decision. The complainant is notified of the final decision and action when the reconsideration and appeals process expires, if applicable.
14. The program has the right to request the ACEND board to reconsider a decision to withdraw accreditation. (See the ACEND® Policy & Procedure Manual)

The Complaint Investigation Form can be accessed on ACEND's "[Filing a Complaint](#)" webpage. Please read the form in its entirety, complete, sign, and submit to ACEND via:

[Email](#)

Or Mail: Accreditation Council for Education in Nutrition and Dietetics (ACEND)

120 South Riverside Plaza, Suite 2190

Chicago, IL 60606-6995

FORMAL ASSESSMENT OF STUDENT LEARNING

Students transferring from other programs are required to apply for admission to the DiAN DPD after completing the required prerequisite course work with a minimum overall GPA of 3.25. This is the first component of formal assessment of student performance and progress.

Across all courses in the Dietetics and Applied Nutrition program, students are awarded a grade for every assignment and project that addresses a defined student learning outcome or knowledge requirement (KRDN), as well as a grade for every course within the program. Students must successfully meet the requirements of each individual KRDN associated with a course in addition to satisfactorily completing the course overall. The DPD director will assess the progress of each student at the end of each term by reviewing the assignment grades associated with a KRDN in each course.

ASSESSMENT OF PRIOR LEARNING AND CREDIT TOWARD PROGRAM REQUIREMENTS

Courses completed at another college or university may be eligible for transfer credit pursuant to the University's [Transfer Credit Policy](#) as set forth in the Johnson & Wales University Providence Campus Student Handbook. In order to ensure that all knowledge requirements and learning outcomes are met, the program director must review and approve any course from an outside institution that has been transferred for credit. **Please note that while JWU will accept transfer credit for an earned grade of "C" or better, any course as part of the Verification Statement requirements must have a "C+" or better for the program requirements.**

The Johnson & Wales University Dietetics and Applied Nutrition DPD does not give credit for previous work experience toward meeting major program course requirements.

MEETING VERIFICATION STATEMENT REQUIREMENTS, POST-GRADUATION

In order to meet the requirements of the verification statement following graduation, students may retake a course or courses at JWU or at another, regionally accredited institution of higher learning. If taken at another institution, these courses will not be transferred in for credit; they will only be used to satisfy our standards for a verification statement.

Below are the steps to follow.

1. Find a comparable course(s) at another, regionally accredited institution of higher learning and submit the course description and syllabus to the Providence DPD director for review.
2. The Providence DPD director will email you a response regarding the course(s). If approved, keep this email (you will need it once the course(s) is completed).
3. You must complete the course(s) with the minimum grade needed.
4. Once completed, send an official transcript to the Providence DPD director at their email address or the address below.
 - a. Providence DPD Director, Johnson & Wales University, 8 Abbott Park Place, Providence, RI 02903
5. Request your verification statement by sending an email to the Providence DPD director, with the information below. Also include the approval email from the Providence DPD director.
 - a. First name, middle name and last name
 - b. J number, if possible
 - c. Date of graduation
 - d. Preferred email (for a digital version) or current mailing address (for a paper version)

GRADUATES OF THE DENVER DPD CULINARY NUTRITION PROGRAM

Graduates of the Culinary Nutrition DPD in JWU's former campus in Denver, Colorado who did not meet verification statement standards at the time of graduation, but wish to pursue credentials (i.e., RD/RDN, DTR/NDTR), must first meet the standards of the verification statement issued by the Denver DPD program (see below).

Student must earn a "B" (3.0) average or better in the core science and nutrition classes listed below in order to be eligible to apply for supervised practice (i.e., a dietetic internship).

SCI2045/CHM2040 Intro to Gen & Organic Chemistry

SCI2031 Anatomy & Physiology

CHM3040 Biochemistry

SCI4060 Food Microbiology

-OR-

BIO2201 General Microbiology *and*

BIO2205 General Microbiology Laboratory

NUTR3030/DIET3030 Nutrition Assessment

NUTR3050/DIET3050 Life Span Nutrition

NUTR4030/DIET4030 Medical Nutrition Therapy

NUTR4630/DIET4630 Advanced Medical Nutrition
Therapy

In order to meet the requirements of the verification statement following graduation, students may retake a course or courses at JWU or at another, regionally accredited institution of higher learning. If taken at another institution, these courses will not be transferred in for credit; they will only be used to satisfy our standards for a verification statement. Below are the steps to follow.

1. Find a comparable course(s) at another, regionally accredited institution of higher learning and submit the course description and syllabus to the Providence DPD director for review.
2. The Providence DPD director will email you a response regarding the course(s). If approved, keep this email (you will need it once the course(s) is completed).

3. You must complete the course(s) with the minimum grade needed.
4. Once completed, send an official transcript to the Providence DPD director at their email address or the address below.
 - a. Providence DPD Director, Johnson & Wales University, 8 Abbott Park Place, Providence, RI 02903
5. Request your verification statement by sending an email to the Providence DPD director, with the information below. Also include the approval email from the Providence DPD director.
 - a. First name, middle name and last name
 - b. J number, if possible
 - c. Date of graduation
 - d. Preferred email (for a digital version) or current mailing address (for a paper version)

AMENDMENTS

The university reserves the right to amend this handbook and change or delete any existing rule, policy, or procedure or add new rules, policies, and procedures at any time and without prior notice.

APPENDIX A –DPD VERIFICATION STATEMENT AND GRADUATION REQUIREMENTS

A Didactic Program in Dietetics (DPD) Verification Statement is an official document that certifies successful completion of an Accreditation Council for Education in Nutrition and Dietetics (ACEND) accredited program. The Verification Statement is required to qualify for application to an Academy of Nutrition and Dietetics Dietetic Internship, Nutrition and Dietetic Technician, Registered (NDTR) credential and some professional memberships and scholarships.

To graduate from the Dietetics and Applied Nutrition Program (DiAN) and earn a DPD Verification Statement, students must meet all requirements upon completion of the program. These include maintaining an overall GPA of 3.0 (out of 4.0) and a grade of C+ (2.5) or better in the 16-core science and nutrition courses of the program (as outlined below).

Clinical DPD Coursework	Science DPD Coursework
DIET2070 Lifespan Nutrition	SCI1050 Nutrition
DIET3030 Nutrition Assessment	BIO1011 General Biology I
DIET3080 Community Nutrition	BIO1016 General Biology
DIET4030 Medical Nutrition Therapy	CHM1000 Foundations in Chemistry
DIET4630 Advanced Medical Nutrition	CHM1006 Foundations in Chemistry Lab
	BIO2041 Human Physiology
	BIO2046 Human Physiology Laboratory
	BIO2201 General Microbiology
	BIO2206 General Microbiology Laboratory
	CHM2050 Introduction to Organic Chemistry
	CHM3040 Biochemistry

All transfer credits and/or substitutions must be approved in writing by the DPD Director before a Verification Statement can be issued

Students will be audited each semester and those identified with a 3.0 GPA or lower will meet with the Program Director for advisement.

Students unable to meet requirements will be counseled to transfer to other programs such as Culinary Nutrition, Health Sciences, or Public Health; if they do not wish to transfer out of the program when not meeting DPD requirements, they will be dismissed from the DiAN program.

Additionally, if a student doesn't reply to a request for counsel and/or does not show up to an advisement meeting after two attempts have been made by the Program Director or representative to reach the student within two weeks (15 concurrent days), the student will be automatically dismissed from the university.

I, the undersigned, have read and understand the DPD Verification Statement and graduation requirements of the Dietetics and Applied Nutrition Program (DiAN).

Student Signature

Date

Printed Student Name

Student J#

APPENDIX B – REMEDIATION PLAN

Student name:

Date of review:

Student year:

Meeting with director:

DPD Standard(s) not met:

- ☐ Insufficient GPA
- ☐ Insufficient grade in core science class(es):
- ☐ Insufficient grade in core nutrition class(es):
- ☐ Insufficient assessments of KRDN(s):

J Number:

Current GPA:

Resources:

- ☐ Academic Success Center – Located Downcity (Yena, 1st floor) and Harborside (Friedman, 1st floor)
- ☐ Tutoring Services – Located Downcity (Yena, 1st floor) and Harborside (Friedman, 1st floor)
- ☐ Academic advisor – Located in Student Academic Services, Student Services Center (Downcity)

Remediation plan:

Click or tap here to enter text.

Next steps:

Click or tap here to enter text.

Next meeting / check in with director:

I have read and agree with this remediation plan. If the remediation plan is not followed successfully, I may be automatically be removed from the Dietetics and Applied Nutrition program and enrolled in the Culinary Nutrition program.

Student Signature

Date

APPENDIX C – VERIFICATION STATEMENT INFORMATION

VERIFICATION STATEMENT FAQs

What is a verification statement?

From the [Academy of Nutrition and Dietetics](#):

What is the purpose of Verification Statements?

The signed verification statement documents that an individual has completed the requirements of a nutrition and dietetics education program accredited by the Accreditation Council for Education in Nutrition and Dietetics. Depending on the verification statement received following program completion, it allows an individual:

- To establish eligibility for a Dietetic Internship program: The completion of ACEND® Didactic Program in Dietetics (DPD) requirements or ACEND®-accredited Foreign Dietitian Education (FDE) program and at least a bachelor's degree from a U.S. regionally accredited college/university or foreign equivalent permit an individual to apply to an ACEND®-accredited Dietetic Internship program. When the director of a DPD or FDE signs a verification statement, they are also verifying that the individual has completed at least a baccalaureate degree from a U.S. regionally-accredited college/university or foreign equivalent.
- **To establish eligibility to write the registration examination for dietitian nutritionists and nutrition and dietetics technicians:** In order for an individual to write the Commission on Dietetic Registration (CDR) credentialing exam, a verification statement is required that indicates program completion. Successful graduates of a Coordinated Program (CP), Dietetic Internship (DI), Graduate Program (GP), Individualized Supervised Practice Pathway (ISPP), or International Coordinated Program (ICP) program may write the RDN credentialing exam. Successful graduates of a Nutrition and Dietetics Technician Program NDT are eligible to write the NDT credentialing exam. Graduates of Foreign Dietitian Education Programs receive a verification statement to indicate completion of academic or supervised practice requirements for eligibility to write the registration or credentialing examination in their home country or to apply to an ACEND® accredited dietetic internship.

Who determines the requirements for program completion?

Program directors are responsible for evaluating transcripts or prior experience and determining coursework and/or supervised experiences/experiential learning experiences that students must complete to fulfill current curriculum requirements for their program. Because coursework and/or supervised practice experiences/experiential learning experiences needed to complete program requirements may vary from program to program, students must complete the current requirements of the program from which they will receive the verification statement.

Note that CDR uses the highest degree earned to establish eligibility to write the credentialing exam. If an individual does not have evidence of completing a graduate degree but provides transcripts showing completion of a doctoral degree from a regionally accredited college or university, CDR would accept this to meet degree completion requirements. However, if the program or institution has its own policies that require verification of completion of a graduate degree prior to issuing a verification statement then the program would need to abide by those policies.

HOW TO REQUEST A COPY FROM JWU DIETETICS AND APPLIED NUTRITION PROGRAM

Who is eligible for a verification statement?

Any student:

- who has completed the Dietetics and Applied Nutrition BS degree
- has received an overall GPA of 3.0 or higher and a letter grade of a “C+” or better in all core science and nutrition designated classes*
 - **The academic performance standard was introduced in the 2009-10 catalog year.*
- whose degree has been verified by the JWU Registrar and Student Academic Services

- *A process that takes up to 8-12 weeks, post-graduation*

Why haven't I received my copy of the Verification Statement?

- Verify you have met the standards for a verification statement (see above)
- All students who meet the above standard have been verified, and have at least one copy of their Verification Statement in their Student File.
- Verification statements are automatically processed at the end of each semester (fall, spring and summer), once students have been verified** as graduates by Student Academic Services.
 - ***This process can take up to 8-12 weeks after the semester has closed.*
- You may request a copy of your verification statement at any time, and for any reason.

How do I request a copy of my Verification Statement?

Contact the JWU DPD interim director, [Maeve Guidera, MBA, RDN,LDN](#), and the [Academic Administrative Coordinator](#) with the following information:

- 1. Current Mailing Address**
- 2. Preferred email address**
- 3. Current Full Legal Name (Full First, Middle and Last Names)**
 - *J# is helpful, but not required.*
- 4. Maiden Name** (if different when you graduated from JWU)
- 5. Month and year of graduation.**
- 6. Preferred format:** paper or electronic

Verification Statement Request emails that adhere to the above requirements will be issued within 7 business days, during the academic year and 20 business days when school is not in session.

APPENDIX D - HOW TO REGISTER FOR THE NDTR CREDENTIAL

What is an NDTR?

Excerpted from the [Academy of Nutrition and Dietetics \(AND\)](#) and [Commission on Dietetic Registration \(CDR\)](#):

Nutrition and dietetics technicians, registered, are trained in food and nutrition and are an integral part of the health-care and foodservice management teams.

Nutrition and dietetics technicians, registered (NDTRs) work independently as team members under the supervision of RDNs in a variety of employment settings, including health care, business and industry, community/public health, foodservice and research. Many work environments requires that an individual be credentialed as an NDTR.

Does the NDTR have a different meaning than the DTR credential?

- No. The DTR and NDTR credential have identical meanings and legal trademark definitions.

JWU Dietetics and Applied Nutrition Requirements to apply for the NDTR Exam:

1. Successfully **completed** the JWU Dietetics and Applied Nutrition BS degree program.
2. Meet **ALL** JWU academic requirements for the Didactic Program in Dietetics (DPD) Verification Statement
3. Submission of your Official Transcripts to the JWU DPD Program Director.

Procedure for applying for the NDTR Exam:

Visit the [Commission on Dietetic Registration \(CDR\)](#) website and review all required materials:

STEP 1: EMAIL the Dietetics and Applied Nutrition Director **and** Academic Coordinator (*see below)

- Please indicate in the email that you that you would like your eligibility for the NDTR exam audited and submitted to CDR.
- Please include ALL of the following in the email:
 - Your FIRST name (*as it appears on your JWU transcript*)
 - Your LAST name (*as it appears on your JWU transcript*)
 - Your FULL Middle Name (*regardless of if it is on the transcript*)
 - Current Mailing Address
 - Preferred Email Address (JWU Email Address would be best to use, if you actively use it)

***Individuals to be included on the email request (please include all):**

- JWU DPD program director, [Maeve Guidera](#), MBA, RDN, LDN
- The Academic Administrative Coordinator, [Mollie Kenney](#)

STEP 2: Submission of required documents:

- **Official Transcripts**
 1. This **MUST** be in the possession of the DPD director **BEFORE** you can be processed through CDR
 2. To request a copy from JWU or for more information, please visit the "[Important Forms](#)" Student Academic & Financial Services webpage.
 - **You may issue the transcript directly to the DPD Director to speed up processing**

ALL documents can be mailed directly to the academic administrative coordinator:

Mollie Kenney
Johnson & Wales University
8 Abbott Park Place
Providence, RI 02905

STEP 3: Once ALL information is submitted you will receive an email from CDR's Registration Eligibility Processing System (REPS) requesting that you enter personal demographic information into your application.

The program director CANNOT finalize your application until you update your profile on the CDR REPS portal

After your application has been approved by CDR, your information will be sent to the testing vendor Pearson VUE. Pearson VUE will send you

an Authorization to Test email allowing you to schedule your exam.

APPENDIX E - HOW TO REGISTER FOR THE CERTIFIED DIETARY MANAGER, CERTIFIED FOOD PROTECTION PROFESSIONAL (CDM®, CFPP®) CREDENTIAL

What is a CDM, CFPP?

Excerpted from the [Association of Nutrition & Foodservice Professionals](#) [ANFP] website

A Certified Dietary Manager, Certified Food Protection Professional (CDM®, CFPP®) has the education and work experience to competently perform the responsibilities of a dietary manager and has proven this by passing the nationally-recognized CDM, CFPP Credentialing Exam and fulfilling the requirements needed to maintain certified status. CDM, CFPPs work together with Registered Dietitian Nutritionists (RDNs) to provide quality nutritional care in a variety of non-commercial settings and perform a myriad of specialized tasks and roles within a foodservice operation.

CDM, CFPPs are experts at managing foodservice operations and ensuring food safety. They are responsible for implementation of menus, foodservice purchasing, and food preparation. They apply nutrition principles, document nutrition information, manage work teams, and much more.

A CDM, CFPP has achieved defined competencies in five key areas:

- Nutrition
- Foodservice
- Personnel and Communications
- Sanitation and Safety
- Business Operations

What you need to apply:

- ✓ You would qualify under “[Pathway II](#)”

Pathway II: for graduates of a two-year, four-year or greater, college degree in foodservice management, nutrition, culinary arts, or hotel-restaurant management or related degrees. Candidates must submit a copy of their transcript* with exam application. Transcript requirements must include a minimum of one course in nutrition and two courses in foodservice management.

Important links for the Registration Eligibility and Application

- About the [CDM, CFPP and ANFP](#)
- About the [Certifying Board for Dietary Managers](#)
- [Application](#)
- How to request a copy of your official [JWU transcripts](#) (*you will need to submit with your exam application)